



119TH BOARD OF REGENTS MEETING

BOR RESOLUTION NO. 58

Series of 2025

APPROVING THE AMENDMENT OF THE FELLOWSHIP GRANT AGREEMENT AND FINANCIAL ASSISTANCE GRANT AGREEMENT BY AND BETWEEN VISAYAS STATE UNIVERSITY AND ITS ACADEMIC AND ADMINISTRATIVE STAFF PURSUANT TO BOARD RESOLUTION NO. 166, SERIES OF 2024, AS DESCRIBED IN THE DOCUMENT ATTACHED HERETO AND MADE PART HEREOF

WHEREAS, Section 7 (v) of Republic Act No. 9158, the university's enabling law, empowers the Governing Board to establish policy guidelines and procedures for participative decision-making and transparency within the institution in the manner it may determine, in its discretion, to carry out the purposes and functions of the University;

WHEREAS, BOR Resolution No. 166, Series of 2024, dated December 17, 2024, ratified the Consolidated Amendments to the Visayas State University Scholarship Policies, emphasizing that these provisions apply to all scholars with active and ongoing scholarship contracts at VSU.

WHEREAS, the VSFC-AS recommended approval to the request of on-going VSU Scholars to amend their respective study leave contracts following OP Memorandum No. 47, s. 2025 and BOR Resolution No. 166, s. 2025;

Fellowship Grantee:	Financial Assistance Grantee:
BERT C. PEÑALOSA	CHARLIE S. ANDAN
MARIEVIC F. PEÑALOSA	EMILY L. CASINILLO
ELVIRA E. ONGY	LEOMARICH F. CASINILLO
GERNAH MAY Y. SANTIANES	ROMMEL M. GARRIDO, JR.
ANGELIE E. GENOTIVA	JULISSAH C. EVANGELIO
MARY GRACE P. ENAYA	MARK ANTHONY M. BARBADILLO
	LISA I. ARCE

WHEREAS, the Director of Legal Affairs and Services finds nothing legally objectionable in requests therein, the same is found in order, not contrary to law, morals, public policy and public order;

WHEREAS, the amendment of the contracts has been thoroughly evaluated by the University Administrative Council (UADCO) at the March 10, 2025, meeting and obtained favorable endorsement;


WHEREAS, finding the recommendation in order, the Governing Board agreed to approve the proposal;


NOW, THEREFORE, on motion, duly seconded, and unanimously approved, be it;

RESOLVED, as it is hereby resolved, that the Board of Regents of Visayas State University approves the amendment of the Fellowship Grant Agreement and Financial Assistance Grant Agreement by and between Visayas State University and its academic and administrative staff pursuant to Board Resolution No. 166, series of 2024, the details of which are presented in the document attached as Annex "JJ" and made part hereof;

IN WITNESS of our approval thereof, we affix our signatures this 29th day of April 2025 at VSU, Baybay City, Philippines.

VSU BOARD OF REGENTS


HON. ETHEL AGNES P. VALENZUELA
CHED Commissioner and Chairperson
VSU-Board of Regents


HON. PROSE IVY G. YEPES
VSU President, Vice Chairperson
VSU-Board of Regents


(Absent)


HON. BERNADETTE REMALLA-MAYBITUIN
Representing Hon. **ALLAN PETER S. CAYETANO**
Chairperson, Senate Committee on Higher,
Technical and Vocational Education
Member, VSU BOR


HON. CARL NICOLAS C. CARI
Representing Hon. **MARK O. GO**
Chairperson, Committee on Higher & Technical
Education, House of Representatives
Member, VSU BOR


HON. MEYLENE C. ROSALES
Regional Director, Department of Economy,
Planning and Development, RO VIII
Member, VSU BOR


HON. ANDREW RODOLFO T. ORAIS
Regional Executive Director, Department of
Agriculture-RO8
Member, VSU BOR



HON. ERNESTO F. BULAYOG
Faculty Regent - VSU System Faculty Union of
Baybay Leyte
Member, VSU BOR


HON. OSCAR B. POSAS
President, VSU Federated Alumni Association
Member, VSU BOR


HON. RYAN C. ILAIDA
Student Regent - VSU Student Council Federation
Member, VSU BOR

Private Sector Representatives:


HON. ALAIN CHARLES J. VELOSO
Member, VSU BOR
Villaba, Leyte


HON. RUPERTO O. APPARRI, III
Member, VSU BOR
Tacloban City, Leyte



VISAYAS
STATE UNIVERSITY

LEGAL AFFAIRS AND SERVICES

April 8, 2025

Ms. HAZELLE VS. ASALDO
Board and University Secretary
Visayas State University

LEGAL OPINION/COMMENT

Dear **Ms. Asaldo**:

Good day!

This office received a copy of the amendments of the Fellowship Grant Agreement and Financial Assistance Grant Agreement by and between Visayas State University and its faculties and staff, namely:

- *Fellowship Grant*
 - 1.) Mr. Bert C. Peñalosa
 - 2.) Ms. Marievic F. Peñalosa
 - 3.) Prov. Elvira E. Ongy
 - 4.) Ms. Gernah May Y. Santianes
 - 5.) Ms. Angelie E. Genotiva
- *Financial Assistant Grant*
 - 1.) Engr. Charlie S. Andan
 - 2.) Ms. Emily L. Casinillo
 - 3.) Mr. Leomarich F. Casinillo

Some provisions of their respective scholarship grant were amended pursuant to the BOR Resolution No. 166, Series of 2024 dated 17 December 2024 entitled "*Ratifying the Proposed Consolidated Amendments of the Visayas State University Scholarship Policies, Thereby Amending All Previous Board Resolutions and University Issuances which may be inconsistent herewith, the Details of which are reflected in the document hereto attached and made part hereof.*" To add, the said resolution stipulates that the implementation of the amendments on the scholarship policy shall be applied to all VSU scholars with active and ongoing scholarship contract.

After careful review of the said document, this office finds nothing legally objectionable therein. The same is in order, not contrary to law, morals, public policy and public order.

This legal Opinion is based solely on the submitted documents and should not be construed as a binding rule for VSU or any court in other cases with similar or dissimilar circumstances. This office trusts that the foregoing provides the necessary guidance.

Thank you very much.


ATTY. KAREN ABEGAIL S. MONTERON
Director, Legal Affairs and Services

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025/119

*Received by
fm 4/8/25*



RECOMMENDATION

List of Faculty Members for Amendment on the Time Limit of their Study Leave Contract pursuant to Section "Duration" of the BOR Resolution No 166, s. of 2025 "Ratification of Consolidated Amendments to the VSU Scholarship Policies" dated December 17, 2024

NO.	OFFICE	NAME OF FACULTY	Existing duration	Recommended duration	DESCRIPTION
1	DBM	Mr. Bert Peñalosa	August 14, 2023, to August 13, 2026	August 14, 2023 to August 13, 2027	Study leave contract from 3 years to 4 years as stated in his approved plan of course work on his PhD in Business Administration program at the University of San Carlos, Cebu City
2	DSE	Ms. Marievic F. Peñalos	August 22, 2022 to August 25, 2025	August 22, 2022 to August 21, 2026	Study leave contract from 3 years to 3.5 years as stated in her approved plan of course work on her PhD in Filipino at MSUIIT
3	DBM	Prof. Elvira E. Ongy	August 15, 2024 to August 14, 2027	August 15, 2024 to August 14, 2028	Study leave contract from 3 years to 4 years as stated in her approved plan of course work on her PhD in Business Administration program at the University of San Carlos, Cebu City
4	DMet	Engr. Charlie S. Andan	September 2, 2024 to September 01, 2027	September 2, 2024 to September 01, 2028	Study leave contract from 3 years to 4 years as stated in the duration of the program offered by the Faculty of Science of Charles University in Czech Republic
5	DMath	Mr. Leomarich F. Casinillo	August 16, 2022 to August 15, 2025	August 16, 2022 to August 15, 2026	Study leave contract from 3 years to 4 years as stated in his approved plan of course work on his PhD in Mathematics offered by MSUIIT
6	Dmath	Ms. Emily L. Casinillo'	August 16, 2022 to August 15, 2025	August 16, 2022 to August 15, 2026	Study leave contract from 3 years to 4 years as stated in her approved plan of course work on her PhD in Mathematics offered by MSUIIT
7	DPSS	Ms. Angelie E. Genotiva	August 12, 2024 to August 11, 2027	August 12, 2024 to August 11, 2028	Study leave contract from 3 years to 4 years as stated in her approved plan of course work on her Doctor of Philosophy in Political Science program at the Department of Political Science, University of the Philippines Diliman, Quezon City
8	DALL	Ms. Gernah May Y. Santianes	August 19, 2025 to August 18, 2027	August 19, 2025 to August 18, 2028	Study Leave contract from 3 years to 4 years as stated in the approved plan of course work on her Doctor of Philosophy in English Language Studies degree at the university of Santo Tomas, Manila

BOR ACTION: APPROVAL

LEARNING AND DEVELOPMENT OFFICE

Visayas State University, Baybay City, Leyte
Email: odahrd@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1080


Hazel V. Asaldo
HAZELLE V. ASALDO
BOR & University Secretary
2025-119

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9	DPBG	Mr. Rommel M. Garrido	August 15, 2022, to August 14, 2024	August 15, 2022 to August 14, 2026	Study leave contract from 3 years to 5 years as stated in his approved plan of course work on his PhD in Applied Plant Sciences (APS) specialization in Plant Breeding and Molecular Genetics at the University at Minnesota (UMN) Twin Cities, USA
10	DBS	Ms. Julissah C. Evangelio	August 20, 2023 to August 19, 2025	August 20, 2023 to August 19, 2027	Study leave contract from 2 years to 3 years as stated in her approved plan of course work on her PhD in Life Science at the College of Life Science, Kaohsiung Medical University, Taiwan
11	DSS	Mr. Mark Anthony Barbadillo	January 1, 2023 to December 31, 2025	January 1, 2023-June 30, 2026	Study leave contract from 3 years to 4 years as stated in his approved plan of course work on PhD in Soil Science (Soil Physics) at Oklahoma State University, Stillwater Campus
12	PRCRTC	Ms. Lisa Arce	May 1, 2022-April 30, 2025	May 1, 2022-April 30, 2027	Study leave contract from 3 years to 5 years as stated in her approved plan of course work on her PhD program for Plant Environmental & Soil Sciences at Louisiana State University (LSU), USA
13	DALL	Ms. Mary Grace P. Enaya	August 30, 2022-August 29, 2025	August 30, 2022-August 15, 2023, January 9, 2025-January 8, 2027	Study leave contract from 3 years to 3 1/2 years as stated in her approved plan of course work on her Doctor of Philosophy major in Literature at the University of Santo Tomas, Manila

Submitted by:


ROTACIO S. GRAVOSO ✓
 VP for Academic Affairs &
 Chairperson of VSFC-AS

Approved:

PROSE IVY G. YEPES, EdD.
 University President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
 BOR & University Secretary
 2025-119

Vision: A global green university providing progressive leadership in agriculture, science and technology, education, and allied fields for societal transformation.
Mission: Produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagement

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NOTE:

The VSFC-AS through its meeting dated January 24, 2025, February 04 & 25, 2025, & April 2 & 15, 2025 recommending approval to the request of on-going VSU Scholars to amend their respective study leave contract pursuant to OP Memo No 47, s. of 2025 and BOR Resolution No 166, s. of 2025, also known as the Ratification of Consolidated Amendments to the VSU Scholarship Policies dated December 17, 2024, subject to President's approval through UADCO.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

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No. L&D25-BOR-11



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
**BUSINESS AND
MANAGEMENT**



21 January 2025

DR. PROSE IVY GUASA-YEPES

President

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Yepes:

In reference to OP Memorandum No. 47, s. 2025, and BOR Resolution No. 166, s. 2024, pertaining to the Ratification of Consolidated Amendments to the VSU Scholarship Policies, the Department Personnel Committee has reviewed the request submitted by Mr. Bert C. Peñalosa, currently enrolled in the PhD in Business Administration program at the University of San Carlos, Cebu City.

Mr. Peñalosa has noted that the minimum three-year study leave period stipulated in his contract does not adequately cover the full duration of his academic program. As detailed in the provided program prospectus and proof of current enrollment, the actual length of the PhD program necessitates a four-year period to fulfill all academic requirements comprehensively.

After careful consideration of the merits of this request, the Committee concurs with Mr. Peñalosa's assessment that extending the study leave period to four years will enhance his ability to complete the program effectively, thus maximizing the benefits of the investment in his professional development. Such an amendment aligns with our commitment to fostering academic excellence and ensuring that our faculty are well-prepared to contribute to the University's strategic objectives upon their return.

In light of these considerations, the Department Personnel Committee respectfully endorses the amendment to Mr. Bert C. Peñalosa's study leave contract, extending the duration to four years as per the program's requirements.

We trust in your favorable consideration of this request and remain available for any further clarification or discussion as needed.

Thank you for your attention to this matter.

Very truly yours,

DORYN JAN E. AVILA

Head, DBM & Chair, DPC

JOYIEL T. MONTAÑEZ

DPC Member

ANALITA A. SALABAO

DPC Member

Noted by:

MARK C. RATILLA

Dean, FME

Recommending Approval:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Approved:

PROSE IVY GUASA-YEPES

President

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119



DEPARTMENT OF BUSINESS AND MANAGEMENT

Visayas State University, Visca, Baybay City, Leyte

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No. 25-048



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
SECONDARY EDUCATION

January 22, 2025



PROSE IVY G. YEPES, Ed.D.
President
Visayas State University

Thru: ROTACIO S. GRAVOSO, Ph.D.
Chairperson, Scholarship Committee & VP for Academic Affairs

Dear Dr. Yepes,


The Personnel Committee of the Department of Secondary Education would like to endorse to your office the request of **Ms. Marievic F. Peñalosa** regarding on her study leave contract to be revised to reflect a three years and half (3.5) duration of her PhD in Filipino at Mindanao State University – Iligan Institute of Technology.

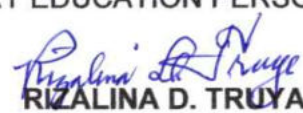
Please see attached letter, certificate of registration and study plan of Ms Peñalosa.

Thank you very much.


Respectfully yours,

DEPARTMENT OF SECONDARY EDUCATION PERSONNEL COMMITTEE:


CHRISTY M. DESADES
Chairperson & Head, DSEd


RIZALINA D. TRUYA
Member


NANCY D. ABUNDA
Member


MARILYN N. MANAIG
Member

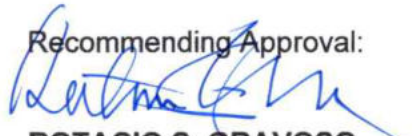

JAY C. BANSALE
Member


REYMAR O. ORIA
Member

NOTED:


LEO A. MAMOLO
Dean, FTE

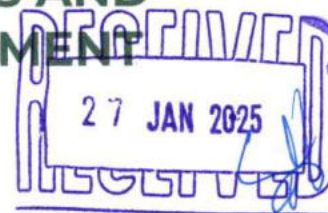
Recommending Approval:


ROTACIO S. GRAVOSO
Chairperson, Scholarship Committee &
VP for Academic Affairs

Approved:

PROSE IVY G. YEPES
President

BOR ACTION: APPROVAL



23 January 2025

DR. PROSE IVY GUASA-YEPES

President

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Yepes:

The Department Personnel Committee has reviewed and deliberated on the request of Prof. Elvira E. Ongy, to amend her existing notarized VSU Fellowship/Scholarship contract. This amendment seeks to revise its effectivity and other provisions, as applicable, to align with the course prospectus of the PhD in Business Administration program at the University of San Carlos (USC).

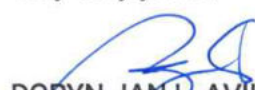
The Committee understands that the PhD in Business Administration program at USC spans eight (8) semesters, equivalent to four (4) years, including the time allocated for the completion and publication of the required journal article. The requested adjustments to the contract aim to reflect these academic requirements and timelines accurately.

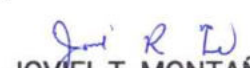
This endorsement is made in consideration of Board of Regents (BOR) Resolution No. 166, series of 2024, which provides the legal framework for such amendments. Relevant documents, including the course prospectus of the PhD in Business Administration program at USC, and a copy of the BOR Resolution, have been reviewed and are attached for your reference.


