



# LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the Secretary of the University  
and of the Board of Regents

## EXCERPT FROM THE APPROVED MINUTES OF THE 15<sup>th</sup> LSU Board of Regents Meeting 16 March 2004 \* LNU, Tacloban City

### Penalty for Late Submission of Grades

#### Board Resolution No. 13, s. 2004

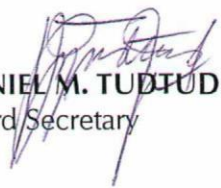
Approving the withholding of salary and the imposition of a P50.00/subject/day fine on faculty/staff who submit grades two (2) weeks after the end of Final Examination, effective upon Board approval. Furthermore, this same penalty is meted out on faculty/staff who give **INC.** marks to students without justifiable reason.

BOARD ACTION: **APPROVED**

Date : 16 March 2004

ATTACHMENT: I

Certified True and Correct:

  
**DANIEL M. TUDTUD JR.**  
Board Secretary

cc: Deans: CA, CAS, CEAI, DVM, CF, COE  
External Campuses (4) *Isabel Tred = Vilela*  
OP - *da la 20*  
OVPAA *cond*  
University Registrar *7/11*  
Cash Division *6/14/04*  
Chancery - *you*  
CVM - *6/14/04*  
CEAI - *you*  
CAS - *you*  
CA - *CEPT*  
CE - *HC/Alubaker*