



LEYTE STATE UNIVERSITY  
Visca, Baybay, Leyte 6521 A  
Philippines

*Office of the Board Secretary*

**EXCERPTS OF APPROVED MINUTES OF THE  
8<sup>th</sup> LSU Board of Regents Meeting  
18 December 2002 \* CHED National Office, Pasig City**

**Pro-Forma Agreement Between the Asia-Pacific Centre  
for Research (ACRE), Inc., and the Leyte State University  
for the Acquisition of Statistical Software for the Social Sciences (SPSS)**

**Board Resolution No. 121, s. 2002**

**Approving the Pro-Forma Agreement Between the Asia Pacific Centre for Research, Inc. (ACRE) and the Leyte State University for the Purchase of Three (3) Modules of the Statistical Package for the Social Sciences (SPSS) for WINDOWS, to be Used for Instruction Purposes.**

*Suggestions from the Board of Regents:*

1. The Department of Math, Physics and Statistics needs to provide the Board with a statement regarding their technical evaluation of the software considering the huge cost of acquiring the SPSS software including the annual recurring cost.
2. The administration was requested to carefully study how the payment of the yearly license can be sustained.
3. The users of the SPSS software be assessed a certain fee to be able to pay the yearly fee of P90,000.00.

**BOARD ACTION: APPROVED**

Date : 18 December 2002

ATTACHMENT: E

**Certified True and Correct:**

**DANIEL M. TUDTUD JR.**  
Board Secretary

cc: Office of the President — *[Signature]*  
Dr. EO Landerito Dean, College of Arts & Sciences  
Dept. of Mathematics, Physics & Statistics — *[Signature]*  
OVPAA — *[Signature]*  
Director, Finance — *[Signature]*



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521  
Philippines

*Office of the President*

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18 December 2002

**The Honorable Chairman and  
Members of the LSU Board of Regents**

*Ladies/Gentlemen:*

I am hereby endorsing the "Pro-Forma Agreement Between the Asia Pacific Centre for Research (ACRE), Inc. and the Leyte State University" to purchase 3 modules of SPSS for Windows to be used for instruction purposes at the Department of Math, Physics and Statistics. This agreement has been presented and deliberated by the Board of Regents during its meeting on November 8, 2002. The Certificate for Sole Distributorship for ACRE, Inc. is likewise presented as required by the Board.

I am, therefore, recommending the same **FOR APPROVAL** by the Board of Regents.

Very truly yours,

**PACIENCIA P. MILAN**  
President

BOARD ACTION: \_\_\_\_\_  
DATE : 18 December 2002



**PRO-FORMA AGREEMENT FORM**  
**SPSS FOR WINDOWS**  
**OPTION 1 NETWORK - ANNUAL LICENSE**

This is a confirmation for the purchase of SPSS for Windows, as specified below:

| SPSS FOR WINDOWS  | License Fee |
|---|-------------|
| One set of SPSS for Windows for the PC, network version, including one set of CD and manuals. Includes the following modules: |             |
| SPSS Base, Advanced Models and Regression Models  |             |
| <input type="checkbox"/> Network for 10 users   | P 297,500   |
| <input type="checkbox"/> Network for 20 users   | 363,600     |
| <input type="checkbox"/> Network for 30 users   | 417,900     |
| Note:<br>Please add 10% VAT. If exempted, we require VAT exempt certificate.<br>Net of 30% academic discount.                 |             |

**Prices:** Prices may change without prior notice unless confirmation is received during effectivity of current price or before notice of price increase is circulated.

**Date of Delivery:** Within two weeks from receipt of confirmed order. ACRE will install temporary copy if goods do not arrive on schedule.

**Terms of Payment:** COD, payable to THE ASIA PACIFIC CENTRE FOR RESEARCH (ACRE), INC.

**Warranty:** Three-month warranty on the integrity of the CD or diskettes from date of delivery. Assistance in the replacement of damaged diskettes, license codes and other defects that may cause improper installation of software.

**License:** One year. Free upgrades during the duration of the license. Renewal of annual license starts on the 2<sup>nd</sup> year, and every year thereafter, at 25% of prevailing annual price for modules included in this purchase.

SEND THIS ORDER FORM TO THE ASIA-PACIFIC CENTRE FOR RESEARCH (ACRE), INC., Room 425 Cityland Pasong Tama Tower, 2710 Pasong Tama St., Makati City, Philippines, or FAX TO 893-1521 or 809-1208. Call 814-0814 or 817-7179 for additional details.

**CONFORME:**

Leyte State University

NAME OF AUTHORIZED EXECUTIVE:

PROF. ANICETO B. FONTANILLA

POSITION/TITLE:

LSU President

SIGNATURE:

DATE:

**SPSS LOCAL REPRESENTATIVE**

THE ASIA PACIFIC CENTRE FOR RESEARCH (ACRE), INC.

NAME OF AUTHORIZED EXECUTIVE: Aniceto B. Fontanilla

POSITION/TITLE: President

SIGNATURE: *Chungson* for A.B. FONTANILLA

DATE: 31 MAY, 2002

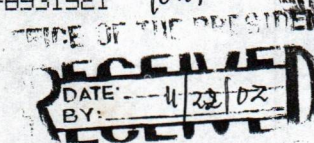


NOV-22-02 10:33 ACRE, INC.

