



Office of the Secretary of the University  
And of the Board of Regents

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay, Leyte

**BOR RESOLUTION NO. 82, s. 2012**

**A RESOLUTION APPROVING THE UPGRADING OF  
SIX (6) ADMINISTRATIVE POSITIONS (ANTICIPATED  
VACANCIES) FROM THE MAIN CAMPUS *SUBJECT TO EXISTING*  
RULES, REGULATIONS AND GUIDELINES GOVERNING SUCH APPOINTMENTS**

**WHEREAS**, the Visayas State University periodically upgrades some administrative positions as a result of the abolition and/or collapsing of positions which the University finds insignificant to augment the salaries assigned to the upgraded position;

**WHEREAS**, Paragraph k, Section 4 of Rule III of the Omnibus Rules on Appointments and Other Personnel Actions provide:

*“Upgrading refers to the change in position title with the corresponding increase in salary grade. Positions are upgraded in order to attain effectively the functions and duties attached to the position and for the employee to perform an all-around adaptability in meeting diverse work assignments. This requires issuance of appointment”;*

**WHEREAS**, the Non-Academic Personnel Board (NAPB), the Selection and Promotion Board for Administrative Personnel of the Visayas State University, met several times at the Conference Room of the Vice-President for Administration and Finance for the purpose of deliberating on upgrading of various Administrative positions which are expected to be vacated;

**WHEREAS**, the NAPB, after careful deliberation, found the need to upgrade six (6) administrative positions to be in order and is strongly recommending to the Department of Budget and Management (DBM) and the Board of Regents, the upgrading of the following positions:

<u>Position Title</u>		<u>Item No.</u>
<u>From</u>	<u>To</u>	
1. Utility Worker I (SG-1) (Four (4) out of 6 vacated Utility Worker I positions)	Laboratory Technician (SG-4)	Based on the Item to be Vacated
2. Household Attendant I (SG-3)	Cook II (SG-5)	HHA1-3-1998
3. Security Officer I (SG-11)	Security Officer III (SG-18)	SECO1-1-1998

**WHEREAS**, the University President is strongly endorsing the upgrading of prospective vacant positions to the Board of Regents for Confirmation *subject to* existing rules, regulations and guidelines governing such appointments; and

**WHEREAS**, the Governing Board thoroughly discussed the merits of the proposal and is convinced that the recommendation of the NAPB is fair and adheres to the thrust of government that only the best and the most fit should be in the government service.


**THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED** to confirm the request for the upgrading of the six (6) administrative positions, as follows:

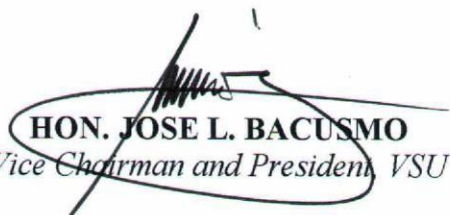
Position Title		Item No.
<u>From</u>	<u>To</u>	
4. Utility Worker I (SG-1) (Four (4) out of 6 vacated Utility Worker I positions)	Laboratory Technician (SG-4)	Based on the Item to be Vacated
5. Household Attendant I (SG-3)	Cook II (SG-5)	HHA1-3-1998
6. Security Officer I (SG-11)	Security Officer III (SG-18)	SECO1-1-1998

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 29<sup>th</sup> day of November 2012 at LNU Conference Hall, Leyte Normal University, Tacloban City, Leyte.



**VSU BOARD OF REGENTS**

  
**HON. NENALYN P. DEFENSOR**  
*CHED Commissioner and Chairperson*  
*VSU-Board of Regents*

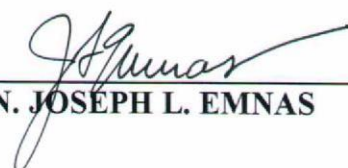
  
**HON. JOSE L. BACUSMO**  
*Vice Chairman and President, VSU*

**HON. EDGARDO J. ANGARA**  
*Chair, Committee on Education, Arts & Culture*  
*Senate of the Philippines*

**HON. JUAN EDGARDO "SONNY" ANGARA**  
*Chair, Committee on Higher & Tech. Educ.*  
*House of Representatives*


*Represented by:*


  
**HON. CARMEN L. CARI**


  
**HON. JOSEPH L. EMNAS**

  
**HON. BONIFACIO G. UY**  
*Regional Executive Director*  
*National Economic & Dev. Authority-RO8*  
*Gov't. Center, Palo, Leyte*

  
**HON. ANTONIO G. GERUNDIO**  
*Regional Executive Director*  
*Department of Agriculture-RO8*  
*Tacloban City*

  
**HON. WILFRED P. ALFECHE**  
*Student Regent – VSU System*  
*VSU, Visca, City of Baybay, Leyte*

  
**HON. EDGARDO E. TULIN**  
*President, VSU Federated Alumni Assn.*  
*VSU, Visca, City of Baybay, Leyte*

  
**HON. ALAN L. PRESBITERO**  
*Faculty Regent – VSU Faculty Association*  
*VSU, Visca, City of Baybay, Leyte*

*Private Sector Representatives:*

  
**HON. EDWIN C. CODILLA**  
*Ormoc City*