

BOR & UNIVERSITY SECRETARY

115TH BOARD OF REGENTS MEETING

BOR RESOLUTION NO. 96
Series of 2024

APPROVING THE STUDY LEAVE WITH PAY OF DAVID WINSTON W. TABADA EFFECTIVE 1ST SEMESTER 2024 - 2026 AT THE AARHUS UNIVERSITET, DENMARK TO PURSUE MS IN CHEMISTRY UNDER DOST-SEI FOREIGN GRADUATE SCHOLARSHIP AND FURTHER AUTHORIZING THE UNIVERSITY PRESIDENT TO SIGN THE SCHOLARSHIP CONTRACT

Whereas, the VSU Scholarship Committee for the Academic Staff endorses for approval by the Governing Board, among others, the scholarship of David Winston W. Tabada;

Whereas, Mr. Tabada will be pursuing the MS in Chemistry degree at Aarhus Universitet, Denmark under DOST-SEI Foreign Graduate Scholarship effective 1st semester 2024 - 2026;

Whereas, the scholarship contract that outlines the terms and conditions of the scholarship grant under which the involved parties have agreed are crafted to help protect the faculty-recipient and the University;

Whereas, the scholarship committee endorsement and the scholarship contract were presented to the University Administrative Council on May 23, 2024, and obtained favourable endorsement;

Whereas, finding the UADCO's recommendation in order, the Governing Board has agreed to approve the proposal;

Now, therefore, on motion, duly seconded, and unanimously approved, be it;

Resolved, as it is hereby resolved, that the Board of Regents of Visayas State University approve the application for study leave with pay David Winston W. Tabada effective 1st semester 2024 - 2026 at the Aarhus Universitet, Denmark to pursue MS in Chemistry under DOST-SEI foreign graduate scholarship and authorizing the University President to sign the scholarship contract.

IN WITNESS of our approval thereof, we hereby affix our signatures this 7th day of June 2024 at VSU, Baybay City, Philippines.

Website: www.vsu.edu.ph Phone: +63 53 565 0600 Local 1001





VSU BOARD OF REGENTS

HON. ETHEL AGNÉS P. VÁLENZUELA

CHED Corninissioner and Chairperson VSU-Board of Regents

HON. PROSE IVY G. YEPES

VSU President, Vice Chairperson VSU-Board of Regents

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Chairperson, Senate Committee on Higher, Technical and Vocational Education Member, VSU BOR Represented by:

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HON, MEYLENE C. ROSALES

Regional Director, National Economic and Development Authority Regional Office VIII Member, VSU BOR

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Student Regent - VSU Student Council Federation Member, VSU BOR

HON. MARK O. GO

Chair, Committee on Higher & Technical Education House of Representatives

Member, VSU BOR Represented by:

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HON. ANDREW RODOLFO T. ORAIS

Regional Executive Director, Department of Agriculture-RO8 Member, VSU BOR

HON. OSCAR B. POSAS

President, VSU Federated Alumni Association Member, VSU BOR

Private Sector Representatives:

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Member, VSU BOR Villaba, Leyte HON. RUPER O O. APARRI, III

Member, VSU BOR Tacloban City, Leyte



LEARNING, DEVELOPMENT AND HUMAN RESOURCE ACCREDITATION OFFICE

ACADEMIC STAFF RECOMMENDED FOR TRAVEL ABROAD TO PURSUE MASTER'S DEGREE

Per VSFC-AS Res. No. 238 dated April 17, 2024

Dept.	Name	Position	Date of Travel	
DoPAC	Mr. David Winston W. Tabada	Instructor I	1 st semester 2024-2026	

Submitted by:

ROTACIO S. GRAVOSO VP for Academic Affairs & Chairperson of VSFC-AS

Recommending approval:

PROSE IVY G. YEPES

University President

NOTE:

The VSFC-AS through its meeting dated April 17, 2024 recommending approval to the endorsement of the DoPAC Personnel Committee for **Mr. David Winston W. Tabada** to go on study leave with pay effective 1st semester 2024-2025 to pursue Master of Science in Chemistry degree at Aarhus Universitet, Denmark, subject for DOST approval of his application for scholarship grant and BOR approval through the UADCO.