The Department Personnel Committee respectfully endorses this request for your approval, as it will enable Prof. Elvira E. Ongy to effectively fulfill the academic and publication requirements of the program in compliance with institutional policies.

Thank you very much for your attention and kind consideration of this matter.

Very truly yours,


DORYN JAN L. AVILA
Head, DBM & Chair, DPC



JOYEL T. MONTAÑEZ
DPC Member


ANALITA A. SALABAO
DPC Member

Noted by:


MARK C. RATILLA
Dean, FME

Recommending Approval:


ROTACIO S. GRAVOSO
Vice President for Academic Affairs

Approved:

PROSE IVY GUASA-YEPES
President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119





VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
METEOROLOGY

22 January 2025

Dr. Prose Ivy G. Yepes
University President
Visayas State University
Baybay City, Leyte, Philippines



FM-VSU-03-2025-0122-248540

30 JAN 2025

Through: **Dr. Rotacio S. Gravoso**
Vice President for Academic Affairs

Dear **Dr. Yepes**:

Greetings!

I, the undersigned, **respectfully request the amendment of my existing study leave contract to align with the provisions outlined in the Office of the President Memorandum No. 47, Series of 2025, regarding BOR Resolution No. 166, Series of 2024.** This resolution pertains to the "Ratifying the Proposed Consolidated Amendments of the Visayas State University Scholarship Policies, thereby Amending all Previous Board Resolutions and University Issuances."

In my current study leave contract, the approved duration of effectivity is only for three years, specifically from September 2, 2024, to September 1, 2027. However, this duration is inconsistent with the actual length of my degree program, which is four years. To ensure alignment with my academic program, I am **requesting that the contract's effectivity be amended to cover the full duration of my studies, from September 2, 2024, to September 1, 2028.**

This amendment is crucial for maintaining consistency between my contractual obligations and my academic requirements. I believe this request adheres to the guidelines set forth in the aforementioned memorandum and resolution, which aim to streamline and improve scholarship and study leave policies.

I kindly ask for your favorable consideration of this request. Thank you for your time and understanding. Please feel free to contact me if further clarification or additional documentation is needed.

Sincerely,

CHARLIE S. ANDAN CSA25-01
Faculty member

Noted by:

CHARLINDO S. TORRION
Head, DMet

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119



DEPARTMENT OF METEOROLOGY
Visayas State University, PQWW+X3 Baybay City,
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Recommending Approval:


Dr. REV RHIZZA L. AURE
Dean, FNMS


Dr. ROTACIO S. GRAVOSO
VP, Academic Affairs

Approved:

Dr. PROSE IVY G. YEPES
President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025/119

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.
Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.

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No.MET_C25-16



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
MATHEMATICS

*Revised
recommendaation*

31 January 2025

DR. PROSE IVY G. YEPES

University President
Visayas State University

Thru: **DR. ROTACIO S. GRAVOSO**
VP for Academic Affairs & Chairperson, VSFC-AS

Dear **Dr. Yepes**:

The Personnel Committee of the Department of Mathematics would like to endorse the request of Mr. and Ms. Casinillo to amend the terms of their study leave contract.

Their current contract is valid from August 16, 2022, to August 15, 2025. They are requesting an extension until the end of Term 1, AY 2026-2027, as specified in their approved study plan. This extension, which adds one year and one semester to their study leave with pay, aligns with the prescribed completion period of their program under the CHED-SIKAP scholarship.

This request conforms with the recently approved BOR Resolution No. 166, series of 2024, which ratifies the existing VSU scholarship policies. Specifically, the revised policy states that the approved time limit for a scholarship grant must correspond to the maximum duration of the doctoral or master's program offered by the delivering higher education institution (DHEI) and the scholarship program. These provisions apply to all VSU scholars with active and ongoing scholarship contracts.

However, upon reviewing their study plan, the committee finds the three-term period for completing the dissertation after the proposal defense to be relatively long. Therefore, Mr. and Ms. Casinillo are encouraged to accelerate the completion of their degrees, as their services are needed in the department. Additionally, we recommend including a clause in the amended contract requiring their reinstatement if they complete their degrees before Term 1 of AY 2026-2027.

Thank you very much for your continued support of the faculty development efforts of the Department of Mathematics.

Respectfully yours,

EUSEBIO R. LINA, JR.
Head, DMath & Chairman, DPC

CRISANTO L. ABAS
Member, DPC

JORGE S. VALENZONA
Member, DPC

IRISH C. SIDAYA
Member, DPC

JENELYN V. VALENZONA
Member, DPC

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025/119



DEPARTMENT OF MATHEMATICS
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V4 01-23-2025

No. DMATH-25-19.1



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**PHILOSOPHY &
SOCIAL SCIENCES**



20 January 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**
VP for Academic Affairs and
Chair, VSU Scholarship Committee

Dear **Dr. Yepes**:

The Department Personnel Committee respectfully endorses the attached letter of Ms. Angelie E. Genotiva requesting amendment of her study leave contract based on OP Memo 47, s.2025 and the BOR Resolution 166 s. 2024, "Ratification of Consolidated Amendments to the VSU Scholarship Policies.

Very truly yours,

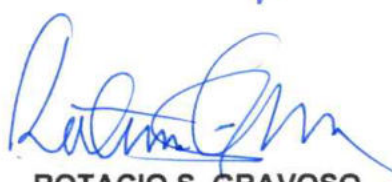

MARY ANN G. COBICO
Head, DPSS & Chair, Department Personnel Committee


JERRY D. IMBONG
Member


IANVIE NOREAN A. MIAGA
Member

Recommending Approval:


MARIA VANESSA E. GABUNADA
Dean, FHSS


ROTACIO S. GRAVOSO
Vice President for Academic Affairs
Chair, VSU Scholarship Committee

APPROVED:

PROSE IVY G. YEPES
President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

7 April 2025

Dear **Pres. Yepes**,

Upon review, here are my comments on the Contract Addendum to the Fellowship Grant of the following faculty members of VSU Isabel:

1. Mr. Joyo – recommended for BOR approval the increase of stipend from January 2025 until August 15, 2026
2. Prof. Tarroza – recommended for BOR approval the increase of stipend for January – February 2025 (2 months) only since her existing scholarship contract ended last September 31, 2024 plus allowable extension of one (1) semester (5 months).

Thank you!

Respectfully,


Ms. Honey Sofia Colis
HRMD

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025/119



VISAYAS STATE UNIVERSITY
Isabel, Leyte

**CONTRACT ADDENDUM TO THE FELLOWSHIP GRANT OF
PROF. MA. CECILIA L. TARROZA**

This Contract of Addendum dated _____ day of _____, 2025 is in reference to the Fellowship Grant dated 26th day of October 2022 by and between the parties:

VISAYAS STATE UNIVERSITY, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Visca, Baybay City, Leyte, and duly represented by its President, **DR. PROSE IVY G. YEPES**, hereinafter referred to as the **"GRANTOR"**;

- and -

PROF. MA. CECILIA L. TARROZA of legal age, married, Filipino, with residence and postal address in VSU Isabel Compound, Marvel, Isabel, Leyte hereinafter referred to as the **"GRANTEE"**.

WITNESSETH:

WHEREAS, the Visayas State University has to promote staff development through faculty, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the GRANT;

WHEREAS, the Board of Regents of the GRANTOR issued BOR Resolution No. 166, series of 2024 dated 17 December 2024 entitled "RATIFYING THE PROPOSED CONSOLIDATED AMENDMENTS OF THE VISAYAS STATE UNIVERSITY SCHOLARSHIP POLICIES, THEREBY AMENDING ALL PREVIOUS BOARD RESOLUTIONS AND UNIVERSITY ISSUANCES WHICH MAY BE INCONSISTENT HERewith, THE DETAILS OF WHICH ARE REFLECTED IN THE DOCUMENT HERETO ATTACHED AND MADE PART HEREOF".

PURSUANT TO THE BOR RES. NO. 166, SERIES OF 2024, the parties agreed that this is an amendment or addendum to the above-mentioned Fellowship Grant executed on 26th October 2022 and notarized by the Notary Public *Atty Rysan C. Guinocor* under Doc No. 2022, Page No. 89, Book NO. XXXVIII, Series of 2022.

AMENDMENT:

The Fellowship Grant above-mentioned is amended as to paragraph 3:

3. The GRANTOR binds itself to pay:

- Salary and other benefits related to the salary
- Stipend of Php20,000.00 per month**
- Book allowance of Php5,000.00 per semester
- Dissertation Support of Php100,000.00 (80% shall be released upon submission of completely approved thesis proposal)

BOR ACTION: APPROVAL

Guinocor
HAZELLE V. ASALDO
BOR & University Secretary
2025-119

- e. School Fees
- f. One round-trip economy transportation from VSU to the place of study (within the Philippines) during the entire duration of the GRANT.

NO OTHER CHANGE:

Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

IN WITNESS WHEREOF, we hereunto set our hands this ____ day of _____, 2025, in the City of Baybay, Leyte, Philippines

VISAYAS STATE UNIVERSITY
Grantor

By:

PROSE IVY G. YEPES
University President

MA. CECILIA L. TARROZA
Grantee

Signed in the presence of:

CATHERINE L. CHAN
Chancellor

SHARYMAE R. GONZAGA
HRMDO

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF BAYBAY)
PROVINCE OF LEYTE)S.S.
X-----X

BEFORE ME, a Notary Public for and in the City of Baybay, Province of Leyte, Philippines, this ____ day of _____, 2025, personally appeared DR. PROSE IVY G. YEPES and PROF. MA. CECILIA L. TARROZA after exhibiting to me their VSU ID No. V002163 and VSU ID No. VI00047 respectively, they are known to me as the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free and voluntary act and deed. This instrument consists of two (2) pages of which all the parties have signed every page with their material witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand on the day, year and place above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2025.

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025/119



VISAYAS STATE UNIVERSITY
Isabel, Leyte

CONTRACT ADDENDUM TO THE FELLOWSHIP GRANT OF MR. JONATHAN A. JOYO

This Contract of Addendum dated _____ day of _____, 2025 is in reference to the Fellowship Grant dated 17th day of August 2023 by and between the parties:

VISAYAS STATE UNIVERSITY, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Visca, Baybay City, Leyte, and duly represented by its President, **DR. PROSE IVY G. YEPES**, hereinafter referred to as the "GRANTOR";

- and -

MR. JONATHAN A. JOYO of legal age, single, Filipino, with residence and postal address in Purok 1, Libertad, Isabel, Leyte hereinafter referred to as the "GRANTEE".

WITNESSETH:

WHEREAS, the Visayas State University has to promote staff development through faculty, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the GRANT;

WHEREAS, the Board of Regents of the GRANTOR issued BOR Resolution No. 166, series of 2024 dated 17 December 2024 entitled "RATIFYING THE PROPOSED CONSOLIDATED AMENDMENTS OF THE VISAYAS STATE UNIVERSITY SCHOLARDHIP POLICIES, THEREBY AMENDING ALL PREVIOUS BOARD RESOLUTIONS AND UNIVERSITY ISSUANCES WHICH MAY BE INCONSISTENT HERewith, THE DETAILS OF WHICH ARE REFLECTED IN THE DOCUMENT HERETO ATTACHED AND MADE PART HEREOF".

PURSUANT TO THE BOR RES. NO. 166, SERIES OF 2024, the parties agreed that this is an amendment or addendum to the above-mentioned Fellowship Grant executed on 17th August 2023 and notarized by the Notary Public *Atty Rysan C. Guinocor* under Doc No. 2019, Page No. 62, Book NO. XCIII, Series of 2023.

AMENDMENT:

The Fellowship Grant above-mentioned is amended as to paragraph 3:

3. The GRANTOR binds itself to pay:

- Salary and other benefits related to the salary
- Stipend of Php20,000.00 per month**
- Book allowance of Php5,000.00 per semester
- Dissertation Support of Php100,000.00 (80% shall be released upon submission of completely approved thesis proposal)
- School Fees
- One round-trip economy transportation from VSU to the place of study (within the Philippines) during the entire duration of the GRANT.

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025/119

NO OTHER CHANGE:

Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

IN WITNESS WHEREOF, we hereunto set our hands this ____ day of _____, 2025, in the City of Baybay, Leyte, Philippines

VISAYAS STATE UNIVERSITY
Grantor

By:

PROSE IVY G. YEPES
University President


JONATHAN A. JOYO
Grantee

Signed in the presence of:


CATHERINE L. CHAN
Chancellor


SHARYMAE R. GONZAGA
HRMDO

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF BAYBAY)
PROVINCE OF LEYTE)S.S.
X-----X

BEFORE ME, a Notary Public for and in the City of Baybay, Province of Leyte, Philippines, this ____ day of _____, 2025, personally appeared **DR. PROSE IVY G. YEPES** and **MR. JONATHAN A. JOYO** after exhibiting to me their VSU ID No. V002163 and VSU ID No. VIJ144 respectively, they are known to me as the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free and voluntary act and deed. This instrument consists of two (2) pages of which all the parties have signed every page with their material witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand on the day, year and place above written.

Doc. No. ____;
Page No. ____;
Book No. ____;
Series of 2025.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS
STATE UNIVERSITY

LEGAL AFFAIRS AND SERVICES

April 23, 2025

Ms. HAZELLE S. ASALDO
Board and University Secretary
Visayas State University



LEGAL OPINION/COMMENT

Dear **Ms. Asaldo**:

Good day!

This office received a copy of the amendments of the Fellowship Grant Agreement and Financial Assistance Grant Agreement by and between Visayas State University and its faculties and staff, namely:

- Fellowship Grant
 1. Ms. Mary Grace P. Enaya
- Financial Assistance Grant
 - 1) Mr. Rommel M. Garrido Jr.
 - 2) Assoc. Prof. Julissah C. Evangelio
 - 3) Mr. Mark Antony M. Barbadillo
 - 4) Ms. Lisa I. Arce

Some provisions of their respective scholarship grant were amended pursuant to the BOR Resolution No. 166, Series of 2024 dated 17 December 2024 entitled "*Ratifying the Proposed Consolidated Amendments of the Visayas State University Scholarship Policies, inconsistent herewith, the Details of which are reflected in the document hereto attached and made part hereof*". To add, the said resolution stipulates that the implementation of the amendments on the scholarship policy shall be applied to all VSU scholars with active and ongoing scholarship contract.

After careful review of the said document, this office finds nothing legally objectionable therein considering that the same is in order, not contrary to law, morals or public policy and public order.

This legal Opinion is based solely on the submitted documents and should not be construed as a binding rule for VSU or any court in other cases with similar or dissimilar circumstances. This office trusts that the foregoing provides the necessary guidance.

Thank you very much.


ATTY. KAREN ABEGAIL S. MONTERON
Director, Legal Affairs and Services

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-115



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**ARTS, LANGUAGES
& LITERATURE**

April 8, 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Yepes:

A blessed day to you!


The department is grateful for the opportunity given to Ms. Mary Grace P. Enaya, a DALL faculty, to pursue her Doctor of Philosophy in Literature degree at the University of Santo Tomas, Manila under the university's scholarship program. The scholarship contract indicates a three-year timeline for Ms. Enaya to finish the degree; however, her program requires an additional one term to complete the degree due to cognate and specialization courses offered only on regular terms which she is supposed to take during the summer term.


With this, we humbly request your approval for a one-term extension of her scholarship. A copy of her study/course work plan is attached for your reference.

Respectfully,



CHERRY N. ROLA
Chair, Department Personnel Committee



J-ANNIE G. EBIT
Member, Department Personnel Committee


RHODORA A. BANDE
Member, Department Personnel Committee


PAULA NADREA M. PAQUIBULAN
Member, Department Personnel Committee

Recommending Approval:


MARIA VANESSA E. GABUNADA
Member, Department Personnel Committee and
Dean, FHSS


ROTACIO S. GRAVOSO
Vice President of Academic affairs

APPROVED BY:

PROSE IVY G. YEPES
President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

DEPARTMENT OF
ARTS, LANGUAGES, & LITERATURE
Visayas State University PQWW+C45 Baybay City, Leyte
Email: dall@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1028



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V4 01-23-2025
No. 2025-109



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**ARTS, LANGUAGES, &
LITERATURE**

March 26, 2025

CHERRY N. ROLA
DALL, Department Head
Visayas State University
VSU, Baybay City, Leyte

Thru: Department Personnel Committee (DPC)

Dear Dr. Rola:

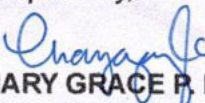
On December 17, 2024, the board members of the Visayas State University agreed to revise several policies of the VSU Fellowship Grant. One amendment of the BOR Resolution No. 166 s. of 2024 is the time limit of the given scholarship. Instead of granting only 3 years to a PhD scholar, the duration has to be consistent with the duration of the program offered by the delivering higher education institution (DHEI). I would like to grab this opportunity given to me by the University.