TEL: 632-8931521

10275

P:01



The Asia-Pacific Centre for Research  
Authorized Distributor of SPSS

Rm. 425 Cityland Pasong Tamo Tower,  
Pasong Tamo St., Makati City  
Tel: 817-7179 / 814-0814  
Email: acreinc@pworld.net.ph  
www.spssph.com

Date : 22 November, 2002  
To : Dr. Paciencia P. Milan  
Company : Leyte State University  
Fax number : (053) 335-2621

From : Eva B. Zamora  
Phone : 817-7179  
Fax number : 893-1521

Subject : Certificate of Exclusive Distributorship

Number of pages, including this cover sheet: 2 pages

Please call (632) 817 7179 if you do not receive all pages

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**SPSS Asia Pacific Pte Ltd**  
Blk 542, Bedok North St 3  
#04-1286,  
Singapore 460542

Tel: +65 245 9110  
Fax: +65 245 9101  
Email: [markloy@pacific.net.sg](mailto:markloy@pacific.net.sg)

1 January 2002

TO WHOM THIS MAY CONCERN

Dear Sir/Madam,

**DISTRIBUTION OF SPSS SOFTWARE IN THE PHILIPPINES**

This serves to inform that the Asia Pacific Centre for Research (ACRF), Inc., with its principal place of business located at Rm. 425 Cityland Pasong Tamo Tower, 2210 Pasong Tamo St., Makati City, is the only distributor of SPSS software in the Philippines.

For clarification, please contact the undersigned.

Mark Loy  
SPSS Asia Pacific Pte Ltd  
Tel: +65 9627.2762  
Fax: +65 741.4671  
Email: [markloy@pacific.net.sg](mailto:markloy@pacific.net.sg)



LEYTE STATE UNIVERSITY  
Visca, Baybay, Leyte

October 08, 2002

Prof. Remberto A. Patindol  
Head, DCST  
LSU, Visca, Baybay, Leyte

Dear Prof. Patindol:

In connection with your request for the allocation of funds to purchase three (3) modules SPSS for Windows which has been approved by the University President, quoted hereunder is the action of the Finance Committee during its meeting on September 5, 2002 with President's notation.

Finance Com. Action: Defer for discussion when the 4th quarter allocation is already released.

President's Notation: As this is for instruction, this has to be purchased ASAP charge to income/tuition.

Very truly yours,

*in*  
LOURDES B. CANO *10/8*  
Director for Administration

cc: OVPAA  
Budget  
Acctg.

Prof. R. A. Patindol  
Head, DMPS

Good for 20 users, kindly  
process your request, charge to  
income - ~~instruction~~ - share.  
*V. B. Canoy*  
10/10/02



*Leyte State University*  
DEPARTMENT OF MATHEMATICS, PHYSICS AND STATISTICS  
*Visca, Baybay, Leyte 6521-A*

June 18, 2002

DR. PACIENCIA P. MILAN  
President  
LSU, Visca, Baybay, Leyte

Thru: DR. MANUEL K. PALOMAR  
Vice President for Academic Affairs


Madam:

In response to my request, the sole distributor of SPSS for Windows in the Philippines, ACRE, Inc. furnished me the attached proposals for different license agreements for the purchase of 3 modules of SPSS for Windows. The software may be purchased under any of the proposed plans or under any plan which the University would specify.

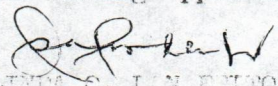
The course CS 142 (Statistical Packages) will need this software in the 2<sup>nd</sup> semester, hence the need to purchase it within this semester.

I hope that you will find all means to provide the University with a licensed copy of the software.

Respectfully yours,


  
REMBERTO A. PATINDOL  
Head, DMPS

Recommending Approval :

  
EULENE C. INDUTNO  
Dean, College of Arts and Sciences

Approved :

  
PACIENCIA P. MILAN  
President

  
MANUEL K. PALOMAR  
Vice Pres. for Academic Affairs



RECEIVED

10-17-02

OFFICE OF THE PRESIDENT

RECEIVED  
DATE: 10/14/02  
BY: [Signature]

Annex B-3



RELEASED

PURCHASE REQUEST  
LSU, Visca, Baybay, Leyte  
Agency

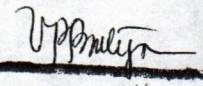
Department: DMPS PR No. \_\_\_\_\_ Date: Oct. 11, 2002  
Section: \_\_\_\_\_ SAI No. \_\_\_\_\_ Date: \_\_\_\_\_  
ALOBS No.: \_\_\_\_\_ Date: \_\_\_\_\_

| Quantity | Unit of Issue | Item Description  | Stock No. | Estimated Unit Cost | Estimated Cost |
|----------|---------------|---|-----------|---------------------|----------------|
| 1        | set           | SPSS for windows for the PC, network version, including one set of CD and manuals, Includes the following modules: SPSS Base, Advanced Models and Regression Models: Network for 20 users | 1         |                     | P363,600.00    |
|          |               |   |           |                     | P363,600.00    |

Purpose: To be used in DMPS.

|               |   |  |
|---------------|---|--|
| Signature:    | Request by<br> | Approved by<br> |
| Printed Name: | REMBERTO A. PATINDOL  | PACIENCIA P. MILAN   |
| Designation:  | Head, DMPS  | President  |

Certified as to availability  
of appropriate amount  
of P363,600 in 45 days

  
VELMA P. BONTUYAN  
BUDGET OFFICER CTE