

# VISAYAS STATE UNIVERSITY

6521-A Visca, City of Baybay, Leyte, Philippines

#### BOR RESOLUTION NO. 20, s. 2010

# A RESOLUTION APPROVING THE NEW APPOINTMENT TO VACANT ITEM ADMINISTRATIVE POSITIONS

WHEREAS, the Visayas State University has to regularly promote deserving employees whenever vacant positions exist;

WHEREAS, there are four (4) vacant administrative positions in the roster of the Main Campus and two (2) vacant positions in the External Campuses, as follows:

Main Campus:

One (1) regular item for the position of Administrative Aide III (Clerk I)

One (1) regular item for the position of Guest Caretaker

One (1) regular item for the position of Administrative Aide III (Driver I)

One (1) regular item for the position of Administrative Aide IV (Driver II)

Tolosa Campus:

One (1) regular item for the position of Administrative Aide III (Clerk I)

Villaba Campus:

One (1) regular item for the position of Registrar I

WHEREAS, the Non-Academic Personnel Board, after careful deliberation during in its meetings last 16 July 2009, 25 August 2009, 23 October 2009 and 26 October 2009 all held at the Conference Room of the Vice-President for Administration and Finance, ranked all the applicants for these vacant positions;

### WHEREAS, the NAPB has determined that:

- 1) Mr. Ernesto A. Gonzaga Jr. is the first (1st) ranked applicant for Adm. Aide III in the Main Campus;
- 2) Ms. Mary-Ann A. Duran is the lone applicant for the position of Guesthouse Caretaker assigned at the VSU Manila Office;
- 3) Mr. Mike B. Pausanos is the lone applicant for the position of Adm. Aide III (Driver I) assigned at the VSU Cebu Office;
- 4) Mr. Charlito V. Rabanos is the lone applicant for the position of Adm. Aide IV (Driver II) assigned in the VSU Manila Office;
- 5) Ms. Jane F. Acuin is the first (1st) ranked applicant for the position of Adm. Aide III (Clerk I) assigned in the Tolosa Campus; and

6) Dr. May Melinda N. Barro is the first (1st) ranked applicant of the position of Registrar I assigned in the Villaba Campus.

WHEREAS, the NAPB has determined that the aforementioned employees are very well qualified for the positions and has strongly recommended to the Board of Regents the new appointments to vacant administrative item positions.

THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED to approve the new appointments of the following personnel:

- Mr. Ernesto A. Gonzaga Jr. is the first (1<sup>st</sup>) ranked applicant for Adm. Aide III in the Main Campus effective 01 September 2009;
- 2) Ms. Mary-Ann A. Duran is the lone applicant for the position of Guesthouse Caretaker assigned at the VSU Manila Office effective 03 November 2009;
- 3) Mr. Mike B. Pausanos is the lone applicant for the position of Adm. Aide III (Driver I) assigned at the VSU Cebu Office effective 03 November 2009;
- 4) Mr. Charlito V. Rabanos is the lone applicant for the position of Adm. Aide IV (Driver II) assigned in the VSU Manila Office effective 03 November 2009;
- 5) Ms. Jane F. Acuin is the first (1<sup>st</sup>) ranked applicant for the position of Adm. Aide III (Clerk I) assigned in the Tolosa Campus effective 03 November 2009; and
- 6) Dr. May Melinda N. Barro is the first (1<sup>st</sup>) ranked applicant of the position of Registrar I assigned in the Villaba Campus effective 03 November 2009.

IN WITNESS of our approval thereof, we hereby affix our signatures this 16<sup>th</sup> day of February 2010 at LNU Conference Room, Leyte Normal University, Tacloban City, Leyte.

## VSU BOARD OF REGENTS

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Regional Executive Director Department of Agriculture-RO8 Tacloban City

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HON. EDGARDO M. ESPERANCILLA

Regional Executive Director Dept. of Science and Technology Government Center, Palo, Leyte

HON. J-ANNIN B. GONZALES

Student Regent - VSU System

Visayas State University, Visca, Baybay, Leyte

HON. BERNARDO H. TOCMO

President, VSU Federated Alumni Assn. Visayas State Univ., Visca, Baybay, Leyte

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