The prescribed period of my program, Doctor of Philosophy major in Literature, is 3 academic years and 1 additional term and the target completion term is Term 2, AY 2026-2027. In addition, I am only allowed to get 3 units each Special/Summer Term. All cognate and specialization courses are only offered during regular terms. The program lead and the dean of the Graduate School University of Santo Tomas have approved this study plan. Please see the attached document for reference. Therefore, instead of finishing my graduate studies in 3 years, I would like to request an additional one term.

I hope you will grant this request. This will truly help me in finishing on time and keeping my mental health well.

Thank you for your continued support.

Respectfully,


MARY GRACE P. ENAYA
Instructor, DALL

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

**DEPARTMENT OF
ARTS, LANGUAGES, & LITERATURE**
Visayas State University PQWW+C45Baybay City, Leyte
Email: dall@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1028



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V3 06-06-2024
No. **2025-110**



University of Santo Tomas
The Graduate School



Literature
STUDY PLAN

DHEI: UNIVERSITY OF SANTO TOMAS

PROGRAM: DOCTOR OF PHILOSOPHY MAJOR IN LITERATURE

Check box which version of the study plan applies:

☐ WITH BRIDGING SUBJECTS ☒ WITHOUT BRIDGING SUBJECTS

TERM AND SCHOOL YEAR	# OF UNITS REQUIRED
TERM 1, SY 2022 – 2023 <ul style="list-style-type: none">•Philippine Literature in Spanish•Literary Theory 1 (From Plato to T.S. Eliot)• Nobel Prize Winners• Philosophy of Values	3 units 3 units 3 units 3 units
TERM 2, SY 2022 – 2023 <ul style="list-style-type: none">• European Literature• Latin American Literature• Literary Research 1	3 units 3 units 3 units
SPECIAL TERM, SY 2022 – 2023 <ul style="list-style-type: none">• Spanish 1	3 units (non-credit)
TERM 2, SY 2024 – 2025 <ul style="list-style-type: none">• Anglo-American Literature• Film and Literature• Philosophy of Human Person	3 units 3 units 3 units
SPECIAL TERM, SY 2024 – 2025 <ul style="list-style-type: none">• Spanish 2	3 units (non-credit)
TERM 1, SY 2025 – 2026 <ul style="list-style-type: none">•Cognate•Specialization Course•Core Course	3 units 3 units 3 units
TERM 2, SY 2025 – 2026 <ul style="list-style-type: none">•Cognate•Specialization Course•Comprehensive Exam	3 units 3 units no units
SPECIAL TERM, SY 2025 – 2026 <ul style="list-style-type: none">•Dissertation Writing 1	3 units

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119

TERM 1, SY 2026 – 2027 •Dissertation Writing 1 (cont.) •Dissertation Writing 2	6 units
TERM 2, SY 2026 – 2027 •Dissertation Writing 3 •Dissertation Writing 4	6 units
TOTAL NUMBER OF UNITS	66 units

NOTE: Include terms for comprehensive exam and other required exams (if any), practicum, and alike.

COURSE REQUIREMENTS


PRE-REQUISITE COURSES

COURSE CODE	COURSE TITLE	# OF UNITS
PHL 822	Philosophy of Human Person	3 units
PHL 821	Philosophy of St. Thomas Aquinas (TO BE TAKEN)	3 units
PHL 823	Philosophy of Values	3 units

SPECIALIZATION COURSES

COURSE CODE	COURSE TITLE	# OF UNITS
LIT 720	Nobel Prize Winners	3 units
LIT 734A	Philippine Literature in Spanish	3 units
LIT 739A	Literary Theory 1 (From Plato to T.S. Eliot)	3 units
LIT 723A	European Literature	3 units
LIT 754	Literary Research 1	3 units
LIT 736A	Latin American Literature	3 units
LIT 708	Anglo-American Literature	3 units
LIT 727A	Film and Literature	3 units
TBA	TBA	3 units
TBA	TBA	3 units

BOR ACTION: APPROVAL


 HAZELLE V. ASALDO
 BOR & University Secretary
 2025-119

COGNATE

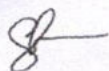
COURSE CODE	COURSE TITLE	# OF UNITS
TBA	TBA	3 units
TBA	TBA	3 units

FOREIGN LANGUAGES

COURSE CODE	COURSE TITLE	# OF UNITS
SPN 1	Spanish 1	3 units (non-credit)
TBA	Spanish 2	3 units (non-credit)

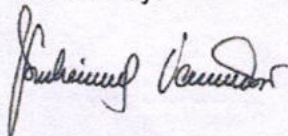
The prescribed period of the program is:	3 academic years and 1 additional term
or equivalent to a target completion term of:	Term 2, AY 2026 – 2027

This is to certify that this study plan will be the reference in determining the prescribed period of the program mentioned above for VSU Fellowship.



JOYCE L. ARRIOLA, PhD
Program Lead, Literature
University of Santo Tomas

Endorsed by:



MICHAEL ANTHONY C. VASCO, PhD
Dean, Graduate School
University of Santo Tomas

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

COGNATE

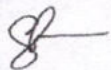
COURSE CODE	COURSE TITLE	# OF UNITS
TBA	TBA	3 units
TBA	TBA	3 units

FOREIGN LANGUAGES

COURSE CODE	COURSE TITLE	# OF UNITS
SPN 1	Spanish 1	3 units (non-credit)
TBA	Spanish 2	3 units (non-credit)

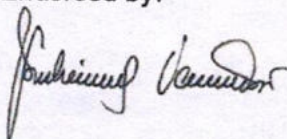
The prescribed period of the program is:	3 academic years and 1 additional term
or equivalent to a target completion term of:	Term 2, AY 2026 – 2027

This is to certify that this study plan will be the reference in determining the prescribed period of the program mentioned above for VSU Fellowship.



JOYCE L. ARRIOLA, PhD
Program Lead, Literature
University of Santo Tomas

Endorsed by:



MICHAEL ANTHONY C. VASCO, PhD
Dean, Graduate School
University of Santo Tomas

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
**PLANT BREEDING
AND GENETICS**

26 March 2025

PROSE IVY G. YEPES, Ph.D.

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **ROTACIO S. GRAVOSO, Ph.D.**

Vice President for Academic Affairs

Chairman, Academic Personnel Board

SUBJECT: Amendment of study leave contract

Dear Dr. Yepes,

I am writing to request that my study leave contract be amended from 3 to 5 years. Below is the study plan for my doctoral program at the University of Minnesota-Twin Cities. I am now in the dissertation phase, focusing primarily on my research. I am also preparing the manuscript of the first chapter of my thesis for publication.

Academic Year	Study Plan	Remarks
2022-2023	Take courses	Completed
	Start conducting thesis	Completed
2023-2024	Complete the required course credits	Completed
	Continue conducting thesis	Completed
	Take preliminary exams	Completed
2024-2025	Complete first thesis chapter and submit for publication	Ongoing
	Start conducting the second thesis chapter	Summer 2025
2025-2026	Complete the TA requirement	Fall 2025/ Spring 2026
	Complete and submit second thesis for publication	Spring 2026
2026-2027	Conduct and submit third thesis for publication	Fall 2027
	Write literature review and prepare for dissertation defense	Spring 2027
	Take final oral exam and graduation	End spring 2027

Noted by:

Candice N. Hirsch

CANDICE N. HIRSCH

Academic adviser

Sincerely,

[Signature]
ROMMEL M. GARRIDO Jr.
Instructor

BOR ACTION: APPROVAL

[Signature]
HAZELLE V. ASALDO
BOR & University Secretary
2025-119



DEPARTMENT OF PLANT BREEDING AND GENETICS

Visayas State University, Baybay City, Leyte

Email: dpbg@vsu.edu.ph

Website: www.vsu.edu.ph

Phone: +63 53 565 0600 Local 1033



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V4 01-23-2025

No.25- 035

Attested By:


JERRY B. SANGUILLOSA, Ph.D.
Head, DPBG

Recommending Approval:


ROTACIO S. GRAVOSO, Ph.D.
Chairman, Academic Personnel Board

Approved:

PROSE IVY G. YEPES, Ph.D.
President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.
Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.

Twin Cities Campus

Applied Plant Sciences
College of Food, Agricultural and Natural
Resource Sciences

411 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108-6026
Program Coordinator: Serena Jones-White
Email: apsgrad@umn.edu
www.appliedplantsciences.umn.edu/

April 8, 2025

To Whom it May Concern:

This letter serves to confirm and document that Rommel Garrido (ID # 5806561) is a full-time PhD. student in the Department of Applied Plant Science at the University of Minnesota. Rommel is enrolled for the academic year, August 2024-May 2025. Rommel will continue in the Applied Plant Science program through the 2024-2025 academic year. Rommel began the Ph.D. program in Fall 2022 and is currently on track to complete his Ph.D. by May 31, 2027. Please see the estimated degree timeline below:

Academic Year	Study Plan	Remarks
2022-2023	Take courses	Completed
	Start conducting thesis	Completed
2023-2024	Complete the required course credits	Completed
	Continue conducting thesis	Completed
	Take preliminary exams	Completed
2024-2025	Complete first thesis chapter and submit for publication	Ongoing
	Start conducting the second thesis chapter	Summer 2025
2025-2026	Complete the TA requirement	Fall 2025/Spring 2026
	Complete and submit second thesis for publication	Spring 2026
2026-2027	Conduct and submit third thesis for publication	Fall 2027
	Write Literature review and prepare for dissertation defense	Spring 2027
	Take final oral exam and graduation	End Spring 2027

Please contact me if you require further information.

Sincerely,

Serena Jones-White
Applied Plant Science
Graduate Program Coordinator
sjoneswh@umn.edu

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119



GPAS - Degree Audit Report
For **Rommel Garrido** prepared on **04/07/2025**
Student ID: **5806561**

<u>Program</u>	<u>Requirement Term</u>
Graduate Career	Fall 2022
Col of Food, Agr & Nat Res Sci Program	Fall 2022
Applied Plant Sciences Ph D Major	Fall 2022
Plant Breed/Plant Mol Genetics Track	Fall 2022

Important: Please Read (RG-9001)

The degree audit is an advising tool only; it is not an official University document. Please contact your graduate program and/or college to ensure you have satisfied all University and program requirements.

University Requirements (RG-9002)

Satisfied: The following are the minimum unit and (if applicable) minimum GPA requirements to complete your graduate degree as established through Graduate Education policies.

Note: Graduate programs may impose more stringent minimum requirements.

Total Units Required (Doctoral)

Satisfied: Minimum units required for completion of your graduate degree. This requirement accounts for all courses completed at the graduate level and applied to the University's graduate career.

Note: Graduate programs may impose a higher minimum unit requirement.

- Units: 48.00 required, 57.50 used

Applied Plant Sciences Ph.D.(Plant Breeding & Plant Molecular Genetics)(RG-9764)

Overall Requirement Not Satisfied: Complete the minimum requirements for each area.

- Units: 54.00 required, 55.50 used, 0.00 needed
- GPA: 3.000 required, 3.951 completed
- GPA: 3.951 completed

Applied Plant Sciences PhD Core Curriculum (R-1515)

Satisfied: These requirements apply to all students in this degree program.

- Units: 17.50 required, 19.50 used

Research Methods

Satisfied: One unit required.

- Units: 1.00 required, 1.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2023	AGRO	5311	Res Methods in Crop Imp & Prod	S	1.00	EN

Research Ethics

Satisfied: One half-credit course required.

- Units: 0.50 required, 0.50 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spr 2023	APSC	8123	Resrch Ethics in Plant/Env Sci	S	0.50	EN

Seminar

Satisfied: All students present one graduate seminar. A maximum of 2.0 units are allowed.

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119



• **Units:** 2.00 required, 2.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spr 2024	APSC	8270	Graduate Seminar	A	2.00	EN

Statistics

Satisfied: Take at least 3.0 units of graduate-level statistics.

• **Units:** 3.00 required, 4.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2023	BIOL	5272	Applied Biostatistics	A-	4.00	EN

Current Topics or Colloquium

Satisfied: One course required. Consult with the advisor regarding the number of units to take if APSC 8280 is selected.

• **Units:** 1.00 used

• **Courses:** 1.00 required, 1.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spr 2023	APSC	8280	Topics Applied Plant Sciences (Prep of APS Thesis Proposals)	S	1.00	EN

Teaching Experience

Satisfied: Choose either GRAD 8101 or CFAN 8101 but not both.

• **Units:** 2.00 used

• **Courses:** 1.00 required, 1.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spr 2023	CFAN	8101	Professional Skills	S	2.00	EN

Electives

Satisfied: Select courses in consultation with the advisor to complete a total of 17.5 units in the core curriculum. Most students will require a minimum of seven and a half units.

• **Units:** 7.50 required, 9.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2022	PLPA	5301	Lg Scale Omic Data-Plant Bio	A	3.00	EN
Fall 2022	PLPA	5303	Data Visualization	A	3.00	EN
Fall 2023	EEB	5042	Quantitative Genetics	A	3.00	EN

PLPA 5301 has been directed to this line.

STUP0004,04/05/2024:STUP0004,04/05/2024:STUP0004,04/03/2024:This course should be moved to help fulfill the elective requirement.

Entered by: STUP0004

PLPA 5303 has been directed to this line.

STUP0004,04/05/2024:STUP0004,04/05/2024:STUP0004,04/03/2024:This course should be moved to help fulfill the elective requirement.

Entered by: STUP0004

EEB 5042 has been directed to this line.

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119



STUP0004,04/05/2024:STUP0004,04/05/2024:STUP0004,04/03/2024:This course should be moved to help fulfill the elective requirement.

Entered by: STUP0004

Plant Breeding & Plant Molecular Genetics Requirements (R-1523)

Satisfied: Each specialization requires a minimum of 12.5 units.

This requirement has been changed

Minimum Units changed from 12.50 to 12.00

STUP0004,05/10/2024:

Entered by: STUP0004

• **Units:** 12.00 required, 12.00 used

Plant Breeding

Satisfied: Take at least one course from the following:

- **Units:** 6.00 used
- **Courses:** 1.00 required, 2.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spr 2023	APSC	8201	Advanced Plant Breeding	A	3.00	EN
Spr 2024	AGRO	8202	Breeding Quantitative Traits	A	3.00	EN

Genetics and Genomics

Satisfied: Take at least two courses from the following:

- **Units:** 6.00 used
- **Courses:** 2.00 required, 2.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2022	AGRO	8241	Chromosomal & Molec Genetics	A	3.00	EN
Spr 2023	AGRO	5431	Applied Plant Genomics	A	3.00	EN

Agroecology

Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Biochemistry

Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Biotechnology/Genetics/Genomics

Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Computational Biology/Bioinformatics

Satisfied: Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Evolution

Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Physiology

Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Plant Pathology

Additional courses determined in consultation with advisor. Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Professional Skills Development

Satisfied: Additional courses determined in consultation with advisor. Courses other than those listed can be

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HAZELLE V. ASALDO
BOR & University Secretary
2025-119



substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Statistics

Satisfied: Additional courses determined in consultation with advisor.

Courses other than those listed can be substituted with agreement of the advisor, advisory committee, and director of graduate studies:

Doctoral Preliminary Exams Requirements (R-2104)

Satisfied: Schedule the Preliminary Oral exam as soon as a date is set and no later than a week before the exam at z.umn.edu/docexamsched.

Preliminary Written Exam

Satisfied: Complete before taking the preliminary oral exam. Your exam results will be reported by your program staff.

Preliminary Oral Exam Form

Satisfied: Submit upon completion of your preliminary oral exam.

