



Visayas State University
Visca, Baybay, Leyte
6521-A Philippines

**Office of the Secretary of the University
And of the Board of Regents**

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

BOR RESOLUTION NO. 45, s. 2010

**A RESOLUTION
APPROVING THE POLICY
GUIDELINES ON THE ADOPTION OF
EXISTING ACADEMIC DEGREE PROGRAMS
WITHIN THE VISAYAS STATE UNIVERSITY SYSTEM**

WHEREAS, Section 7, Paragraph (a) of Republic Act No. 9158 empowers the Governing Board *"to enact rules and regulations, not contrary to law, as may be necessary to carry out the purposes and functions of the University"*;


WHEREAS, Section 7, paragraph (i) of Republic Act No. 9158 further empowers the Governing Board to *"approve the curricula, institutional programs and rules of discipline drawn by the administrative and academic councils as herein provided"*;

WHEREAS, the University Academic Council, on the occasion of its 26th University Academic Council meeting held at the University Convention Center last 09 September 2010, has deliberated the proposal and has found that the proposal is order in that it will provide synergy by enhancing the growth potentials of the various units of the University and has recommended that the VSU Board of Regents approve the proposal, as presented.


THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED to approve the policy on the adoption of existing degree programs within the Visayas State University-system, as presented.


IN WITNESS of our approval thereof, we hereby affix our signatures this 17th day of September 2010 at LNU Conference Room, Leyte Normal University, Tacloban City, Leyte.

VSU BOARD OF REGENTS


HON. NONA S. RICAFORT
*CHED Commissioner and Chairman
VSU-Board of Regents*


HON. JOSE L. BACUSMO
Vice Chairman and President, VSU

c/o 
HON. EDGARDO J. ANGARA
*Chair, Committee on Education, Arts & Culture
Senate of the Philippines*



HON. JUAN EDGARDO "SONNY" ANGARA
*Chair, Committee on Higher & Tech. Educ.
House of Representatives*


Represented by:


HON.



HON. BUENAVENTURA C. GO-SOCO, JR.
*Regional Executive Director
National Economic & Dev. Authority-RO8
Gov't. Center, Palo, Leyte*


HON.


HON. LEO P. CAÑEDA
*Regional Executive Director
Department of Agriculture-RO8
Tacloban City*


HON. ATOZA A. VASQUEZ
*Student Regent – VSU System
VSU, Visca, City of Baybay, Leyte*

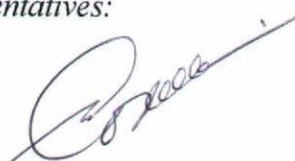

HON. EDGARDO E. TULIN
*President, VSU Federated Alumni Assn.
VSU, Visca, City of Baybay, Leyte*


HON. ALAN L. PRESBITERO
*Faculty Regent – VSU Faculty Association
VSU, Visca, City of Baybay, Leyte*


HON. EDGARDO M. ESPERANCILLA
*Regional Executive Director
Department of Science and Technology
Palo, Leyte*

Private Sector Representatives:

HON. FELIX V. QUERO
San Miguel, Leyte


HON. EDWIN C. CODILLA
Ormoc City

PROPOSED GUIDELINES IN ADOPTING EXISTING ACADEMIC PROGRAMS

(For All Campuses of the VSU System)

Rationale:

Adopting an existing degree program within the VSU system should be encouraged as this trend is in response to felt needs within the university system. It also indicates that there are certain growth points that have to be developed, if the University system is to remain relevant and competitive.

There must, however be, a mechanism for the adoption of programs in order to ensure that quality, cost effectiveness and delivery of services are standardized.

Hence this proposal.

Guidelines to be Implemented:

1. Submission of a Letter of Intent (LOI) to the Office of the University President through the Office of the Vice President for Academic Affairs (OVPA)
2. Aside from the LOI, a short proposal containing the following information has to be submitted:
 - a. Title of Proposal (e.g. *Proposal for the Adoption of the BS _____*)
 - b. Justification/Rationale (to include the following)
 - 1) target clientele (who are expected to enroll in the adopted program)
 - 2) projected student enrolment (for a two-year period)
 - 3) existing competitors for the same/similar program (SUCs and/or private HEIs)
 - 4) potential impact on enrolment of current curricular programs (within the campus)
 - c. Faculty Profile (following existing Guidelines requiring the presence of at least 2 Core Staff)
 - d. Library Facilities/Holdings (books, journals, magazines, e-materials within the last 5 years)
 - e. College Facilities (indicating existing specialized facilities and equipment for use in that course)
3. The OVPA convenes the Curriculum Committee including the Head of Department (of the program to be adopted) will be invited to make an assessment of the LOI.
4. The Curriculum Committee then conducts an actual ocular inspection of the facilities of the proposing campus/department to ascertain its preparedness in implementing the adopted program to include interview of faculty to be assigned to teach; inspection of college facilities including specialized equipment when possible; and verification of library holdings/facilities.
5. The Curriculum Committee submits its findings to the OVPA for submission to the Office of the University President.
6. The University President then brings this recommendation up for discussion in the two University Councils: (a) the University Administrative Council (UADCO) and the University Academic Council (UAC).
7. If no changes are made (curriculum content, training design) the Board of Regents is Informed of the adoption (*no new Board Resolution will be required*).
8. If there are changes made (curriculum and/or training content), the proposal is brought to the Board of Regents for Confirmation (**a new Board resolution is issued**)