



EXCERPT FROM THE APPROVED MINUTES OF THE  
**112<sup>th</sup> VSU Board of Regents' Meeting**  
CHED Central Office, Diliman, Quezon City  
27 October 2023

**CREATION OF SUSTAINABILITY OFFICE AND PROPOSAL  
TO INTEGRATE THIS OFFICE WITH THE FUTURES-  
THINKING OFFICE (FTO), GRANTS DEVELOPMENT OFFICE  
(GDO), AND OFFICE FOR RESEARCH AND DEVELOPMENT  
EXTENSION NETWORK SECRETARIAT (ORDENS) TO BE  
KNOWN AS OFFICE FOR SUSTAINABLE INSTITUTIONAL  
DEVELOPMENT AND ADVANCEMENTS (OSIDA)**

The Board passed

**BOR Resolution No. 75, s. 2023**

A Resolution Approving the Creation of Sustainability Office and Proposal to Integrate this Office with the Futures-Thinking Office (FTO), Grants Development Office (GDO), and Office for Research and Development Extension Network Secretariat (ORDENS) to be known as Office for Sustainable Institutional Development and Advancements (OSIDA)

- see attached BOR Approved Proposal

BOARD ACTION : **APPROVED**  
Date : 27 October 2023

Certified True and Correct:

**GUIRALDO C. FERNANDEZ, JR.**  
Board & University Secretary

Cc: Dr. Edgardo E. Tulin  
OVPA  
OVPAF  
OVPREI *2nd copy* *12/10/23*  
FMO  
Budget Office

**CREATION OF SUSTAINABILITY OFFICE  
AND PROPOSAL TO INTEGRATE THIS OFFICE WITH FUTURE-THINKING OFFICE  
(FTO), GRANTS DEVELOPMENT OFFICE (GDO), AND OFFICE FOR RESEARCH  
AND DEVELOPMENT AND EXTENSION NETWORK SECRETARIAT (ORDENS) TO  
BE KNOWN AS OFFICE FOR SUSTAINABLE INSTITUTIONAL DEVELOPMENT  
AND ADVANCEMENTS (OSIDA)**

**Proponent: Dr. Edgardo E. Tulin  
President, VSU**

**I. INTRODUCTION**

After decades of taking the lead as national research university for agriculture and allied fields for the Visayas, the Visayas State University (VSU) has already gained its momentum and have accelerated its higher level making it to the top ten State Universities in the country. It has reaped several recognitions and trust by various institutions and other organizations which led the university to get even more involved in institutional networks and other forms of partnerships at the local, national, and international level. These linkages are mostly in support to the University's CHED mandated functions such as: Instruction, Research, Extension, Innovation, and Production.

As VSU embarks for its best in the future institutional arena with its defined vision, mission, goals and objectives, it is now facing new challenges in attaining its height towards a globally competitive S & T, world-class education, sustainable resource generation, versatile spaces for innovation, and strong stakeholders' engagement and client-centered governance. VSU is bound to take heed to these demands and to critically be in full gear of future-proof and sustainable development preparedness.

Under the current organizational set-up, the University's program investment, implementation and management come in various forms. Program planning and implementation, monitoring and evaluation for policy and decision making, are usually lodged separately by major function: instruction, research, extension and production. The call for harmonization in generating funds through grants, forging of internal and external institutional linkages, and future-proofing vis a vis sustainable development advancements, compel a globally competitive university like VSU to respond.

## **COMPONENT OFFICES**

### **A. Future-Thinking Office (FTO)**

Already approved as per BOR Resolution no. 235 Series of 2019 dated October 24, 2019.

### **B. Grants Development Office (GDO)**

Already approved as per BOR Resolution no. 235 Series of 2019 dated October 24, 2019.

### **C. Office for Research and Development and Extension Network Secretariat (ORDENS)**

Already approved as per BOR Resolution no. 235 Series of 2019 dated October 24, 2019.