Dissertation Requirement - Applied Plant Sciences PhD (R-1517)

Satisfied: Complete the following:

Dissertation Units

Satisfied: Complete 24 units of 8888.

• Units: 24.00 required, 24.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2022	APSC	8888	Thesis Credit:Doct*	NG	5.00	EN
Spr 2023	APSC	8888	Thesis Credit:Doct*	NG	4.00	EN
Fall 2023	APSC	8888	Thesis Credit:Doct*	NG	6.00	EN
Spr 2024	APSC	8888	Thesis Credit:Doct*	NG	9.00	EN

Dissertation Defense Requirements (R-0624)

Overall Requirement Not Satisfied: Complete the following:

PhD Thesis Reviewers Report Form

Not Satisfied: Submit prior to your final defense.

Doctoral Final Exam Form

Not Satisfied: Submit upon completion of your final defense.

Doctoral Dissertation Deposit Agreement

Not Satisfied: Prior to the last business day of the month, initiate your Thesis/Dissertation Approval & Deposit Agreement at: <https://z.umn.edu/thesis-dissertation-approval-deposit>

Doctoral Dissertation Approval

Not Satisfied: Prior to the last business day of the month, initiate your Thesis/Dissertation Approval & Deposit Agreement at: <https://z.umn.edu/thesis-dissertation-approval-deposit>

Doctoral Dissertation

Not Satisfied: The dissertation must be submitted and approved before the last working day of applied graduation month. Thesis/dissertation submission and formatting information can be found at: <https://z.umn.edu/thesissubmission>

University Policy Reqs - eff. F18 (Admin Staff Only)- Applied Plant Sciences PhD

The University's *Application of Credits for Students Earning Graduate Degrees* policy, effective fall 2018, focuses on the minimum number of graduate credits a student must take as an enrolled student in a specific graduate program, rather than on limits to coursework transferred from other sources. The policy can be found at <http://policy.umn.edu>

University policy continues to restrict the number of S/N course credits and the number of 4000-level course credits. This section also includes S/N and 4000-level courses taken by the student.

University Degree-Seeking Graduate Coursework Applied to the Degree

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The following displays coursework taken while enrolled as a graduate degree-seeking student at the University and applied towards this degree.

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2022	AGRO	8241	Chromosomal & Molec Genetics	A	3.00	EN
Fall 2022	PLPA	5301	Lg Scale Omic Data-Plant Bio	A	3.00	EN
Fall 2022	PLPA	5303	Data Visualization	A	3.00	EN
Spr 2023	APSC	8123	Resrch Ethics in Plant/Env Sci	S	0.50	EN
Spr 2023	AGRO	5431	Applied Plant Genomics	A	3.00	EN
Spr 2023	APSC	8201	Advanced Plant Breeding	A	3.00	EN
Spr 2023	APSC	8280	Topics Applied Plant Sciences (Prep of APS Thesis Proposals)	S	1.00	EN
Spr 2023	CFAN	8101	Professional Skills	S	2.00	EN
Fall 2023	AGRO	5311	Res Methods in Crop Imp & Prod	S	1.00	EN
Fall 2023	BIOL	5272	Applied Biostatistics	A-	4.00	EN
Fall 2023	EEB	5042	Quantitative Genetics	A	3.00	EN
Spr 2024	AGRO	8202	Breeding Quantitative Traits	A	3.00	EN
Spr 2024	APSC	8270	Graduate Seminar	A	2.00	EN

Other Coursework Applied to the Degree

The following displays coursework applied to the degree from one or more of the following categories:

University of Minnesota non-degree seekingUniversity of Minnesota coursework in a different career (e. g., UGRD, DENT, MED)Coursework completed at another institution

Courses Not Allocated (RG-9060)

The following courses were not used to satisfy program requirements in your degree but may be eligible to be used. Please contact your program for more information. Courses graded below a C-, W, or V are ineligible for use towards completion of the degree.

*Students wishing to elect a minor may do so at z.umn.edu/gradminor. Please be aware that not all programs allow students to pursue a minor. Check with your Graduate Program Coordinator first before electing a minor.

Courses Not Allocated

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2024	APSC	8444	FTE: Doctoral	NG	1.00	EN
Spr 2025	APSC	8444	FTE: Doctoral		1.00	IP

Course History

Term	Subject	Catalog Nbr	Title	Grade	Units	Type
Fall 2022	AGRO	8241	Chromosomal & Molec Genetics	A	3.00	EN
Fall 2022	APSC	8888	Thesis Credit:Doct*	NG	5.00	EN
Fall 2022	PLPA	5301	Lg Scale Omic Data-Plant Bio	A	3.00	EN
Fall 2022	PLPA	5303	Data Visualization	A	3.00	EN
Spr 2023	APSC	8123	Resrch Ethics in Plant/Env Sci	S	0.50	EN
Spr 2023	AGRO	5431	Applied Plant Genomics	A	3.00	EN
Spr 2023	APSC	8201	Advanced Plant Breeding	A	3.00	EN
Spr 2023	APSC	8280	Topics Applied Plant Sciences	S	1.00	EN
Course Topic: 1 - Prep of APS Thesis Proposals						
Spr 2023	APSC	8888	Thesis Credit:Doct*	NG	4.00	EN
Spr 2023	CFAN	8101	Professional Skills	S	2.00	EN
Fall 2023	AGRO	5311	Res Methods in Crop Imp & Prod	S	1.00	EN
Fall 2023	APSC	8888	Thesis Credit:Doct*	NG	6.00	EN
Fall 2023	BIOL	5272	Applied Biostatistics	A-	4.00	EN
Fall 2023	EEB	5042	Quantitative Genetics	A	3.00	EN
Spr 2024	AGRO	8202	Breeding Quantitative Traits	A	3.00	EN
Spr 2024	APSC	8270	Graduate Seminar	A	2.00	EN

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Spr 2024	APSC	8888	Thesis Credit:Doct*	NG	9.00	EN
Fall 2024	APSC	8444	FTE: Doctoral	NG	1.00	EN
Spr 2025	APSC	8444	FTE: Doctoral		1.00	IP

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Applied Plant Sciences – Plant Breeding/Molecular Genetics Track
Ph.D.
 (Updated June 2024)

APS Common Ph.D Core Curriculum and Track Course Requirements*			
Ph.D. Requirements	Plant Breeding/Molecular Genetics Track		
Course	Title	Credits	Semester
Ethics Considerations in Research (May be included from a UMN M.S. program)*			
APSC 8081	Scientific Ethics and Strategies for Success	1	Fall
Research Methods and Resources for Applied Plant Sciences (May be included from a UMN M.S. program)*			
AGRO 5311	Research Methods in Crop Improvement and Production	1	Summer (register in Fall)
Ph.D. Thesis Proposal Seminar			
APSC 8901	Thesis Proposal Preparation	1	Spring
APSC 8270	Graduate Seminar	2	Fall & Spring
Professional Skills Development (May be included from a UMN M.S. program)*			
Grad 8101 or CFAN 8101	Teaching in Higher Education Professional Skills for Scientists	3 2	
Statistical Knowledge and Reasoning (May be included from a UMN M.S. program)*			
Stat 5021 or NR 5021 or Agro 5121 *Or another statistics course from the list below	Statistical Analysis or Statistics for Agriculture and Natural Resource Professionals	4 3	Fall & Spring or Fall
Track-Specific Course Requirements*			
Plant Breeding Area	See list	> 3	
Genetics & Genomics Area	See list	≥ 6	
Additional Courses	Determined by student/committee		

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	Total Course Credits	> 30	
APSC 8888	Thesis Credits	24	
*With the exception of APSC 8270, courses in the core curriculum previously taken in a UMN M.S. program may be included toward the 30 course credit requirement for the Ph.D.			

***Courses to fulfill the Statistical Knowledge and Reasoning requirement**

Select at least 3 credits from the following in consultation with the advisor:

AGRO 5121 - Applied Experimental Design (4.0 cr) spring

ANSC 5200 – Statistical Genetics and Genomics, 4 cr., Fall

BIOL 5272 - Applied Biostatistics (4.0 cr) fall and spring

ENT 5126 - Spatial and Temporal Analysis of Ecological Data (3.0 cr) spring even year

ESPM 5211 - Survey, Measurement, and Modeling for Environmental Analysis (3.0 cr) spring

FNRM 5131 - Geographical Information Systems (GIS) for Natural Resources (4.0 cr) fall

GIS 5555 - Basic Spatial Analysis (3.0 cr) fall

NR 5021 - Statistics for Agricultural and Natural Resource Professionals (3.0 cr) fall

PLPA 5303: Data Visualization in Plant and Microbial Biology, 3 cr.

PUBH 6450 - Biostatistics I (4.0 cr) fall and spring

STAT 5021 - Statistical Analysis (4.0 cr) fall and spring

STAT 5201 - Sampling Methodology in Finite Populations (3.0 cr) spring

STAT 5302 - Applied Regression Analysis (4.0 cr) fall, spring, summer

STAT 5303 - Designing Experiments (4.0 cr) fall, spring, summer

STAT 5401 - Applied Multivariate Methods (3.0 cr) fall periodic

STAT 5421 - Analysis of Categorical Data (3.0 cr) fall and spring

STAT 5601 - Nonparametric Methods (3.0 cr) fall and spring

Ph.D. students are required to complete the courses in the core curriculum, the requirements for their respective specialization, and present one graduate seminar (APSC 8270) as part of their PhD program (in addition to APSC 8270 if taken as part of a M.S. program); 24 thesis credits are also required.

Additional course requirements are flexible and are determined in consultation with the student's adviser(s) and advisory committee. Required core courses are counted toward the required 30 credits. Credits from graduate coursework at the UMN or from another institution, completed prior to admission to the PhD program, may be used subject to limitations in University policy

(<http://policy.umn.edu/education/gradcreditdegree>) and approval by adviser and DGS. A minimum GPA of 3.00 is required for students to remain in good standing. Use of 4xxx courses toward program requirements is permitted under certain conditions with advisor approval.

This program may be completed with a minor in another field.

Successful completion and defense of a thesis is required for completion of the Ph.D. degree (see <http://policy.umn.edu/education/doctoralcompletion>).

Students must complete 30 credits including the program-wide required courses and courses

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from the following areas. Courses listed within agroecology/agronomy, plant biology, and ecology/plant pathology/soil science areas are provided as a guide for students and faculty. Other specialization courses can be substituted with agreement of the advisor, the advisory committee, and director of graduate studies.

AREA COURSES

At least one course must be taken from the Plant Breeding area and at least two courses from the Genetics & Genomics area.

Plant Breeding

AGRO 5021 – Introduction to Plant Breeding (3 cr.), Fall

APSC 8201 – Advanced Plant Breeding (3 cr.), Spring odd years

AGRO 8202 – Breeding for Quantitative Traits in Plants (3 cr.), Spring even years

Genetics & Genomics

AGRO 5431 – Applied Plant Genomics and Bioinformatics (3 cr.), Spring

AGRO 8241 – Chromosomal & Mol. Genetics of Plant Improv. (3 cr.), Fall even years

EEB 5042 – Quantitative Genetics (3 cr.), Fall

GCD 8131 – Advanced Molecular Genetics and Genomics (3 cr.), Spring

OTHER SUGGESTED COURSES (e.g. Electives to be determined by student and advisor/committee)

Agroecology and Cropping Systems

AGRO 4505 - Biology, Ecology, and Management of Invasive Plants (3.0 cr), fall or spring (periodic)

AGRO 4605 - Strategies for Agricultural Production and Management (3.0 cr), fall

AGRO 5321 – Ecology of Agricultural Systems (3 cr.), Spring

AGRO 5605/5606- Data-Driven Agronomy (3 cr.), Fall

HORT 5023 – Public Garden Management (2 cr.), Spring

HORT 5033 – Growing Fruit & Vegetables for Local and Organic Markets (4 cr.), Spring even years

HORT 5071 – Ecological Restoration (3 cr.), Fall

AGRO 8010 – Colloquium in Sustainable Agriculture (2 cr.), Fall

Biochemistry

BIOC 6021 – Biochemistry (3 cr.), Fall

BIOC 8005 – Biochemistry: Structure and Catalysis (2 cr.), Fall

BIOC 8006 – Biochemistry: Metabolism and Control (2 cr.), Fall

Biotechnology/Genetics/Genomics

GCD 4034 – Molecular Genetics and Genomics (3 cr.), Fall

GCD 8131 – Advanced Molecular Genetics and Genomics (3 cr.), Fall

HORT 4071W – Applications of Plant Biotechnology to Crop Improvement (3 cr.), Spring odd years

HORT 5007 – Advanced Plant Propagation (3 cr.), Spring even years

PLPA 5301 – Large Scale Omic Data in Plant Biology (3 cr.), Fall

BIOC 8007 – Molecular Biology of DNA (2 cr.), Fall

BIOC 8008 – Molecular Biology of the Transcriptome (2 cr.), Fall

BIOC 5352 – Biotechnology and Bioengineering for Biochemists (3 cr.), Spring

Computational Biology/Bioinformatics

BIOC 5361 – Microbial Genomics and Bioinformatics (3 cr.), Fall

CSCI 4041 – Algorithms and Data Structures (4 cr.), Fall and Spring

CSCI 5421 – Advanced Algorithms and Data Structures (3 cr.), Fall

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CSCI 5461 – Functional Genomics, Systems Biology and Bioinformatics (3 cr.), Spring
 CSCI 5465 – Introduction to Computing for Biologists (3 cr.), Fall
 CSCI 5481 – Computational Techniques for Genomics (3 cr.), Fall
 CSCI 5521 – Machine Learning Fundamentals (3 cr.), Fall
 CSCI 5523 – Introduction to Data Mining (3 cr.), Fall
 CSCI 5525 – Machine Learning: Analysis and Methods (3 cr.), Fall
 CSCI 5561 – Computer Vision (3 cr.), Fall
 FNRM 5362 – Drones: Data, Analysis, and Operations (3 cr.), Spring
 GCD 8141 – Computational Genomics (3 cr.), Spring

Evolution

EEB 5409 – Evolution (3 cr.), Fall and Spring

Physiology

AGRO 8900 – Advanced Discussions in Plant Physiology (2 cr.), Fall odd years

EEB 5068 – Plant Physiological Ecology (3 cr.), Spring

Plant Pathology

PLPA 5103/8103 – Plant-Microbe Interactions (3 cr.), Spring

PLPA 5444 – Ecol, Epidem, and Evolutionary Biology of Plant-Microbe Interactions (3 cr.), Spring

PLPA 5480 – Principles of Plant Pathology (3 cr.), Fall

PLPA 5660 – Plant Disease Resistance and Applications (3 cr.), Spring

PLPA 8105 – Plant Bacteriology (2 cr.), Spring

Professional Skills Development

GRAD 8101 – Teaching in Higher Education (3 cr.), Fall and Spring

CFAN 8101 – Professional Skills for Scientists (2 cr.), Spring odd years

MOT 5001 – Technological Business Fundamentals (2 cr.), Fall

MOT 5002 – Creating Technological Innovation (2 cr.), Spring

MOT 8232 – Managing Technological Innovation (2 cr.), Spring

HRIR 6484/MGMT 6084 – Management of Groups, Fall and Spring

HRIR 5222 – Creating and Managing Diversity and Inclusion (2 cr.), Spring

BIOL 5701 – Science Communication: A Primer for Biologists (2 cr.), Spring

BIOL 8100 – Improvisation for Scientists (1 cr.), Fall

Statistics

AGRO 5121 – Applied Experimental Design (4 cr.), Spring

ANSC 5200 – Statistical Genetics and Genomics (4 cr.), Fall

ANSC 8141 – Mixed Model Analysis for Genetic Analysis (3 cr.), Fall

BIOL 5272 – Applied Biostatistics (3 cr.), Fall & Spring

ENT 5126 – Spatial and Temporal Analysis of Ecological Data (3 cr.), Spring even years

ESPM 5211 – Survey, Measurement, and Modeling for Environmental Analysis (3 cr.), Spring

FNRM 5131- Geographical Information Systems (GIS) for Natural Resources 4 cr, Fall

PUBH 6451- Biostatistics II (4 cr.), Fall & Spring

PUBH 7430 – Statistical Methods for Correlated Data (3 cr.), Fall

PUBH 7462 – Advanced Programming and Data Analysis in R (2 cr.), Spring

STAT 5052 – Statistical and Machine Learning (3 cr.), Fall

STAT 5302 – Applied Regression Analysis (4 cr.), Fall

STAT 5303 – Designing Experiments (4 cr.), Fall

STAT 5401 – Applied Multivariate Methods (3 cr.), Spring

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STAT 5421 – Analysis of Categorical Data (3 cr.), Fall
STAT 5601 – Nonparametric Methods (3 cr.), Spring

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VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
BIOLOGICAL SCIENCES

8 April 2025

PROSE IVY G. YEPES
President
Visayas State University

Thru: **ROTACIO S. GRAVOSO**
Vice President for Academic Affairs,
Chairperson, VSFC-AS

Dear Dr. Yepes,

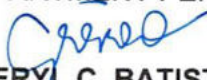
We respectfully endorse the request of Assoc. Prof. Julissah C. Evangelio to amend the terms of her study leave contract that is originally set to end on 19 August 2025. For this PhD studies, she was granted two (2) years only because she already utilized one year in 2018 but reinstated in 2019 for personal reasons. Because she is expected to finish her PhD program by the second semester of AY 2026-2027, she is kindly requesting an extension of her study leave to terminate by the end of second term AY 2026-2027.


