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Visayas State University
Visca, Baybay, Leyte
6521-A Philippines

**Office of the Secretary of the University
And of the Board of Regents**

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

BOR RESOLUTION NO. 09, s. 2012

**A RESOLUTION CONFIRMING THE PROMOTION
OF TWELVE (12) ADMINISTRATIVE STAFF FROM THE MAIN CAMPUS
EFFECTIVE ON THE DATES INDICATED *SUBJECT TO EXISTING POLICIES,*
RULES AND GUIDELINES GOVERNING SUCH PROMOTIONS**

WHEREAS, there are twelve (12) vacant administrative positions in the Main Campus, as follows: (1) Administrative Officer IV; (2) Administrative Officer III; (3) Administrative Officer II; (4) Administrative Officer I; (5) Administrative Assistant III; (6) Administrative Assistant II; (7) Administrative Assistant II; (8) Administrative Aide VI; (9) Administrative Aide IV; (10) Administrative Aide IV; (11) Administrative Aide IV; and (12) Administrative Aide III.

WHEREAS, the Visayas State University has to regularly promote deserving employees whenever vacant positions exist;

WHEREAS, the Civil Service defines promotion as: *"the movement of an employee to a higher position within the same department or agency with corresponding increase in duties and responsibilities, usually accompanied by an increase in salary;*

WHEREAS, the Non-Academic Personnel Board (NAPB), the Selection and Promotion Board for Administrative Personnel of the Visayas State University, went through a rigorous selection process;

WHEREAS, the NAPB, as a matter of policy, determines the most deserving of the applicants based on merit and fitness of the applicant to the position as set forth under Section 5 of the Omnibus Rules Implementing Book V of Executive Order No 292 as amended (2003 ed.)

WHEREAS, the NAPB, after careful deliberation during in its meetings held last 07 October 2011, 05 December 2011 and 05 January 2012 at the Conference Room of the Vice-President for Administration and Finance, ranked the applicants for the twelve (12) vacant positions of the Main Campus;

WHEREAS, the NAPB has determined that for the twelve (12) vacant positions in the Main Campus, the following administrative personnel were endorsed to the University President:

- 1) **Mr. Diosdado M. Torrecampo**, for the position of Administrative Officer IV (SG-15) with plantilla item ADOF4-21-2004, based on his qualifications, experience and years of service to the University;
- 2) **Ms. Vivian V. Balbarino**, for the position of Administrative Officer III (SG-14) with plantilla item ADOF3-24-2004, based on her qualifications, experience and years of service to the University;

- 3) **Ms. Lucena L. Poliquit**, for the position of Administrative Officer II (SG-11) with plantilla item ADOF2-27-2004, based on her qualifications, experience and years of service to the University;
- 4) **Mr. Abdon L. Malnegro**, for the position of Administrative Officer I (SG-10) with plantilla item ADOF1-30-2004, based on his qualifications, experience and years of service to the University;
- 5) **Ms. Rosela T. Bandalan**, for the position of Administrative Assistant III (SG-9) with plantilla item ADAS3-35-2004, based on her qualifications, experience and years of service to the University;
- 6) **Ms. Adelina B. Bulawan**, for the position of Administrative Assistant II (SG-8) with plantilla item ADAS2-40-2004, based on her qualifications, experience and years of service to the University;
- 7) **Ms. Redempta L. Soria**, for the position of Administrative Assistant II (SG-8) with plantilla item ADAS2-44-2004, based on her qualifications, experience and years of service to the University;
- 8) **Mr. Juancho L. Lao**, for the position of Administrative Aide VI (SG-6) with plantilla item ADA6-107-2004, based on his qualifications, experience and years of service to the University;
- 9) **Ms. Elvira L. Soria**, for the position of Administrative Aide IV (SG-4) with plantilla item ADA4-139-2004, based on her qualifications, experience and years of service to the University;
- 10) **Ms. Teresita Y. Cosares**, for the position of Administrative Aide IV (SG-4) ADA4-140-2004 based on her qualifications, experience and years of service to the University;
- 11) **Mr. Policarpo C. Gumba, Jr.**, for the position of Administrative Aide IV (SG-4) with plantilla item ADA4-142-2004, based on his qualifications, experience and years of service to the University; and
- 12) **Mr. Rogelio P. Managbanag**, for the position of Administrative Aide III (SG-3) with plantilla item ADOF1-30-2004, based on his qualifications, experience and years of service to the University.


WHEREAS, the NAPB has determined that the aforementioned employees are very well qualified for the positions and has strongly recommended to the Board of Regents the promotion of the twelve (12) employees; and

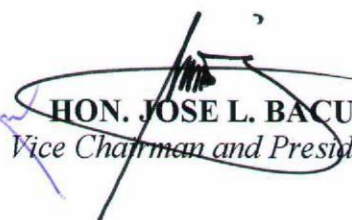
WHEREAS, the University President has approved the provisional appointments of the twelve (12) administrative employees and is endorsing the same to the Board of Regents for Confirmation *subject to* existing rules, regulations and guidelines governing such appointments.

THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED to confirm the promotion of **TORRECAMPO, Diosdado M.** (Administrative Officer IV); **BALBARINO, Vivian V.** (Administrative Officer III); **POLIQUEIT, Lucena L.** (Administrative Officer II); **MALNEGRO, Abdon G.** (Administrative Officer I); **BANDALAN, Rosela T.** (Administrative Assistant III); **BULAWAN, Adelina B.** (Administrative Assistant II); **SORIA, Redempta L.** (Administrative Assistant II); **LAO, Juancho L.** (Administrative Aide VI); **SORIA Elvira L.** (Administrative Aide IV); **COSARES, Teresita Y.** (Administrative Aide IV); **GUMBA, Policarpo Jr. C.** (Administrative Aide IV) and **MANAGBANAG, Rogelio P.** (Administrative Aide III).

IN WITNESS of our approval thereof, we hereby affix our signatures this 15th day of March 2012 at Hotel Alejandro, Tacloban City, Leyte.

VSU BOARD OF REGENTS


HON. NENALYN P. DEFENSOR
CHED Commissioner and Chairperson
VSU-Board of Regents


HON. JOSE L. BACUSMO
Vice Chairman and President, VSU


HON. EDGARDO J. ANGARA
Chair, Committee on Education, Arts & Culture
Senate of the Philippines

HON. JUAN EDGARDO "SONNY" ANGARA
Chair, Committee on Higher & Tech. Educ.
House of Representatives


Represented by:


HON. CARMEN L. CARI

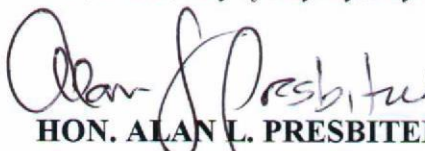
HON. JOSEPH L. EMNAS


HON. BUENAVENTURA C. GO-SOCO, JR.
Regional Executive Director
National Economic & Dev. Authority-RO8
Gov't. Center, Palo, Leyte

HON. ANTONIO G. GERUNDIO
Regional Executive Director
Department of Agriculture-RO8
Tacloban City


HON. GERALD M. RIVERA
Student Regent – VSU System
VSU, Visca, City of Baybay, Leyte


HON. EDGARDO E. TULIN
President, VSU Federated Alumni Assn.
VSU, Visca, City of Baybay, Leyte


HON. ALAN L. PRESBITERO
Faculty Regent – VSU Faculty Association
VSU, Visca, City of Baybay, Leyte

Private Sector Representatives: