

## OFFICE OF THE BOARD SECRETARY

Visayas State University Visca, Baybay City, Leyte PHILIPPINES Phone/Fax: +63 53 563 7053 Email: secretary@vsu.edu.ph Website: www.vsu.edu.ph

## Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

## BOR RESOLUTION NO. 35, s. 2019

A RESOLUTION APPROVING THE PROMOTION OF MS. MA. EPIFANIA G. TUDTUD FROM ADMINISTRATIVE OFFICER V (SG 18) TO REGISTRAR IV (SG-22) SUBJECT TO EXISTING POLICIES, RULES AND GUIDELINES GOVERNING SUCH PROMOTIONS

**WHEREAS**, the Leyte State University was created by virtue of Republic Act 9158 which converted the then Visayas State College of Agriculture (ViSCA) into a state university last 11 August 2001 and was later renamed Visayas State University (VSU) by virtue of R.A. 9437;

**WHEREAS**, Section 4 of R.A. 9158 specifically provides that the University "shall have the general powers of a corporation as set forth in the Corporation Law. The Administration of the University and the exercise of its powers shall be vested exclusively in the Board of Regents";

**WHEREAS**, the position of Registrar IV (SG 22) has become vacant due to the retirement of the erstwhile Registrar IV last January 2019;

**WHEREAS**, the Visayas State University has to promote deserving employees whenever vacant positions exist;

**WHEREAS**, the Civil Service defines promotion as: "the movement of an employee to a higher position within the same department or agency with corresponding increase in duties and responsibilities, usually accompanied by an increase in salary;

**WHEREAS**, Section 7, Paragraph (g) of R.A. 9158 empowers the Governing Board "to appoint, upon the recommendation of the President of the University, vice-presidents, deans, directors, heads of department, faculty members and other officials and employees of the University";

**WHEREAS**, the Non-Academic Personnel Board (NAPB), the Selection and Promotion Board for Administrative Personnel of the Visayas State University, went through a rigorous selection process;

**WHEREAS**, the NAPB, as a matter of policy, determines the most deserving of the applicants based on merit and fitness of the applicant to the position as set forth under Section 5 of the Omnibus Rules Implementing Book V of Executive Order No 292 as amended (2003 ed.);

**WHEREAS**, the Board of Regents passed BOR Resolution No. 82, s. 2016 last 7 September 2016 on the occasion of the 75<sup>th</sup> BOR Meeting held at the CHED Central Office, C.P. Garcia Ave., UP Diliman, Diliman, Quezon City, upgrading the minimum qualification standard for the position of Registrar IV to Master's Degree;

**WHEREAS**, the NAPB, during its 31 January 2019 meeting held at the Office of the Vice President for Administration and Finance, has determined that Ms. Ma. Epifania G. Tudtud is the most qualified applicant for the vacant position of Registrar IV based in the Main Campus;

WHEREAS, the proposal was discussed and approved by the University Administrative Council on the occasion of the 134<sup>th</sup> UADCO Meeting held last 26 February 2019 at 2/F, Center for Continuing Education Building, VSU Main Campus, Visca, City of Baybay, Leyte and the UADCO is strongly endorsing the proposal for Approval by the VSU Board of Regents.

**THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED** to Approve the promotion of Ms. Ma. Epifania G. Tudtud from the position of Administrative Officer V (*SG 18*) to the vacant position of Registrar IV (*SG 22*), effective upon Board approval.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 18<sup>th</sup> day of March 2019 at CHED Central Office, C.P. Garcia Avenue, UP Diliman, Diliman, Quezon City.

## VSU BOARD OF REGENTS

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National Economic & Dev. Authority-RO8

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HON. MILO DELOS REYES

Regional Executive Director

Department of Agriculture-RO8
Tacloban City

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Faculty Regent—VSU Faculty Association VSU, Visca, City of Baybay, Leyte

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HON. JOHN ALLAN A. GULLES

Student Regent VSU Federated Supreme Student Council

VSU, Visca, City of Baybay, Leyte

Private Sector Representatives:

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Tacloban City

BOR Referendum No. 35, s. 2019 – A Resolution Approving the promotion of Ms. Ma. Epifania G. Tudtud from the position of Administrative Officer V (SG 18) to the vacant position of Registrar IV (SG 22), effective upon Board approval.