We are attaching herewith her letter request together with the relevant documents for your perusal.

Thank you very much for your constant support for the development of our faculty members.


Truly yours,

DEPARTMENT PERSONNEL COMMITTEE:


CHERYL C. BATISTEL
Chairman


SENONA A. CESAR
Member


ANALYN M. MAZO
Member


BEATRIZ S. BELONIAS
Member


ROSALINA D. POLIQUIT
Member


DARIUS NOEL MIÑOZA
Member


EUNICE KENEE L. SERIÑO
Member

Endorsed:


REV RHIZZA L. AURE
Dean, FNMS

Recommending Approval:


ROTACIO S. GRAVOSO
Chairman, VSFC-AS

Approved:

PROSE IVY G. YEPES
President

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



DEPARTMENT OF BIOLOGICAL SCIENCES
Visayas State University, PQWV+43 Baybay City, Leyte
Email: dbs@vsu.edu.ph
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VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
BIOLOGICAL SCIENCES

April 8, 2025

DR. CHERYL C. BATISTEL

Head

Department of Biological Sciences

Visayas State University

Baybay City, Leyte, Philippines

Dear **Dr. Batistel**,

Warm Greetings!

I am writing this letter to formally request an amendment to the terms of my study leave contract, originally effective last August 16, 2023 and set to end on August 19, 2025. This time, my current contract is granted for two (2) years only because I already utilized one year in 2018. However, I reinstated in 2019 for personal reasons.

The newly released BOR Resolution No. 166, s. of 2024 Ratification of Consolidated Amendments to the VSU Scholarship Policies has the provision to wit: *"The approve time limit of the scholarship grant is based on a maximum number of years of the doctoral or master's degree offered by delivering higher education institution (DHEI) and the scholarship program. This provision also covers scholars who will pursue a straight doctoral program. The effectivity of the implementation of the amended Scholarship Policy shall be effective after the Board of Regents approval. These provisions apply to all VSU Scholars with active and ongoing scholarship contract."*

In relation to this, may I kindly request an extension of my study leave to terminate by the end of second term AY 2026-2027. Kindly refer to the attached certification of the PhD Program in Life Sciences, and other supporting documents.

Looking forward to your positive response and hopeful for a favorable outcome.

Respectfully yours,


Julissah C. Evangelio

Faculty

Department of Biological Sciences

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BOR & University Secretary
2025-119



DEPARTMENT OF BIOLOGICAL SCIENCES
Visayas State University, PQWV+43 Baybay City, Leyte
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No.

Guidelines for Students Affairs of Doctoral Program in the College of Life Science,
Kaohsiung Medical University

Article 1: neglected.

Article 2: neglected.

Article 3: Criteria for Reviewing Outstanding Performance Scholarships for Graduate Students in this Doctoral Program:

- (1) Applicant qualifications: First, second, and third-year graduate students of the PhD Program (the first semester of the first year is not eligible).
- (2) The evaluation is based on additional achievements for scoring. If the total scores are the same, the average grades of required courses per semester will be used as the tiebreaker criteria.
- (3) Additional achievement criteria are as follows:
 1. English grades: B1 adds 1 point, B2 adds 2 points, C1 or above adds 3 points. Refer to the English proficiency test equivalence announced by the Office of Academic Affairs.
 2. Paper publications:
 - I. SCI paper publication: 1st author, 6 points; 2nd author, 3 points; other authors; 1 point.
 - II. Non-SCI paper publication: 1st author, 2 points; 2nd author; 1 point, other authors; 0.5 points.
 3. Participation in international conferences:
English oral presentation; 5 points, 1st author of English poster presentation; 2 points, 1st author of conference full paper presentation; 2 points.
 4. Other supporting documents for additional points:
 - I. Participation in domestic and international competitions or proof of awards, 1 point per item, maximum of 5 points.
 - II. Relevant documents for patents and intellectual property rights: applying for a patent; 3 points, patent granted; 5 points, up to a maximum of 10 points.
 5. The time of paper publication, participation in international conferences, and other supporting documents are limited to the period of the student's enrollment as a research student. The same achievement cannot be used for multiple times.
- (4) If the total scores are the same, the average grades of required courses per semester will be used as the tiebreaker criteria.

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BOR & University Secretary
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Article 4: To assist in the research progress of graduate students in this doctoral program, a research progress report meeting must be held before the end of each academic year. After the research progress report, a written report, evaluation forms, and review opinions must be submitted to the college office. The research progress report meeting will be chaired by the supervising professor, and the student must invite additional three or more internal experts (including the supervising professor) as examination committee members. Teachers who participate in the research progress report will not be reimbursed for oral examination or transportation expenses.

Article 5: Research progress reports for graduate students will commence from the 2nd year and will be held once each academic year. The research progress report will be accomplished by the research student, who is responsible for coordinating with the committee members and arranging the presentation of the research progress meeting.

Article 6: Graduate students in the 2nd year or above are eligible to temporarily suspend or be exempted from the research progress report as follows:

1. In the academic year, if the student and the program director agree, the research progress report for that academic year may be temporarily suspended. This requires to meet one of the following conditions: (a) Studying abroad or taking a leave of absence for one semester or more. (b) Passing the doctoral candidate qualification assessment. (c) Other special reasons.
2. For doctoral program students in the academic year, if they meet the qualifications specified in the university's "Doctoral Program Student Application for Thesis Examination Criteria" or the program's "Doctoral Program Student Application for Thesis Examination Qualification Requirements," they may be exempted from the research progress report for subsequent academic years.

Article 7: For graduation, students are required to participate in domestic or international conferences, presenting posters or giving oral presentations.

Article 8: Other matters related to graduate students of this doctoral program and matters not specified herein shall be resolved by the affairs committee of the Doctoral Program in Life Science.

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BOR & University Secretary
2025-119



高雄醫學大學 Kaohsiung Medical University

Add / 100, Shih-Chuan 1st Road, San Ming District, 807 Kaohsiung City, Taiwan, R.O.C.
807高雄市三民區十全一路100號 <http://www.kmu.edu.tw> Tel / 886-7-312-1101

PhD program in Life Sciences, College of Life Science,
Kaohsiung Medical University

This certifies that MS. JULISSAH CASTRO EVANGELIO (Student ID 112851005), a student of the PhD program in Life Sciences, College of Life Science, will be finishing all required courses by the end of this second term AY 2024-2025. She will start doing her PhD dissertation (12 credits) and will be eligible to apply for the PhD qualification examination in the next academic year (AY 2025-2026). She is expected to complete her PhD program by the second term of AY 2026-2027.

PhD program in Life Sciences, College of Life Science,
Kaohsiung Medical University



April 7, 2025

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BOR & University Secretary
2025-119



高雄醫學大學Kaohsiung Medical University

Application For International Students

中文 (/index/dept.info/locale/ch/sn/48)

Ph.D. Program in Life Sciences

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Ph.D. Program

Degree Conferred	Doctor of Philosophy
Program Duration	2-7 years
Language of Instruction	Taught in English
Basic Requirements	<ol style="list-style-type: none"> 1. A bachelor's degree in chemistry or related life sciences and natural sciences from a local or foreign university which is recognized by M.O.E. 2. A master's degree (in Chemistry/Natural Science /Life Sciences) 3. A minimum GPA of B or 3.0 4. Minimum English proficiency requirement: CEFR B1 or above, or alternatively, a school-issued document stating that any of the applicant's previous degree programs were conducted in English
Additional Documents Required	<ol style="list-style-type: none"> 1. Autobiography and CV 2. Research Proposal 3. Related Academic Publications 4. One of the two required recommendation letters must be written by the supervisor or head of the department. 5. Potential Adviser Agreement Form (as Appendix 5 (https://chem.kmu.edu.tw)) 6. Applicants whose native/official language is not English must provide an official proof of English proficiency. Acceptable test score of English language proficiency include TOEFL, IELTS, TOEIC, CAE, CPE, and etc. Official scores must be taken within two years prior to submission of the application.
Evaluation for Admission	Please refer to the Application Guidelines "Application Procedure and Admission Eligibility Review Procedure."

BOR ACTION: APPROVAL

Remark	<ol style="list-style-type: none"> 1. Official interview will be conducted via telephone or online interview. 2. Requirements for graduation please refer to the program's website. 3. Students must provide at least one English Proficiency pass test score before their PhD dissertation exam. 4. Applicants are required to contact with prospective adviser of the College of Life Sciences prior to the application deadline, and to have the form signed and submitted for confirmation.
Contact Person	<p>Ms. Zih Yu Lin</p> <p>E-mail: clife@kmu.edu.tw (mailto:clife@kmu.edu.tw)</p> <p>Tel: +886-7-3121101 ext.6985</p> <p>https://dols.kmu.edu.tw/index.php/en-gb</p> <p>(https://dols.kmu.edu.tw/index.php/en-gb)</p>

This site is best viewed with Google Chrome, Firefox or Internet Explorer 10 or higher.

TEL : +886-7-3121101 ext.2109/2383 FAX : +886-7-323-4135 ADD: 100, Shih-Chuan 1st Road, Kaohsiung, 80708, Taiwan

E-mail : enr@kmu.edu.tw (mailto:enr@kmu.edu.tw)/ciae@kmu.edu.tw (mailto:ciae@kmu.edu.tw)

BOR ACTION: APPROVAL


 HAZELLE V. ASALDO
 BOR & University Secretary
 2025-119

生命科學博士學位學程-生物科學組、臨床醫學組 112 學年度應修課程科目學分表

【第一學年】

(本表為 112 學年度入學學生適用)

科 目 名 稱			必/選修 通識	規定 學分	學分數		主負責教師	
課程 代碼	中文	英文			上	下	職號	姓名
MAIR0	學術倫理暨專題討論 (EMI)	Academic Integrity and Seminar (EMI)	必修/ Required	2	1	1	995011	黃斌
MLSB3	高級生命科學特論 (EMI)	Special Topics in Advanced Life Sciences (EMI)	必修/ Required	2	2		995011	黃斌
必 修 科 目 學 分 總 數 合 計				4				
MAEA0	高級實驗方法學特論 (EMI)	Special Topics in Advanced Experimental Approaches (EMI)	選修/ Elective	2		2	1035011	譚漢詩
MAJB0	高級生物科學期刊特論 (一) (EMI)	Special Topics in Advanced the Journals of Biology (I) (EMI)	選修/ Elective	2	2		1025023	蘇詠超
MAJB1	高級生物科學期刊特論 (二) (EMI)	Special Topics in Advanced the Journals of Biology (II) (EMI)	選修/ Elective	2		2	1025023	蘇詠超
MEPH0	高級環境與公共衛生科學特論(EMI)	Special Topics in Advanced Environmental and Public Health Sciences (EMI)	選修/ Elective	2	2		1035011	譚漢詩
MOMI0	高級生命科學組學方法特論 (EMI)	Special Topics in Advanced OMICs Approaches in Life Sciences (EMI)	選修/ Elective	2	2		1035011	譚漢詩
MEBS0	高級演化生物學特論 (EMI)	Special Topics in Advanced Evolutionary Biology (EMI)	選修/ Elective	3	3		1065010	蘇詠超
MTEM0	高級生態學研究方法特論 (一) (EMI)	Special Topics in Advanced Ecological Methods(I) (EMI)	選修/ Elective	3	3		1065010	蘇詠超
MTEM1	高級生態學研究方法特論 (二) (EMI)	Special Topics in Advanced Ecological Methods(II) (EMI)	選修/ Elective	3		3	1065010	蘇詠超
MSAP6	高級植物生理學特論 (EMI)	Special Topics in Advanced Plant Physiology (EMI)	選修/ Elective	3		3	995011	黃斌
MTIB6	高級生物資訊特論 (EMI)	Special Topics in Advanced Introduction of Bioinformatics (EMI)	選修/ Elective	3		3	925019	張學偉
MSAN6	高級神經生物學特論 (EMI)	Special Topics in Advanced Neurobiology (EMI)	選修/ Elective	3		3	1005004	王志煜

BOR ACTION: APPROVAL

MSAG6	高級基因體學特論 (EMI)	Special Topics in Advanced Genomics (EMI)	選修/ Elective	3		3	925019	張學偉
MTST0	高級訊息傳遞特論 (EMI)	Special Topics in Advanced Signal Transduction (EMI)	選修/ Elective	2	2		945011	邱建智
MWBS1	高級生物醫學論文 寫作 (EMI)	Special Topics on Scientific Writing for the Biomedical Sciences (EMI)	選修/ Elective	2	2		945011	邱建智
MEMI0	全英語授課教學助 理實習課 (EMI)	EMI TA Practicum (EMI)	選修/ Elective	2	2		1065010	蘇詠超
MTIA5	高級儀器分析特論 (EMI)	Special Topics in Advanced Instrumental Analysis (EMI)	選修/ Elective	3		3	995014	梁世欣
選 修 科 目 學 分 總 數 合 計				40				

BOR ACTION: APPROVAL


 HAZELLE V. ASALDO
 BOR & University Secretary
 2025-119

生命科學博士學位學程-生物科學組、臨床醫學組 112 學年度應修課程科目學分表

(本表為 111 學年度入學學生適用)

科 目 名 稱			必/選修/ 學分	規定學分數		主負責教師		
課程代碼	中文	英文		上	下	職號	姓名	
MSSW1	專題討論(EMI)	Seminar(EMI)	必修/ Required	2	1	1	995014	梁世欣
必 修 科 目 學 分 總 數 合 計				2				

註:

1. In addition to the 12 credits of the doctoral dissertation, graduate students should take at least 18 credits (including 4 credits of seminar, 2 credits of required courses, and 12 credits of electives).
2. Graduate students are required to take at least 4 credits of interdisciplinary electives.
3. Graduate students shall take up to 15 credits of elective courses in a semester.
4. An elective course will be offered when three or more students are enrolled.
5. Credits of courses offered by schools with which the KMU has an agreement may be recognized for credit with the consent of the supervising professor and director.
6. With the approval of their supervising professor and director. Graduate students may take courses related to biostatistics offered by other departments at KMU.
7. Doctoral students need to submit at least one of the following English proficiency test certificates prior to their PhD dissertation exam:
 - i. Test of English as a Foreign Language (TOEFL): TOEFL Institutional Testing Program (ITP)- 500 points (or above) or TOEFL Computer-Based Test (CBT)- 193 points (or above) or TOEFL Internet-Based Test (iBT)- 68 points (or above) required.
 - ii. General English Proficiency Test (GEPT): High-Intermediate level (First Stage or above) required.
 - iii. Test of English for International Communication (TOEIC): 600 points (or above) required.
 - iv. International English Language Testing System (IELTS): 5.5 points (or above) required.
 if the students fail to pass any one of the aforementioned English proficiency tests, they are required to enroll in English courses and pass the exam in KMU's Center for Languages and Culture.
8. Every student should pass the test held by the "Center for Taiwan Academic Research before their doctoral dissertation exam.
9. The passing mark for undergraduate courses taken by graduate students is 60. No remedial exams for those who fail to pass an undergraduate course. Course grades and credits received from undergraduate programs are not counted in the semester's grade average and credits.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2023-119



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
SOIL SCIENCE

1227

March 25, 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University

Thru: Dr. Rotacio S. Gravoso
Vice-President for Academic Affairs and
Chairman, VSU-Fellowship and Scholarship Committee
Visayas State University

Dear **President Yepes**:


Greetings!

We are respectfully endorsing this letter request of Mr. Mark Anthony Barbadillo, DSS faculty who is currently pursuing his Ph.D. in Soil Science (Soil Physics) at Oklahoma State University, Stillwater Campus. He would like to extend his fellowship from 3 years to 4 years to complete his degree. He started his study leave last January 2023 (Spring semester). He is in his third year now and still conducting his research. Based on his study plan, he will be finished in Spring semester - 2026.

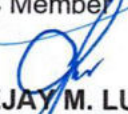
We look forward to your positive response.
Thank you very much for your continued support.

Sincerely yours,
Academic Personnel Committee


VICTOR B. ASIO
APC Member


ANANE SERENINA
APC Member


CECILIE MARIE O. QUINONES
APC Member


DEEJAY M. LUMANAO
APC Chairman
Head, DSS

Recommending Approval:


SUZETTE B. LINA
Dean, CAFS


ROTACIO S. GRAVOSO
VP for Academic Affairs and Chair, VSUFSC

Approved:

PROSE IVY G. YEPES
President VSU

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



DEPARTMENT OF SOIL SCIENCE
Visayas State University, PQWH+97H Baybay City, Leyte
Email: dss@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1036



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FM-VSU-03
V4 01-23-2025
No. 00-426



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
SOIL SCIENCE

March 10, 2025

DEEJAY M. LUMANAO, PhD
Head, Department of Soil Science
Visayas State University (VSU)
Baybay City, Leyte – 6521

Dear Dr. Lumanao,

This is in line with the amendments made to the Visayas State University scholarship policies, particularly for the time limit required to finish a graduate degree. I would like to formally inform your office that I accept the amendments and would like to extend my stay from 3 years to 4 years at Oklahoma State University (OSU), Stillwater, Oklahoma, USA. The maximum number of years for a PhD program at OSU is more than 3 years. Also, I am in the process of conducting my research projects and I need more than 3 years to collect the necessary data and write reports for their completion. I will be attaching my plan of study to this letter of request.

Sincerely yours,


MARK ANTHONY M. BARBADILLO
PhD Candidate (Soil Science)
Oklahoma State University
mbarbad@okstate.edu

Recommending Approval:


TYSON E. OCHSNER
Graduate Student Advisor
Oklahoma State University
tyson.ochsner@okstate.edu

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



DEPARTMENT OF SOIL SCIENCE
Visayas State University, PQWH+97H Baybay City, Leyte
Email: dss@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1036



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FM-VSU-03
V4 01-23-2025
No. 03-419

OKLAHOMA STATE UNIVERSITY GRADUATE COLLEGE PLAN OF STUDY

This plan of study has already been submitted.
Please contact your advisor or Graduate College if you need to modify this plan of study.

Personal Information

CWID:	20420768	Last Name:	Barbadillo
First Name:	Mark	Department:	
Degree:	PHD	Concentration:	-
Major:	Soil Science	Specialization:	Soil Physics
Minor:	-		
Degree Method:	Dissertation		
Expected Graduation Date:	Spring 2026		
Plan of Study Status:	Submitted		

Current Committee Members

Position	Name	Department	Approval Signature	Signature Date
Chair And Advisor	Tyson E. Ochsner	Plant And Soil Sciences	Tyson Ochsner	13-FEB-25
Member	Sergio Manacpo Abit	Plant And Soil Sciences		
Member	Sumit Sharma	Plant And Soil Sciences	Sumit Sharma	21-FEB-25
Outside Member	Sumon Datta	Biosystems & Agricultural Engineering	Sumon Datta	05-MAR-25

Course List

Courses ID	Courses Title	Credit Hours	Semester / Year	Institution Name
SOIL5893	ENVIRONMENTAL SOIL CHEMISTRY	3	SPRING / 2023	OKLAHOMA STATE UNIVERSITY
SOIL5363	ENVIRONMENTAL SOIL SCIENCE	3	SPRING / 2023	OKLAHOMA STATE UNIVERSITY
SOIL5131	PROF DEV COLLOQUIUM IN PASS	1	SPRING / 2023	OKLAHOMA STATE UNIVERSITY
SOIL5683	SOIL, WATER, AND WEATHER	3	SPRING / 2023	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	4	SUMMER / 2023	OKLAHOMA STATE UNIVERSITY
AST 5200	AG WATER MANAGEMENT	3	FALL / 2023	OKLAHOMA STATE UNIVERSITY
SOIL5234	SOIL NUTRIENT MANAGEMENT	4	FALL / 2023	OKLAHOMA STATE UNIVERSITY
STAT5013	STAT EXPERIMENTERS I	3	FALL / 2023	OKLAHOMA STATE UNIVERSITY

BOR ACTION: APPROVAL

3/12/25, 11:20 AM

apps.okstate.edu/pos/osu/index.php/module/Default/action/DisplayPlan

SOIL5383	ADV SOIL MICROBIOLOGY	3	SPRING / 2024	OKLAHOMA STATE UNIVERSITY
SOIL6583	SOIL PHYSICS THEORY	3	SPRING / 2024	OKLAHOMA STATE UNIVERSITY
STAT5023	STAT EXPERIMENTERS II	3	SPRING / 2024	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	4	SUMMER / 2024	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	3	FALL / 2024	OKLAHOMA STATE UNIVERSITY
GEOL5463	PHYSICAL HYDROGEOLOGY	3	FALL / 2024	OKLAHOMA STATE UNIVERSITY
SOIL5120	TEACHING PLANT AND SOIL SCI	2	FALL / 2024	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	3	SPRING / 2025	OKLAHOMA STATE UNIVERSITY
SOIL5813	NUTRNT CYCL ENVIR QUAL	3	SPRING / 2025	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	2	SUMMER / 2025	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	1	FALL / 2025	OKLAHOMA STATE UNIVERSITY
SOIL5020	GRADUATE SEMINAR	1	FALL / 2025	OKLAHOMA STATE UNIVERSITY
SOIL5583	SOIL PHYSICS MEAS TECH	3	FALL / 2025	OKLAHOMA STATE UNIVERSITY
SOIL6000	DOCTORAL THESIS	2	SPRING / 2026	OKLAHOMA STATE UNIVERSITY

Signature

By signing this, I confirm that I have visited to the Graduate College website: [https://research.okstate.edu/compliance/rcr/], have read the information therein, including obtaining proper approval prior to the conduct of certain types of research, and have complied/will comply with all applicable regulations.

Student Signature

Date

Mark Barbadillo

13-FEB-25

Departmental / Program Recommendation

I certify that the above plan meets program or departmental requirements and I recommend the above advisory committee membership. I further certify that the student has completed the Responsible Conduct of Research requirements set forth in Policy and Procedures 4-0201.

Department/School Head or Designee

Date

https://apps.okstate.edu/pos/osu/index.php/module/Default/action/DisplayPlan

BOR ACTION: APPROVAL

Hazelle V. Asaldo
HAZELLE V. ASALDO
BOR & University Secretary
2025-113

Graduate College Approval**Do not write below this. (Graduate College use only)**Dean of graduate college
signature

Date

Date Plan received

Date Revised Plan received

Date Plan accepted

If you have further questions about this plan of study,
contact Graduate College: ph(405)744-6368 or E-mail grad-pos@okstate.edu.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS
STATE UNIVERSITY



PHILIPPINE ROOT CROP
RESEARCH & TRAINING
CENTER

8 April 2025

Dr. Prose Ivy G. Yepes
University President
VSU, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**
VP for Academic Affairs

Dear **Dr. Yepes**:

I hope this letter finds you well.

I am writing to respectfully request the amendment to my current study leave contract in accordance to the recent amendments stipulated in **BOR Resolution No. 166 s. 2024 Ratification of Consolidated Amendments to VSU Scholarship Policies**.

When I was initially granted study leave, the approved duration was three (3) years from May 1, 2022- April 30, 2025, as stipulated in my original contract. However, the newly released BOR resolution provides that the time limit shall now be based on a maximum number of years of the doctoral or master's degree offered by delivering higher education institution.

In my case, Louisiana State University allows a maximum duration of five (5) years for the completion of the Ph.D. program in which I am enrolled. Please find attached a copy of my academic plan, which outlines the program duration from Academic Year 2022–2023 through Academic Year 2026–2027. While I have already completed my coursework and recently took my general examination during the Spring Semester 2025, the remaining semesters are dedicated to conducting my research, completing dissertation and publishing my findings.

In line with this development, I respectfully request that my study leave contract be amended to reflect the updated allowable duration and other applicable provisions under BOR Resolution No. 166, s. 2024, as may be relevant to my current Financial Assistance Grant. Furthermore, in the event that I am able to complete the program and graduate earlier than the five-year period, I will ensure to promptly inform your good office.

Thank you very much for your kind consideration of this request.

Respectfully yours,

Lisa Arce

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119



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VISAYAS
STATE UNIVERSITY



PHILIPPINE ROOT CROP
RESEARCH & TRAINING
CENTER

8 April 2025

Dr. Prose Ivy G. Yepes
University President
VSU, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**
VP for Academic Affairs

Dear **Dr. Yepes**:

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Thank you very much for your kind consideration of this request.

Respectfully yours,

Lisa Arce

BOR ACTION: APPROVAL

HAZELLE V. ASALDO
BOR & University Secretary
2025-119

View My Academic Plan

09:32 AM

04/08/2025

Page 1 of 2



Primary Plan Name Lisa Arce (00075475) - LSUAM - LSU Baton Rouge - LSUAMGRAD - Pinkie Gordon Lane Graduate School/Graduate (PHD) Plan

Accounted for Academic Requirements 0

Unaccounted for Academic Requirements 0

Academic Plan Last Updated 04/08/2025

Registration Appointments 7

2022-2023 LSUAM Academic Year

Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2022 (08/22/2022-12/10/2022)		EXST 7142 - Statistical Data Mining	3	Passed
		HORT 9000 - Dissertation Research	3	Passed, Multiple Attempts
		BIOL 7800 - Special Topics in Biological Sciences	3	Passed, Repeatable
		HORT 9000 - Dissertation Research	2	Passed, Multiple Attempts
Spring Semester 2023 (01/17/2023-05/13/2023)		BIOL 7061 - Plant Growth and Development	3	Passed
		AGRO 8901 - Research in Crop Science	4	Passed, Repeatable

2023-2024 LSUAM Academic Year

Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2023 (08/21/2023-12/09/2023)		AGRO 7001 - Seminar	1	Passed, Multiple Attempts
		AGRO 7051 - Advanced Soil Fertility and Plant Nutrition	4	Passed
		HORT 9000 - Dissertation Research	4	Passed, Multiple Attempts
Spring Semester 2024 (01/16/2024-05/11/2024)		AGRO 7076 - HTP IN PLT BREEDING	3	Passed
		AGRO 7073 - Current Topics in Plant Breeding and Genetics	1	Passed, Repeatable
		AGRO 7071 - Advanced Plant Genetics	3	Passed
		HORT 9000 - Dissertation Research	2	Passed, Multiple Attempts

2024-2025 LSUAM Academic Year

BOR ACTION: APPROVAL

Hazelle V. Asaldo
HAZELLE V. ASALDO
BOR & University Secretary
2025-119



2024-2025 LSUAM Academic Year				
Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2024 (08/26/2024-12/14/2024)		HORT 9000 - Dissertation Research	3	Passed, Multiple Attempts
		HORT 4012G - Special Topics in Horticulture	3	Passed, Repeatable
		PLHL 7051 - Advanced Topics in Plant Pathology	3	Passed, Repeatable
Spring Semester 2025 (01/13/2025-05/10/2025)		HORT 9000 - Dissertation Research	8	Enrolled, Multiple Attempts
		AGRO 7001 - Seminar	1	Enrolled, Multiple Attempts
2025-2026 LSUAM Academic Year				
Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2025 (08/25/2025-12/13/2025)				
Spring Semester 2026 (01/12/2026-05/09/2026)				
2026-2027 LSUAM Academic Year				
Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2026 (08/24/2026-12/12/2026)				
Spring Semester 2027 (01/19/2027-05/01/2027)				
Next Registration Appointment Second Fall 2025 (10/20/2025-12/08/2025): 04/11/2025, 9:00 AM - (GMT-06:00 Central Time (Chicago))				

BOR ACTION: APPROVAL


 HAZELLE V. ASALDO
 BOR & University Secretary
 2025-119

View My Academic Plan

09:32 AM
04/08/2025
Page 1 of 2

Primary Plan Name Lisa Arce (00075475) - LSUAM - LSU Baton Rouge - LSUAMGRAD - Pinkie Gordon Lane Graduate School/Graduate (PHD) Plan

Accounted for Academic Requirements 0

Unaccounted for Academic Requirements 0

Academic Plan Last Updated 04/08/2025

Registration Appointments 7

2022-2023 LSUAM Academic Year

Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2022 (08/22/2022-12/10/2022)		EXST 7142 - Statistical Data Mining	3	Passed
		HORT 9000 - Dissertation Research	3	Passed, Multiple Attempts
		BIOL 7800 - Special Topics in Biological Sciences	3	Passed, Repeatable
		HORT 9000 - Dissertation Research	2	Passed, Multiple Attempts
Spring Semester 2023 (01/17/2023-05/13/2023)		BIOL 7061 - Plant Growth and Development	3	Passed
		AGRO 8901 - Research in Crop Science	4	Passed, Repeatable

2023-2024 LSUAM Academic Year

Academic Period	Requirement	Course	Credit Hours	Status
Fall Semester 2023 (08/21/2023-12/09/2023)		AGRO 7001 - Seminar	1	Passed, Multiple Attempts
		AGRO 7051 - Advanced Soil Fertility and Plant Nutrition	4	Passed
		HORT 9000 - Dissertation Research	4	Passed, Multiple Attempts
Spring Semester 2024 (01/16/2024-05/11/2024)		AGRO 7076 - HTP IN PLT BREEDING	3	Passed
		AGRO 7073 - Current Topics in Plant Breeding and Genetics	1	Passed, Repeatable
		AGRO 7071 - Advanced Plant Genetics	3	Passed
		HORT 9000 - Dissertation Research	2	Passed, Multiple Attempts

2024-2025 LSUAM Academic Year

BOR ACTION: APPROVAL

Hazelle V. Asaldo
HAZELLE V. ASALDO
BOR & University Secretary
2025-119



Academic Period				
	Requirement	Course	Credit Hours	Status
Fall Semester 2024 (08/26/2024-12/14/2024)		HORT 9000 - Dissertation Research	3	Passed, Multiple Attempts
		HORT 4012G - Special Topics in Horticulture	3	Passed, Repeatable
		PLHL 7051 - Advanced Topics in Plant Pathology	3	Passed, Repeatable
Spring Semester 2025 (01/13/2025-05/10/2025)		HORT 9000 - Dissertation Research	8	Enrolled, Multiple Attempts
		AGRO 7001 - Seminar	1	Enrolled, Multiple Attempts
2025-2026 LSUAM Academic Year				
Academic Period				
	Requirement	Course	Credit Hours	Status
Fall Semester 2025 (08/25/2025-12/13/2025)				
Spring Semester 2026 (01/12/2026-05/09/2026)				
2026-2027 LSUAM Academic Year				
Academic Period				
	Requirement	Course	Credit Hours	Status
Fall Semester 2026 (08/24/2026-12/12/2026)				
Spring Semester 2027 (01/19/2027-05/01/2027)				
Next Registration Appointment Second Fall 2025 (10/20/2025-12/08/2025): 04/11/2025, 9:00 AM - (GMT-06:00 Central Time (Chicago))				

BOR ACTION: APPROVAL

HAZELLE V. ASALDO

 BOR & University Secretary

 2025-119



VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

FELLOWSHIP GRANT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. PROSE IVY G. YEPES** hereinafter referred to as the **GRANTOR**;

-and-

MS. MARY GRACE P. ENAYA of legal age, married, Filipino, with residence and postal address in Apt. 48, Kilbourne St, VSU, Brgy. Pangasugan, Baybay City, Leyte hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the **Grant**;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **Grantee**, and the latter hereby accepts a **Fellowship Grant** to be effective on **August 30, 2022-August 15, 2023, January 9, 2025** and to terminate on **January 8, 2027**, subject to renewal upon recommendation of the VSU Scholarship Committee and compliance with the pertinent provisions of this Contract for the completion of a Doctor of Philosophy major in Literature to be pursued by the **Grantee** pursuant to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant. In case of an approved renewal or extension of her **Fellowship Grant** beyond the period specified in this Contract, there shall be no more necessity for another instrument to be drawn.
2. The **GRANTEE** agrees and binds *herself* to:
 - a. Pursue Doctor of Philosophy major in Literature at the University of Santo Tomas, Manila under VSU Fellowship Grant;
 - b. Conduct *herself* in a manner not to bring disgrace or dishonor to *herself* and/or *her* country and University;
 - c. Take full academic load every semester based on the approved Study Plan/Plan of Course Work without changing her degree or the field of specialization without prior clearance from the GRANTOR. If unable to enroll in a particular semester, she must temporarily return to work at VSU in order for *her* to continue receiving her salary and other benefits;

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

- d. Submit to the HRMD proof of enrolment and progress report every trimester to ensure continuance of salary, Stipend, Tuition Fee & Book Allowance. If the Grantee is enrolled during Summer or Midyear Term, the Grantee must submit a copy of the approved Plan of Course Work/Plan of Study, and proof of enrollment to ensure payment of Salary, Tuition Fee & Stipend;

Dropping/filing of leave of absence within a semester is only allowed if due to sickness or other health reasons wherein treatment or rest is needed for the whole semester or school year as certified by a university physician. After dropping/filing a leave of absence, *she* must submit the following:

- a. Request for reinstatement.
- b. Application for appropriate leave of absence, if necessary,
- c. Medical certificate supporting the leave of absence.