Visayas State University, Baybay City, Leyte Email: odahrd@vsu.edu.ph Website: www.vsu.edu.ph

Phone: +63 53 565 0600 Local 1080







Republic of the Philippines OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION

Reference No.: SUC 2024-04-640

06 May 2024

PROSE IVY G. YEPES, EdD.

University President Visayas State University Baybay City, Leyte

Dear Dr. Yepes:

This is with reference to the foreign travel of **Mr. David Winston W. Tabada** of to pursue his MA in Chemistry at Aarthus Universitet under the DOST-SEI Foreign Graduate Scholarships from 01 September 2024-2025 in Denmark, which was submitted to this office for assessment pursuant to the Memorandum from the Commission dated 24 July 2018 titled "Guidelines for Securing Authority to Travel Abroad for State Universities and Colleges."

Upon evaluation, we deem that MA study of the VSU personnel at Aarthus Universitet is a legitimate activity since said personnel were awarded with the DOST-SEI Foreign Graduate Scholarships, a full scholarship program funded by the Department of Science and Technology in the Philippines.

Pursuant to Executive Order No. 77, s. 2019, it is recommended that the appropriate travel authority be issued subject to compliance with pertinent rules and regulations of CHED, CSC and the SUC's Board of Trustees/Regents.

Further, please advise said scholar to present themselves with the Philippine Embassy immediately upon arrival in the host country. Likewise, may we request VSU to accomplish the Form for Filipino Students and Staff Deployed Abroad at https://bit.ly/outboundmonitoringform, for monitoring purposes.

Kindly note that the assessment stated herein refers only to the legitimacy of the activity. We would like to clarify that the Board of Trustees/Regents of your school reserves the right to approve attendance in such activity upon submission of recommendation and certification from the OVPAA/SUC Director for international affairs that the activity is connected to the institution's Strategic Internationalization Plan and endorsement from the SUC President to the BOR.

Verification of release and approval may be checked at https://bit.ly/SUCstogo.

Under the authority of IAS Director:

INTERNATIONAL AFFAIRS SERVICE

Commission on Higher Education 55 HEDC BLDG. C.P. Garcia Ave. Diliman, Quezon City +63 2 8441-0750





22 April 2024

Dr. J. Prospero E. De Vera III, DPA

Chairman, Commission on Higher Education Higher Education Development Center Building, C.P. Garcia Ave, Diliman, Quezon City

Thru: ATTY. LILY FREIDA M. MILLA, CESO IV

Director III

International Affairs Staff

Dear *Dr. De Vera*.

Greetings!

Please find the attached documents for the international travel of Mr. David Winston W. Tabada to go on study leave with pay effective 1st semester 2024-2025 to pursue Master of Science in Chemistry degree at Aarthus Universitet, Denmark for your appropriate action.

Attached herewith are the pertinent documents to support their request.

Thank you.

Very truly yours.

PROSE IVY G. YEPES, EdD.

President

Phone: +63 53 565 0600 Local 1080





WWW.tuv.com ID 9108658749

Evaluation Form for the Necessity of Foreign Travel for State Universities and Colleges

Title of Travel: To go on study leave with pay to pursue Master of Science in Chemistry at the Aarhus Universitet in Denmark.

Attendee/s & Age: David Winston W. Tabada, 27

Date of Last Travel: None

INDICATORS	CONSIDERATIONS	REMARKS
Memorandum Cir	cular No. 35, s. 2017 (Office of the Presia	
The purpose of the trip is strictly within the mandate of the requesting official of employee.	[v] Yes [] No	[V] Complied [] Not Complied
The trip is expected to bring substantial benefit to the country.	[v] Yes [] No	[v] Yes [] No
3. The trip's projected expenses are not excessive and in accordance with EO 298 "Amending Further Executive Order No. 248 Dated May 29, 1995 as Amended by Executive Order No. 248-A Dated August 14, 1995, Which Prescribes Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel", Section 8 of EO 298 on UNDP Index and Chapter 5 "Travel Expenses" of the "Training Handbook on Government Expenditures" (2011).	[v] Yes [] No	[√] Complied [] Not Complied Total amount of expenses:
4. Source of funding (in accordance with the ff. issuances: -EO No. 248 dated May 29, 1995, as amended by EO 248-A dated August 14, 1995, and EO 298 dated March 23, 2004, prescribing rules and regulations and new rates of allowances for official local and foreign travels of government personnel" -Memorandum Circular No. 35 s. 2017, Clarifying and Reinforcing Existing Rules and Regulations on Foreign Travel Authorities, Travel Entitlements, and Travel Tax Exemptions, which require the approval	Source [] Internal [] Project Grant Provisions [v] Airfare [v] Meals [v] Accommodation [v] Incidental Expenses [v] Pre-departure Expenses [v] Registration/ Participation Fee	Remarks: All expenses to be shouldered by the DOST-SEI.
	Benchmarks (Memorandum from the Cl	HED OIC March 5, 2018)
5. Rationale as institutional strategy	Internationalization Dimensions Fulfilled by the Activity: Internationalization Engagement: [Cite specific relation to institutional strategy. The university's vision to be globally competitive requires faculty members to possess advanced training and education which can be obtained by pursuing advanced degrees at local or international academic institutions.

