



Visayas State University  
Visca, City of Baybay, Leyte 6521 A  
Philippines

Office of the Secretary of the University  
And of the Board of Regents

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Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, City of Baybay, Leyte

**BOR RESOLUTION NO. 116, s. 2016**

**A RESOLUTION APPROVING THE PROPOSED SIX (6) DOCUMENTED  
PROCEDURES OF VSU QUALITY MANAGEMENT SYSTEMS**

**WHEREAS**, Republic Act 9158 converted the then Visayas State College of Agriculture (ViSCA) into a state university, the Leyte State University, on 11 August 2001 and was later renamed Visayas State University (VSU) by virtue of R.A. 9437;

**WHEREAS**, Section 7 of R.A. 9158 specifically empowers the Board of Regents of the University to "*exercise all the powers granted to the Board of Directors of a corporation under Section 36 of Batas Pambansa Blg. 68, otherwise known as the Corporate Code of the Philippines*";

**WHEREAS**, Section 7, Paragraph (a) of R.A. 9158 empowers the Governing Board "*to enact rules and regulations, not contrary to law, as may be necessary to carry out the purposes and functions of the University*";

**WHEREAS**, there is a need for the University to come up with Guidelines attendant to Human Resource Development, to include the following major topics: (1) Control of Documents; (2) Control of Records; (3) Internal Quality Audit; (4) Control of non-Conformities; (5) Corrective actions; and (6) Preventive Actions.

**WHEREAS**, the Office of the Director for Administration and Human Resource Development (ODA-HRD) has been able to piece together a set of Guidelines in congruence with the needs of the University and the Civil Service;

**WHEREAS**, the proposal was discussed by the University Administrative Council (UADCO) on the occasion of the 122<sup>nd</sup> UADCO Meeting held last 01 December 2016 at the 2<sup>nd</sup> Floor, Center for Continuing Education (CEC) Building, VSU Main Campus, City of Baybay, Leyte and is strongly endorsing the proposal to the VSU Board of Regents for APPROVAL, as presented.

**THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED** to approve the proposed Quality Procedures and Work Instructions in Human Resource Management, as proposed.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 14<sup>th</sup> day of December 2016 at CHED Central Office, C.P. Garcia Avenue, UP Diliman, Diliman, Quezon City.

**VSU BOARD OF REGENTS**



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*CHED Commissioner and Chairperson*  
*VSU-Board of Regents*



**HON. EDGARDO E. TULIN**  
*Vice Chairman and President, VSU*

**HON. PAOLO BENIGNO A. AQUINO IV**  
*Chair, Committee on Education, Arts & Culture*  
*Senate of the Philippines*

**HON. ANN K. HOFER**  
*Chair, Committee on Higher & Tech. Educ.*  
*House of Representatives*

*Represented by:*




**HON. CARLO P. LORETO**

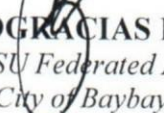


**HON. BONIFACIO G. UY**  
*Regional Executive Director*  
*National Economic & Dev. Authority-RO8*  
*Gov't. Center, Palo, Leyte*

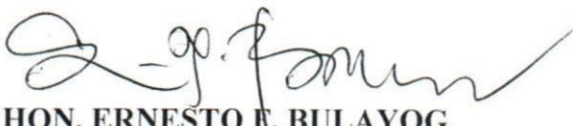
**HON. U-NICOLS A. MANALO**  
*Regional Executive Director*  
*Department of Agriculture-RO8*  
*Tacloban City*



**HON. MARK MICHAEL O. UNLU-CAY**  
*Student Regent – VSU System*  
*VSU, Visca, City of Baybay, Leyte*



**HON. DEOGRACIAS E. PERNITEZ**  
*President, VSU Federated Alumni Assn.*  
*VSU, Visca, City of Baybay, Leyte*



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*Faculty Regent – VSU Faculty Association*  
*VSU, Visca, City of Baybay, Leyte*

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*Ormoc City*



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*Tacloban City*