Failure to reinstate shall result to the following:

1. The faculty shall be the one to pay the tuition and other school fees for that particular semester;
 2. The faculty shall refund to VSU all salaries, stipend and other benefits received in that semester.
- e. Conform to all rules, regulations and laws of the institution *she* is attending and to such other regulations as may be duly prescribed by the GRANTOR in connection with the **VSU Fellowship Grant**;
- f. Retain the **Fellowship Grant** throughout the period unless compelled to withdraw for urgent reasons and upon approval of the **GRANTOR**;
- g. Accept no other kind of **VSU Fellowship Grant** without clearance from VSU. If the grantee is able to avail of another scholarship grant, she shall refund the amount she has availed from VSU starting from the date of effectivity of the other scholarship.
- h. Maintain a semestral grade point average acceptable to the graduate school and submit a progress report of her studies every semester for monitoring and evaluation of her grant;
- i. Submit Special Power Attorney (SPA) stating that if she fails to successfully complete the course program or failed to fulfill the conditions stipulated in her scholarship contract, the VSU is authorized to automatically deduct from her salary the mid-year bonus received by the grantee as a result of non-compliance with the terms and conditions that was stipulated in the contract and the DBM Circular No. 2019-4;
- j. Return to service shall only commence after completion of the degree subject of this grant. In case of health reasons and other justifiable causes, return to service may be temporarily allowed upon recommendation of the adviser and the Dean of Graduate School where the Grantee is studying. Said service, however, shall not be considered as partial compliance of the GRANTEE's return service obligation;
- k. Return to VSU immediately at the end of the semester when her studies or course under the **GRANT** is completed. Should the grantee fail to return to service at the end of the semester when she completed the degree, she will be considered absent and shall be **WITHOUT PAY** the following term unless the GRANTEE has leave or service credits where her absences can be charged.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

- l. Submit a written report on her studies within sixty (60) days after return to duty;
- m. Serve VSU for a period of time at the rate of two years for every year or a fraction thereof not less than two months of enjoyment of the **GRANT** within the Philippines or outside the Philippines, less than two months of enjoyment of said grant shall be served for half the rate. Provided, that failure to comply with the provisions of this contract or willful abandonment of the grant resulting to the non-completion of the degree pursued shall obligate the GRANTEE to reimburse to VSU the full amount of expenses spent by the university, including transportation, salaries, stipends, bonuses, and other expenses related thereto, in which case shall not be less than P5,000, plus a non-compounding interest of 6% per annum of the principal amount.

The reckoning period of collection shall take effect after issuance by the university of a demand letter to the concerned faculty, concerning her contractual obligation as a result of breach of revocation.

A mutually-agreed terms of payment of the collectible amount may be adopted, without prejudice to the interest of the university or the government.

- n. Pay back VSU the full amount spent for your **GRANT** if the **GRANTEE** fails to complete or finish the degree due to any of the following reasons: resignation, voluntary retirement or failure to meet the academic standards due to negligence and non-health reasons. Returning to VSU to serve the University without completing the degree shall not free the **GRANTEE** of her obligation to reimburse in full the amount spent of your **GRANT**.
- o. Submit 3 hard copies of approved dissertation distributed to: a) One (1) VSU Library, b) one (1) College Library, and one (1) to the QAC upon return from study leave. One (1) copy in CD format must also be submitted to the VSU Library.

3. The **GRANTOR** binds itself to pay:

- a. Salary and other benefits related to salary
- b. Stipend of P20,00.00 per month
- c. Book Allowance of P5,000.00 per semester
- d. Mid-Year Bonus is given to qualified scholars.
- e. Thesis Support of P100,000.00 (80% shall be released upon submission of completely approved thesis proposal).
- f. School Fees
- g. One round-trip economy transportation from VSU to the place of study (within the Philippines) during the entire duration of the **GRANT**.

This Fellowship Contract amends the previous Fellowship contract executed on August 22, 2022 and notarized by Notary Public Atty. Rysan C. Guinocor under Doc. No.1682, Page No.21, Book No. XXXVIII, Series of 2022.

IN WITNESS WHEREOF, we hereunto set our hands this _____ day of _____ at Baybay City, Leyte, Philippines.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By:

DR. PROSE IVY YEPES
Grantor

MARY GRACE P. ENAYA
Grantee

Signed in the presence of:

ROTACIO S. GRAVOSO
Witness

HONEY SOFIA V. COLIS
Witness

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
City OF BAYBAY)

BEFORE ME, this _____ day of _____, 2025, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. PROSE IVY G. YEPES and MS. MARY GRACE P. ENAYA** exhibiting to me their VSU ID No. V002163 and VSU I.D No. V01097, personally known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This Financial Assistance Contract consists of four (4) pages, including this page on which this acknowledgment is written, signed on the left-hand margin of every pages of this Financial Assistance Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Notary Public

Doc. No. ____;
Page No. ____;
Book No. ____;
Series No. ____;

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

FINANCIAL ASSISTANCE GRANT

KNOW ALL MEN BY THESE PRESENTS:

This agreement was made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. PROSE IVY G. YEPES** hereinafter referred to as the **GRANTOR**;

-and-

MR. ROMMEL M. GARRIDO JR. of legal age, married, Filipino, with residence and postal address in Estrella St. Brgy. Ilihan, Macrohon, So. Leyte hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the **Grant**;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **Grantee**, and the latter hereby accepts a **Financial Assistance Grant** to be effective on **August 15, 2022 and to terminate on August 14, 2026** subject to renewal upon recommendation of the VSU Scholarship Committee and compliance with the pertinent provisions of this Contract for the completion of a PhD in Applied Plant Sciences (APS) specialization in Plant Breeding and Molecular Genetics to be pursued by the **Grantee** pursuant to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant. In case of an approved renewal or extension of *his* **Financial Assistance Grant** beyond the period specified in this Contract, there shall be no more necessity for another instrument to be drawn.
2. The **GRANTEE** agrees and binds *himself* to:
 - a. Pursue PhD in Applied Plant Sciences (APS) specialization in Plant Breeding and Molecular Genetics at the University at Minnesota (UMN) Twin Cities, USA under Fulbright-CHED scholarship grant;
 - b. Conduct *himself* in a manner not to bring disgrace or dishonor to *himself* and/or *his* country and University;
 - c. Take full academic load every semester based on the approved Study Plan/Plan of Course Work without changing *his* degree or the field of specialization without prior clearance from the GRANTOR. If unable to

BOR ACTION: APPROVAL


HAZEL V. ASALDO
BOR & University Secretary
2025-119

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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enroll in a particular semester, he must temporarily return to work at VSU in order for *him* to continue receiving *his* salary and other benefits;

- d. Submit to the HRMD proof of enrolment and progress report with attached report of grade every semester and a copy of the approved Plan of Course Work/Plan of Study to ensure continuance of salary and other benefits.

Dropping/filing of leave of absence within a semester is only allowed if due to sickness or other health reasons wherein treatment or rest is needed for the whole semester or school year as certified by a physician. After dropping, he must submit the following:

- a. Request for reinstatement.
- b. Application for appropriate leave of absence, if necessary,
- c. Medical certificate supporting the leave of absence.

Failure to reinstate, the grantee shall refund to VSU all salaries and other benefits received in that particular semester.

- e. Conform to all rules, regulations and laws of the institution he is attending and to such other regulations as may be duly prescribed by the GRANTOR in connection with the a **VSU Fellowship Grant**;
- f. Retain the **VSU Fellowship Grant** throughout the period unless compelled to withdraw for urgent reasons and upon approval of the **GRANTOR**;
- g. Accept no other kind of a **VSU Fellowship Grant** without clearance from VSU. If the grantee can avail of another scholarship grant, *he* shall refund the amount availed from VSU starting from the date of effectivity of the other scholarship.
- h. Maintain a semestral grade point average acceptable to the graduate school and submit a progress report of *his* studies as basis for the yearly renewal of the grant;
- i. Submit Special Power Attorney (SPA) stating that if he fails to successfully complete the course program or fails to fulfill the conditions stipulated in his scholarship contract, the VSU is authorized to automatically deduct from his salary the mid-year bonus received by the grantee as a result of non-compliance with the terms and conditions that were stipulated in the contract and the DBM Circular No. 2019-4;
- j. Return to service shall only commence after completion of the degree subject of this grant. In case of health reasons and other justifiable causes, return to service may be temporarily allowed upon recommendation of the adviser and the Dean of Graduate School where the Grantee is studying, said service, however, shall not be considered as partial compliance of the GRANTEE's service obligation;
- k. Return to VSU immediately at the end of the semester when *his* studies or course under the **GRANT** is completed. Should the grantee fail to return to service at the end of the semester when he completes the degree, he will be considered absent and shall be WITHOUT PAY the following term unless the GRANTEE has leave or service credits where *his* absences will be charged.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 2 of 4

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No. L&D25-CON-230

- l. Submit a written report on *his* studies within sixty (60) days after return to duty;
- m. Serve VSU for a period at the rate of two years for every year or a fraction thereof not less than two months of enjoyment of the **GRANT** within the Philippines or outside the Philippines, less than two months of enjoyment of said grant shall be served for half the rate. Provided, that failure to comply with the provisions of this contract or willful abandonment of the grant resulting to the non-completion of the degree pursued shall obligate the GRANTEE to reimburse to VSU the full amount of expenses spent by the university, including transportation, salaries, stipends, bonuses, and other expenses related thereto, in which case shall not be less than P5,000, plus a non-compounding interest of 6% per annum of the principal amount.

The reckoning period of collection shall take effect after issuance by the university of a demand letter to the faculty concerned concerning his contractual obligation because of breach of revocation.

A mutually agreed terms of payment of the collectible amount may be adopted, without prejudice to the interest of the university or the government.

- n. Pay back VSU the full amount spent for *your* **GRANT** if the **GRANTEE** fails to complete or finish the degree due to any of the following reasons: resignation, voluntary retirement or failure to meet the academic standards due to negligence and non-health reasons. Returning to VSU to serve the University without completing the degree shall not free the **GRANTEE** of *his* obligation to reimburse in full the amount spent of *your* **GRANT**.
 - o. Submit 3 hard copies of approved dissertation distributed to: a) One (1) VSU Library, b) one (1) College Library, and one (1) to the QA upon return from study leave. One (1) copy in CD format must also be submitted to the VSU Library.
3. The **GRANTOR** binds itself to pay:
- a. Salary and other benefits related to salary.

This Financial Assistance Contract amends the previous Financial Assistance contract executed on August 1, 2022 and notarized by Notary Public Atty. Rysan C. Guinocor under Doc. No.1592, Page No.3, Book No. XXXVIII, Series of 2022.

IN WITNESS WHEREOF, we hereunto set our hands this _____ day of _____ at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By:

PROSE IVY G. YEPES
Grantor

ROMMEL M. GARRIDO, JR.
Grantee

Signed in the presence of:

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

ROTACIO S. GRAVOSO
Witness

HONEY SOFIA V. COLIS
Witness

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
City OF BAYBAY)

BEFORE ME, this ____ day of _____, 2025, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. PROSE IVY G. YEPES and MR. ROMMEL M. GARRIDO, JR.** exhibiting to me their VSU ID No. V002163 and VSU ID No. V00863, personally known to me to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed.

This Financial Assistance Grant Contract consists of four (4) pages, including this page on which this acknowledgment is written, signed on the left hand margin of every pages of this Fellowship Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Notary Public

Doc. No. ____;
Page No. ____;
Book No. ____;
Series No. ____;

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

FINANCIAL ASSISTANCE GRANT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. EDGARDO E. TULIN** hereinafter referred to as the **GRANTOR**;

-and-

ASSOC. PROF. JULISSAH C. EVANGELIO of legal age, single, Filipino, with residence and postal address in **Lot 219, Sitio Lunas, Brgy. Bunga, Baybay City, Leyte** hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the **Grant**;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **Grantee**, and the latter hereby accepts a **Financial Assistance Grant** to be effective on **August 20, 2023** and to terminate on **August 19, 2027** subject to renewal upon recommendation of the VSU Scholarship Committee and compliance with the pertinent provisions of this Contract for the completion of a PhD in Life Science to be pursued by the **Grantee** pursuant to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant. In case of an approved renewal or extension of her a **Financial Assistance Grant** beyond the period specified in this Contract, there shall be no more necessity for another instrument to be drawn.

1. The **GRANTEE** agrees and binds *herself* to:

- a. Pursue PhD in Life Science at the Department of Biomedical Science and Environmental Biology at the College of Life Science, Kaohsiung Medical University, Taiwan under KMU Scholarship Type A;
- b. Conduct *herself* in a manner not to bring disgrace or dishonor to *herself* and/or *her* country and University;
- c. Take full academic load every semester based on the approved Study Plan/Plan of Course Work without changing his degree or the field of specialization without prior clearance from the GRANTOR. If unable to enroll in a particular semester, he must temporarily return to work at VSU in order for *her* to continue receiving *her* salary and other benefits;

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

- d. Submit to the HRMD proof of enrolment every semester to ensure continuance of salary. If the Grantee is enrolled during Summer or Midyear Term, the Grantee must submit a copy of the approved Plan of Course Work/Plan of Study, and proof of enrollment to ensure payment of salary.

Dropping/filing of leave of absence within a semester is only allowed if due to sickness or other health reasons wherein treatment or rest is needed for the whole semester or school year as certified by a physician and confirmed by the University Physician. After dropping/filing a leave of absence, *her* must submit the following:

- a. Request for reinstatement.
- b. Application for appropriate leave of absence, if necessary,
- c. Medical certificate supporting the leave of absence.

Failure to reinstate, the grantee shall refund to VSU all salaries and other benefits received in that particular semester.