	Learning and Discovery: [v] International Experience (Staff) [] International Experience (Students) [] Digital and Global Citizenship [] Internationalized and Industry-based Curriculum [] Non-conventional Instructional Delivery [] Organizational Strategies and Policy Development	Pursuing advanced degrees abroad will be a great oppurtunity for our faculty members to obtain experiences and knowledge in their respective fields of specialization. Furthermore, it will lead to the improvement of the curriculum and delivery of our degree programs.
	Innovation, Collaboration and Resource Generation: [V] Stakeholder Engagement [V] Special Program/ Project [] External Resource Generation	Meet possible collaborators and forged linkages
6. Value of the travel or mission	International Commitment: [] is a member-institution [] is signatory [] is part of the negotiation or agreements Nature of Sponsoring or Inviting Body: [] International Organization [] Academic Institution [] Professional Institution [] Research Institute [v] Government Entity Conference/ Training duly accredited by Accrediting Organization/Agency Recognized by Home Government [] Yes [] No Activities/topics to be discussed in the conference/meeting is in consonance with the thrust of SUC [] Yes [] No	Date signed: Pending Application Parties: DOST-SEI Programs covered: All study expenses Obligations: To study full time in AU in Denmark and render service in the country after graduation.
7.Potential Partners	Nature of Potential Partners [Explain value of these partner to HEI's Strategic Plan: Linkages abroad are part of VSU's 2017-2027 Strategic Plan in going global.
8. Level of participation necessary or mandate of the office of the SUC representative	Level of Participation [] As requested by the inviting body [] President [] Vice President [] Dean or Director [v] Faculty/ Staff [] Student (s) [] Based on the University designation/ mandate Required Number of Participants [] Minimum [] Maximum	Submitted Comprehensive Report for Previous Travel: [] Complied [] Not Complied [v] Not Applicable Date reported to the Board of previous travel: Action Taken by the Board: a. Policy Recommendation: b. Program Development:

	If with a delegation, enumerate the specific role each member will perform:	
9. Recommendation for future actions/p Specify:	proposed re-entry plan? [] policy recomme	ndation [] project output [] collaboration []
10. Recommendations/Comments:	[] Recommended	[]Not recommende

Evaluated By:

BEATRIZ S. BELONIAS

VP for Instruction

HEI officer responsible for coordinating,
facilitating and leading the implementation
of international agreements, commitments
and internationalization programs

Recommending Approval:

PROSE IVY G YEPES

SUC President



David Winston Warque Tabada 27 Mirambel Homes, Gabas City of Baybay Leyte 6521 City of Baybay Philippines Dato: 29-mar-2024 Ansøgningsnummer: 1612658 CPR-nummer: 170197DAT1

We have received your reply to your offer of admission

Dear David Winston Warque Tabada,

You have responded to the offer of admission by either accepting or rejecting the offered place on the degree programme in Chemistry, Summer intake at Aarhus University.

You have: Accepted your offer.

If you have accepted the offer of admission, please read on.

If you have rejected the offer of admission, no further action on your part is necessary.

Check your application status

You can check the current status of your application on the tab 'View status of applications'. Your status has been changed from 'Offered admission' to 'Admitted'.

If the offer of admission is conditional, your status has been changed from 'Offered conditional admission' to 'Conditionally admitted'.

If you have been granted conditional admission

If you have been granted conditional admission, you must still meet all of the admission requirements before your admission can be finalised.