### **D. Proposed Sustainability Development Office (SDO)**

#### **Introduction**

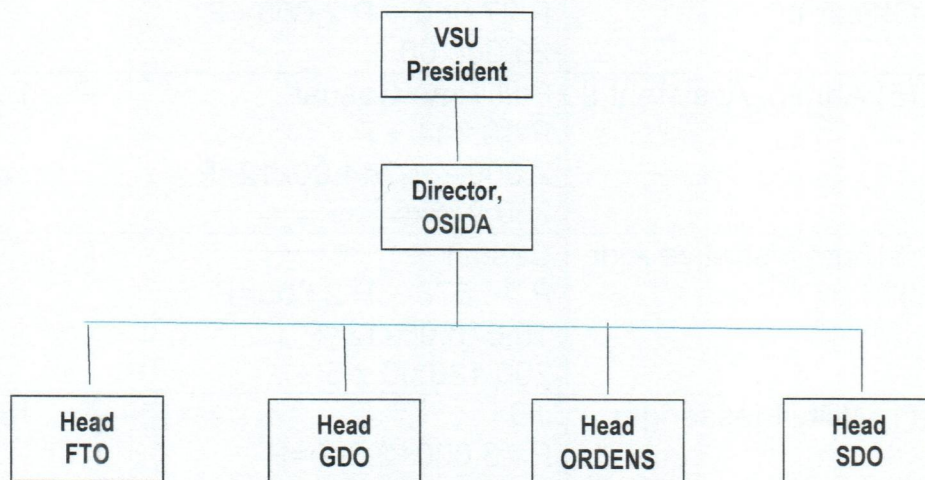
At present, the Visayas State University has already passed the brink of being a globally competitive University as it hurdled a number of accreditations and recognitions both at the national and international levels with various collaborative programs of different international institutions especially under the internationalization programs. As it embarks for global competitiveness, it strides to press on with its goal for sustainability and development advancements to become the best among the world class universities.

Thus, the current effort to put programs and activities together under the Office for Sustainable Institutional Development and Advancements (OSIDA) will ensure sustainable R and D and innovations advancements and community engagements, and sustained conservation and protection of environment for good learning and working conditions. Harmonization with VSU's vision,

## Proposed Administrative Support Positions for OSIDA

The Office serves as the overall coordinating unit that oversees the operations and management of the four offices: FTO, GDO, ORDENS, and SDO. It positions itself as VSU's central point of contact with all external IRDEI program collaborative partnership with local, regional, national and international institutional partners and / or network collaborators. In coordination with the University Information, Technology, and Information Office (ITC), it establishes its own inherent scheme for future-proof institutional interagency/ collaborative and sustainable grants and development programs, committed resources, shared products and other accomplishments. In coordination with the Administration and Legal Offices, facilitates the preparation and approval of every memorandum of Agreement / Memorandum of Understanding that VSU have entered into any institutional and program/project linkages. It also coordinates and facilitates the conduct of conferences, meetings and other related fora, Office transactions, and keeps and retrieve pertinent records of relevant activities, prepare updates and progress reports, expenditures, financial statements. With these functions, the Office requires the following administrative manpower support and position:

**Figure 1. OSIDA Organizational Chart**



II. MOE		
Supplies and Materials	P 500,000.00 x 5	P 2, 500,000.00
Travel	P 850,000.00 x 5	P 4,250,000.00
General Services:	P 500,000.00 x 5	P 2, 500,000.00
Training/ Seminar, Conferences Rental, meals/ snacks	P 1,500,000.00 x 5	P 7,500,000.00
	<b>Sub Total-MOE</b>	<b>P 16,750,000.00</b>
III. EQUIPMENT OUTLAY		
(5) Computer set (for data Base Mgt. System)	P 180,000.00 x 5	P 900,000.00
(16) Laptops	P 75,000.00 x 16	P 1,200,000.00
(5) Printer	P 10,000.00 x 5	P 50,000.00
(5) Telephone set	P 5,000.00 x 5	P 25,000.00
(8) Office tables and chairs	P 2,800.00 x 8	P 22,400.00
(8) Steel Filing Shelves	P 3,400.00 x 8	P 27,200.00
(2) Aircon	P 46,000 x 2	P 92,000.00
(5) Electric Fan	P 2,000 x 5	P 10,000.00
	<b>Sub Total-EO</b>	<b>P 2,326,600.00</b>
	<b>TOTAL</b>	<b>P 21,909,920.00</b>