- e. Conform to all rules, regulations and laws of the institution *she* is attending and to such other regulations as may be duly prescribed by the GRANTOR in connection with the **Financial Assistance Grant**;
- f. Retain the **Financial Assistance Grant** throughout the period unless compelled to withdraw for urgent reasons and upon approval of the **GRANTOR**;
- g. Accept no other kind of Financial Assistance Grant without clearance from VSU. If the grantee is able to avail of another scholarship grant, *she* shall refund the amount *she* has availed from VSU starting from the date of effectivity of the other scholarship.
- h. Maintain a semestral grade point average acceptable to the graduate school and **submit a progress report of her studies every semester as basis for the yearly renewal of the grant**;
- i. Return to service shall only commence after completion of the degree subject of this grant. In case of health reasons and other justifiable causes, return to service may be temporarily allowed upon recommendation of the adviser and the Dean of Graduate School where the Grantee is studying. Said service, however, shall not be considered as partial compliance of the GRANTEE's return service obligation;
- j. Submit Special Power Attorney (SPA) stating that if he fails to successfully complete the course program or failed to fulfill the conditions stipulated in his scholarship contract, the VSU is authorized to automatically deduct from his salary the mid-year bonus received by the grantee as a result of non-compliance with the terms and conditions that was stipulated in the contract and the DBM Circular No. 2019-4;
- k. Return to VSU immediately at the end of the semester when her studies or course under the **GRANT** is completed. Should the grantee fail to return to service at the end of the semester when she completed the degree, she will be considered absent and shall be **WITHOUT PAY** the following term unless the GRANTEE has leave or service credits where her absences can be charged.
- l. Submit a written report on her studies within sixty (60) days after return to duty;
- m. Serve VSU for a period of time at the rate of two years for every year or a fraction thereof not less than two months of enjoyment of the **GRANT** within the Philippines or outside the Philippines, less than two months of enjoyment of said grant shall be served for half the rate. Provided, that failure to comply with the provisions of this contract or willful abandonment of the grant resulting to the non-completion of the degree pursued shall obligate the GRANTEE to reimburse to VSU the full amount of expenses spent by the university, including comprehensive examination fee and thesis support, in

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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which case shall not be less than P5,000, plus a non-compounding interest of 6% per annum of the principal amount.

The reckoning period of collection shall take effect after issuance by the university of a demand letter to the concerned faculty, concerning her contractual obligation as a result of breach of revocation.

A mutually-agreed terms of payment of the collectible amount may be adopted, without prejudice to the interest of the university or the government.

- n. Pay back VSU the full amount spent for your **GRANT** if the **GRANTEE** fails to complete or finish the degree due to any of the following reasons: resignation, voluntary retirement or failure to meet the academic standards due to negligence and non-health reasons. Returning to VSU to serve the University without completing the degree shall not free the **GRANTEE** of her obligation to reimburse in full the amount spent of your **GRANT**.
- o. Submit 3 hard copies of approved dissertation book distributed to: a) One (1) VSU Library, b) one (1) College Library, and one (1) to the Quality Assurance Office upon return from study leave. One (1) copy in CD format must also be submitted to the VSU Library.

- 3. The **GRANTOR** binds itself to pay:
 - a. Salary and other benefits related to her salary.

This Financial Assistance Contract amends the previous Financial Assistance contract executed on August 17, 2023 and notarized by Notary Public Atty. Rysan C. Guinocor under Doc. No. 2020, Page No.62, Book No. XLIII, Series of 2023.

IN WITNESS WHEREOF, we hereunto set our hands this _____ day of _____ at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By:

PROSE IVY G. YEPES
Grantor

JULISSAH C. EVANGELIO
Grantee

Signed in the presence of:

ROTACIO S. GRAVOSO
Witness

HONEY SOFIA V. COLIS
Witness

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
City OF BAYBAY)

BEFORE ME, this ____ day of _____, 2025, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. PROSE IVY G. YEPES and ASSOC. PROF. JULISSAH C. EVANGELIO** exhibiting to me their VSU ID No. V002163 and VSU ID No. V00771, personally known to me to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed.

This Financial Assistance Grant Contract consists of four (4) pages, including this page on which this acknowledgment is written, signed on the left hand margin of every pages of this Fellowship Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Notary Public

Doc. No. ____;
Page No. ____;
Book No. ____;
Series No. ____;

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

FINANCIAL ASSISTANCE GRANT

KNOW ALL MEN BY THESE PRESENTS:

This agreement was made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. PROSE IVY G. YEPES** hereinafter referred to as the **GRANTOR**;

-and-

MR. MARK ANTHONY M. BARBADILLO, of legal age, single, Filipino, with residence and postal address in Brgy. Eastern Poblacion, Hilongos, Leyte hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the **Grant**;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **Grantee**, and the latter hereby accepts a **Financial Assistance Grant** to be effective on **January 01, 2023 and to terminate on December 11, 2027** subject to renewal upon recommendation of the VSU Scholarship Committee and compliance with the pertinent provisions of this Contract for the completion of a PhD in Soil Science (Soil Physics) to be pursued by the **Grantee** pursuant to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant. In case of an approved renewal or extension of *his* **Financial Assistance Grant** beyond the period specified in this Contract, there shall be no more necessity for another instrument to be drawn.
2. The **GRANTEE** agrees and binds *himself* to:
 - a. Pursue PhD in Soil Science specializing in Soil Physics at the Division of Agricultural Sciences and Natural Resources, Oklahoma State University, Stillwater Campus, USA under Financial Assistance grant;
 - b. Conduct *himself* in a manner not to bring disgrace or dishonor to *himself* and/or *his* country and University;
 - c. Take full academic load every semester based on the approved Study Plan/Plan of Course Work without changing *his* degree or the field of specialization without prior clearance from the GRANTOR. If unable to

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BOR & University Secretary
2025-119

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Mission:

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Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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enroll in a particular semester, he must temporarily return to work at VSU in order for *him* to continue receiving *his* salary and other benefits;

- d. Submit to the HRMD proof of enrolment and progress report with attached report of grade every semester and a copy of the approved Plan of Course Work/Plan of Study to ensure continuance of salary and other benefits.

Dropping/filing of leave of absence within a semester is only allowed if due to sickness or other health reasons wherein treatment or rest is needed for the whole semester or school year as certified by a physician. After dropping, he must submit the following:

- a. Request for reinstatement.
- b. Application for appropriate leave of absence, if necessary,
- c. Medical certificate supporting the leave of absence.

Failure to reinstate, the grantee shall refund to VSU all salaries and other benefits received in that particular semester.

- e. Conform to all rules, regulations and laws of the institution he is attending and to such other regulations as may be duly prescribed by the GRANTOR in connection with the a **VSU Fellowship Grant**;
- f. Retain the **VSU Fellowship Grant** throughout the period unless compelled to withdraw for urgent reasons and upon approval of the **GRANTOR**;
- g. Accept no other kind of a **VSU Fellowship Grant** without clearance from VSU. If the grantee can avail of another scholarship grant, *he* shall refund the amount availed from VSU starting from the date of effectivity of the other scholarship.
- h. Maintain a semestral grade point average acceptable to the graduate school and submit a progress report of *his* studies as basis for the yearly renewal of the grant;
- i. Submit Special Power Attorney (SPA) stating that if he fails to successfully complete the course program or fails to fulfill the conditions stipulated in his scholarship contract, the VSU is authorized to automatically deduct from his salary the mid-year bonus received by the grantee as a result of non-compliance with the terms and conditions that were stipulated in the contract and the DBM Circular No. 2019-4;
- j. Return to service shall only commence after completion of the degree subject of this grant. In case of health reasons and other justifiable causes, return to service may be temporarily allowed upon recommendation of the adviser and the Dean of Graduate School where the Grantee is studying, said service, however, shall not be considered as partial compliance of the GRANTEE's service obligation;
- k. Return to VSU immediately at the end of the semester when *his* studies or course under the **GRANT** is completed. Should the grantee fail to return to service at the end of the semester when he completes the degree, he will be considered absent and shall be WITHOUT PAY the following term unless the GRANTEE has leave or service credits where *his* absences will be charged.

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2025-119

- l. Submit a written report on *his* studies within sixty (60) days after return to duty;
- m. Serve VSU for a period at the rate of two years for every year or a fraction thereof not less than two months of enjoyment of the **GRANT** within the Philippines or outside the Philippines, less than two months of enjoyment of said grant shall be served for half the rate. Provided, that failure to comply with the provisions of this contract or willful abandonment of the grant resulting to the non-completion of the degree pursued shall obligate the GRANTEE to reimburse to VSU the full amount of expenses spent by the university, including transportation, salaries, stipends, bonuses, and other expenses related thereto, in which case shall not be less than P5,000, plus a non-compounding interest of 6% per annum of the principal amount.

The reckoning period of collection shall take effect after issuance by the university of a demand letter to the faculty concerned concerning his contractual obligation because of breach of revocation.

A mutually agreed terms of payment of the collectible amount may be adopted, without prejudice to the interest of the university or the government.

- n. Pay back VSU the full amount spent for *your* **GRANT** if the **GRANTEE** fails to complete or finish the degree due to any of the following reasons: resignation, voluntary retirement or failure to meet the academic standards due to negligence and non-health reasons. Returning to VSU to serve the University without completing the degree shall not free the **GRANTEE** of *his* obligation to reimburse in full the amount spent of *your* **GRANT**.
 - o. Submit 3 hard copies of approved dissertation distributed to: a) One (1) VSU Library, b) one (1) College Library, and one (1) to the QA upon return from study leave. One (1) copy in CD format must also be submitted to the VSU Library.
3. The **GRANTOR** binds itself to pay:
- a. Salary and other benefits related to salary.

This Financial Assistance Contract amends the previous Financial Assistance contract executed on November 16, 2022 and notarized by Notary Public Atty. Rysan C. Guinocor under Doc. No.2343, Page No.48, Book No. XXXIX, Series of 2022.

IN WITNESS WHEREOF, we hereunto set our hands this _____ day of _____ at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By:

PROSE IVY G. YEPES
Grantor

MARK ANTHONY M. BARBADILLO
Grantee

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

Signed in the presence of:

ROTACIO S. GRAVOSO
Witness

HONEY SOFIA V. COLIS
Witness

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
City OF BAYBAY)

BEFORE ME, this ____ day of _____, 2025, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. PROSE IVY G. YEPES and MR. MARK ANTHONY M. BARBADILLO** exhibiting to me their VSU ID No. V002163 and VSU ID No. V01167, personally known to me to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed.

This Financial Assistance Grant Contract consists of four (4) pages, including this page on which this acknowledgment is written, signed on the left hand margin of every pages of this Fellowship Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Notary Public

Doc. No. ____;
Page No. ____;
Book No. ____;
Series No. ____;

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HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

FINANCIAL ASSISTANCE GRANT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. EDGARDO E. TULIN** hereinafter referred to as the **GRANTOR**;

-and-

MS. LISA I. ARCE of legal age, single, Filipino, with residence and postal address in 187, Alejos, Bato, Leyte, hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the **Grant**;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **Grantee**, and the latter hereby accepts a **Financial Assistance Grant** to be effective on **May 1, 2022** and to terminate on **April 30, 2027** subject to renewal upon recommendation of the VSU Scholarship Committee and compliance with the pertinent provisions of this Contract for the completion of a PhD program for Plant Environmental & Soil Sciences to be pursued by the **Grantee** pursuant to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant. In case of an approved renewal or extension of her a **Financial Assistance Grant** beyond the period specified in this Contract, there shall be no more necessity for another instrument to be drawn.

1. The **GRANTEE** agrees and binds *herself* to:

- a. Pursue PhD program for Plant Environmental & Soil Sciences at the Louisiana State University (LSU), USA under Financial Assistance Grant;
- b. Conduct *herself* in a manner not to bring disgrace or dishonor to *herself* and/or *her* country and University;
- c. Take full academic load every semester based on the approved Study Plan/Plan of Course Work without changing his degree or the field of specialization without prior clearance from the GRANTOR. If unable to enroll in a particular semester, he must temporarily return to work at VSU in order for *her* to continue receiving *her* salary and other benefits;
- d. Submit to the HRMD proof of enrolment every semester to ensure continuance of salary. If the Grantee is enrolled during Summer or Midyear Term, the Grantee must

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HAZELLE V. ASALDO
BOR & University Secretary
2025-119

submit a copy of the approved Plan of Course Work/Plan of Study, and proof of enrollment to ensure payment of salary.

Dropping/filing of leave of absence within a semester is only allowed if due to sickness or other health reasons wherein treatment or rest is needed for the whole semester or school year as certified by a physician and confirmed by the University Physician. After dropping/filing a leave of absence, *her* must submit the following:

- a. Request for reinstatement.
- b. Application for appropriate leave of absence, if necessary,
- c. Medical certificate supporting the leave of absence.

Failure to reinstate, the grantee shall refund to VSU all salaries and other benefits received in that particular semester.

- e. Conform to all rules, regulations and laws of the institution *she* is attending and to such other regulations as may be duly prescribed by the GRANTOR in connection with the **Financial Assistance Grant**;
- f. Retain the **Financial Assistance Grant** throughout the period unless compelled to withdraw for urgent reasons and upon approval of the **GRANTOR**;
- g. Accept no other kind of Financial Assistance Grant without clearance from VSU. If the grantee is able to avail of another scholarship grant, *she* shall refund the amount *she* has availed from VSU starting from the date of effectivity of the other scholarship.
- h. Maintain a semestral grade point average acceptable to the graduate school and **submit a progress report of *her* studies every semester as basis for the yearly renewal of the grant**;
- i. Return to service shall only commence after completion of the degree subject of this grant. In case of health reasons and other justifiable causes, return to service may be temporarily allowed upon recommendation of the adviser and the Dean of Graduate School where the Grantee is studying. Said service, however, shall not be considered as partial compliance of the GRANTEE's return service obligation;
- j. Submit Special Power Attorney (SPA) stating that if he fails to successfully complete the course program or failed to fulfill the conditions stipulated in his scholarship contract, the VSU is authorized to automatically deduct from his salary the mid-year bonus received by the grantee as a result of non-compliance with the terms and conditions that was stipulated in the contract and the DBM Circular No. 2019-4;
- k. Return to VSU immediately at the end of the semester when her studies or course under the **GRANT** is completed. Should the grantee fail to return to service at the end of the semester when she completed the degree, she will be considered absent and shall be **WITHOUT PAY** the following term unless the GRANTEE has leave or service credits where her absences can be charged.
- l. Submit a written report on her studies within sixty (60) days after return to duty;
- m. Serve VSU for a period of time at the rate of two years for every year or a fraction thereof not less than two months of enjoyment of the **GRANT** within the Philippines or outside the Philippines, less than two months of enjoyment of said grant shall be served for half the rate. Provided, that failure to comply with the provisions of this contract or willful abandonment of the grant resulting to the non-completion of the degree pursued shall obligate the GRANTEE to reimburse to VSU the full amount of expenses spent by the university, including comprehensive examination fee and thesis support, in which case shall not be less than P5,000, plus a non-compounding interest of 6% per annum of the principal amount.

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HAZELLE V. ASALDO
BOR & University Secretary
2025-119

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The reckoning period of collection shall take effect after issuance by the university of a demand letter to the concerned faculty, concerning her contractual obligation as a result of breach of revocation.

A mutually-agreed terms of payment of the collectible amount may be adopted, without prejudice to the interest of the university or the government.

- n. Pay back VSU the full amount spent for your **GRANT** if the **GRANTEE** fails to complete or finish the degree due to any of the following reasons: resignation, voluntary retirement or failure to meet the academic standards due to negligence and non-health reasons. Returning to VSU to serve the University without completing the degree shall not free the **GRANTEE** of her obligation to reimburse in full the amount spent of your **GRANT**.
 - o. Submit 3 hard copies of approved dissertation book distributed to: a) One (1) VSU Library, b) one (1) College Library, and one (1) to the Quality Assurance Office upon return from study leave. One (1) copy in CD format must also be submitted to the VSU Library.
3. The **GRANTOR** binds itself to pay:
- a. Salary and other benefits related to her salary.

This Financial Assistance Contract amends the previous Financial Assistance contract executed on May 4, 2022 and notarized by Notary Public Atty. Rysan C. Guinocor under Doc. No. 1054, Page No.99, Book No. XXXVI, Series of 2022.

IN WITNESS WHEREOF, we hereunto set our hands this _____ day of _____ at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By:

PROSE IVY G. YEPES
Grantor

LISA I. ARCE
Grantee

Signed in the presence of:

ROTACIO S. GRAVOSO
Witness

HONEY SOFIA V. COLIS
Witness

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
City OF BAYBAY)

BEFORE ME, this ____ day of _____, 2025, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. PROSE IVY G. YEPES and MS. LISA I. ARCE** exhibiting to me their VSU ID No. V002163 and VSU ID No. V00879, personally known to me to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed.

This Financial Assistance Grant Contract consists of four (4) pages, including this page on which this acknowledgment is written, signed on the left hand margin of every pages of this Fellowship Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Notary Public

Doc. No. ____;
Page No. ____;
Book No. ____;
Series No. ____;

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119