You will find the deadlines for uploading the necessary documentation here: http://kandidat.au.dk/en/admission/application-deadlines-and-important-dates/

If you have applied to other Danish educational institutions

Admission to Master's degree programmes in Denmark is not coordinated between the educational institutions. This means that if you have applied to Master's degree programmes at other Danish educational institutions, you must take the necessary steps in relation to those applications. If you change your mind about accepting your offer of admission to Aarhus University, please contact us.

Student grants and loans (SU)

You will find general information about SU at http://studerende.au.dk/en/su/.

Commencement of studies



INSTRUCTION AND EVALUATION OFFICE

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte Phone/Fax: +63 053 565 0600 local 1104 Email odie@vsu edu.ph Website: www.vsu.edu.ph

TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

Second Semester SY 2022-2023

Name of faculty: <u>TABADA</u>, <u>DAVID WINSTON W</u>.

Department: Dept. of Pure and Applied Chemistry

College: College of Arts and Sciences

Course No. & Descriptive Title		Lab/	RATING		% Evaluation
		Lec	Num.	Adjec.	Rating
ScTS 11c	SCIENCE, TECHNOLOGY AND SOCIETY	LEC	4.00	Very Satisfactory	80.0%
Chem 143.1	ANALYTICAL METHODS FOR BIOLOGY (Laboratory)	LAB	5.00	Outstanding	100 0%
Chem 131.1	BIOCHEMISTRY (Laboratory)	LAB	5.00	Outstanding	100.0%
Chem 131.1	BIOCHEMISTRY (Laboratory)	LAB	5.00	Outstanding	100.0%
Chem 141.1	QUALITATIVE CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
PhSc 105.1	INORGANIC CHEMISTRY (Laboratory)	LAB	5.00	Outstanding	100.0%
Aver		Average Rating	4.67	Outstand	ling

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 - 1.49 Poor (P) 1.50 - 2.49 Fair (F)

2.50 - 3.49 Satisfactory(S)

3.50 - 4.49 Very Satisfactory(VS)

4.50 - 5.00 Outstanding(O)

Prepared by:

VANESSA'W, NAZAL TPES

in-Charge

Date: October 10, 2023

Attested by:

MA RACHEL KIM L AURE

Director, Instruction and Evaluation

Date: October 10, 2023

Received by:

TABADA, DAVID WINSTON W. Name and Signature of Faculty

Date: 10-25-20 23

Distribution of copies ODIE, College, Department, Faculty

Vision:

A globally competitive university for science, technology, and environmental conservation

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No 2nd22-23s DOPAC-12



04 April 2024

Dr. Prose Ivy G. YepesPresident
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Yepes:

The DoPAC Personnel Committee respectfully endorses the request of **Mr. David Winston W. Tabada** to go on Study Leave with pay effective this 1st Semester 2024-2025. Mr. Tabada will be taking his Master of Science in Chemistry degree at Aarhus Universitet, Denmark. Mr. Tabada is a regular-temporary faculty of DoPAC, licensed chemist, with good oral and written communication skills, quick and eager to learn new skills, and have ardent desire to grow professionally. Moreover, he actively participated in every activities of the department, very trustworthy, responsible, lively and easy to work with. In addition, he had obtained Outstanding teaching performance evaluation from students on the past semesters.

His graduate study in chemistry will greatly help and strengthen the teaching force of the department through a steady and highly qualified human resource who can steer not only for VSU's but national progress as well.

FELIX M. SALAS

Member, DPC

Member, DPC

Hoping for a positive response to this endorsement. Thank you.

Respectfully yours.

ELIZABETH S. QUEVEDO,

Chair, DPC

ALLAN A. RAMAL Member, DPC

Noted by:

MA. THERESA P. LORETO

Dean, CAS

MARK RYAN R. TRIPOLE

BEATRIZ S. BELONIASVP for Academic Affairs

Recommending Approval

Approved:

PROSE IVY G. YEPES @

President

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STARS
RATING SYSTEM



04 April 2024

DR. ELIZABETH S. QUEVEDO Head, DoPAC College of Arts and Sciences Visayas State University Baybay City, Leyte, Philippines

Dear Dr. Quevedo,

Subject: Letter of Intent to Pursue Graduate Studies Abroad

I am writing to express my intent to pursue my Master's Degree program abroad. I intend to take my Master of Science in Chemistry Program at the Aarhus University in Denmark. The duration of the program is two years and I plan to start my study this coming September 2024. I have received my admission to this program from Aarhus University and am currently applying for the DOST Foreign Graduate Scholarship Program.

In line with this, I humbly request for your and the Department Personnel Committee's recommendation to go on Study Leave with Pay while I take my MS Degree.

Thank you and I look forward to your favorable response to my request.

Sincerely yours,

DAVID WINSTON W. TABADA Instructor I, DoPAC



Page 1 of 1



David Winston Warque Tabada 27 Mirambel Homes, Gabas City of Baybay Leyte 6521 City of Baybay Philippines Date: 15-mar-2024 Application number: 1612658 CPR number: 170197DAT1

Offer of admission to the Master's degree programme in Chemistry, Summer intake at Aarhus University

Dear David Winston Warque Tabada

Aarhus University is pleased to offer you admission to the Master's degree programme's in Chemistry, Summer intake

Read this letter carefully

It is important that you read this entire letter carefully so that you understand what you need to do and when.

Please note that this is the only offer of admission to a Master's degree programme at Aarhus University that you will receive. Applications to any other programmes with a lower priority you might have submitted have now been annulled.

General information about the Master's degree programme

You will be fully enrolled in the programme as from 1 September 2024. Please be aware of possible intro activities in late August.

The total workload of the Master's degree programme is 120 ECTS credits, equivalent to two years of full-time study according to the European Credit Transfer System (ECTS). One year of full-time study is equivalent of 60 ECTS credits.

The maximum time to complete a Master's degree programme at Danish universities is 2.5 years according to Danish university legislation.

You must accept or decline the offer of admission

It is important that you accept this offer of admission by the deadline if you wish to accept it. Otherwise you will lose your place on the programme.

To accept the offer of admission, follow these steps:

Log on to the application system



David Winston Warque Tabada 27 Mirambel Homes, Gabas City of Baybay Leyte 6521 City of Baybay Philippines Dato: 29-mar-2024 Ansøgningsnummer: 1612658 CPR-nummer: 170197DAT1

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Commencement of studies



DEPARTMENT OF PURE & APPLIED CHEMISTRY

RE-ENTRY ACTION PLAN (REAP) FOR DEGREE PROGRAM

Name	DAVID WINSTON W. TABADA	
Degree Program and Specialization to Pursue	Master of Science in Chemistry Degree Program specializing in Material Science/Physical Chemistry	
Name and Address of SHEI	Visayas State University City of Baybay, Leyte	
Type of Grant Applied For	Master's Doctorate Thesis or Dissertation Grant	
Name and Address of Prospective Delivery Higher Education Institution (DHEI)	Aarhus Universitet Nordre Ringgade 1, 8000 Aarhus, Denmark	

Time frame	September 2024 to August 2026	
Designation/Status	Instructor I – Regular (Temporary)	
Context	After earning my degree (MSc in Chemistry), I will have the necessary qualifications that will comply with the requirements set by CMO #47, s. 2017 for the Department of Pure and Applied Chemistry to continue to offer its BS Chemistry Program. Furthermore, this will allow me to effectively engage in my duties and responsibilities as a faculty member and in doing research and extension programs for the university.	
Objectives	Upon the completion of my degree in MSc Chemistry, I intend to accomplish the following objectives: 1. Acquire further knowledge on Chemistry focusing on Physical Chemistry and Material Science and conduct relevant research related to these fields. 2. Develop the BS Chemistry curriculum by integrating the latest developments in Physical Chemistry. 3. Establish international linkages with higher education institutions for future collaboration.	
Outcomes	 Instructional Materials and Learning Guides Thesis/Research in Physical Chemistry and Material Science Research and extension project proposals. 	



DEPARTMENT OF PURE & APPLIED CHEMISTRY Visayas State University, PQWV+QP8 Baybay City, Leyte Email: dopac@vsu.edu.ph Website: www.vsu.edu.ph

Phone: +63 53 565 0600 Local 1032

4. International Collaboration Of April 2014 Signature of Applicant Date

I hereby certify that the above information is true and correct, and that the <u>VISAYAS</u> <u>STATE UNIVERSITY</u> has committed to the above re-entry plan for <u>David Winston W.</u> Tabada.

ELIZABETH S. QUEVEDO Office/Department Head

MA. THERESA P. LORETO
Director/College Dean 014/24