



*Office of the Board Secretary*

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A

Philippines

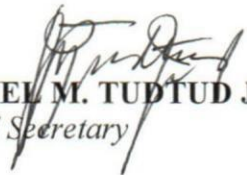
EXCERPTS OF APPROVED MINUTES OF THE  
14<sup>th</sup> LSU Board of Regents Meeting  
02 December 2003 \* CHED Central Office, Pasig City

Use of Income – LSU Villaba Campus

**BOR Resolution No. 83, s. 2003**

Approving the Use of Income from the LSU-Villaba Campus,  
as presented.

Certified True and Correct

  
**DANIEL M. TUDTUD JR.**  
*Board Secretary*

Board Action: **APPROVED**  
Date: 2 December 2003

*Received 12/11/03  
Jmvdw*

**LEYTE STATE UNIVERSITY-VILLABA CAMPUS**  
Villaba, Leyte

**SPECIAL BUDGET REQUEST**  
**Utilization of Income(STF)**

PARTICULARS	Fund	Proposed Expenditures	Amount	JUSTIFICATION
Income from Tuition Fees and Other Income	164	Instruction: Student Welfare	61,000.00	To be utilized for the purchase of (2) two units computer w/ printer for the students instruction.
			2,000.00	To be utilized for the travel allowance of the college SSC president who will be attending meetings at LSU-Main.
	164	Teachers and Employees Benefits (Cultural Allowance)	66,000.00	The amount is allocated for the cultural allowance of 55 teachers and employees of LSU-Villaba Campus at P1,200 each for CY 2003.
		Administration: MOOE-Augmentation -	106,000.00	The amount will be utilized for the purchase of supplies and materials, payment for gasoline, electricity and travelling expenses of faculty and staff of LSU-Villaba Campus.
Income from Business Operations:	164	849 - Materials	91,500.00	The amount is allocated for the perimeter fence of the guest house.
		886-Repairs & Maint.	20,000.00	The amount is allocated for the repair of 3 classrooms for the college.
		<b>TOTAL -</b>	<b><u>P346,500.00</u></b>	

Prepared by:

  
TERESITA P. JUANERO  
Senior Bookkeeper

Recommending Approval:

  
CONCHITA ASTROLOGO-ITO Ph.D.  
College Dean

Approved:

PACIENCIA P. MILAN  
President

**LEYTE STATE UNIVERSITY**

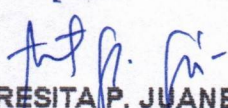
Villaba-Campus  
Villaba, Leyte

**SPECIAL BUDGET REQUEST**

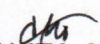
Utilization of Income(STF)

PARTICULARS	Fund	Proposed Expenditure	Amount	JUSTIFICATION
MOOE Administration:				
Income from Tuition Fees and Other Income	164			To be utilized for the purchase of supplies and materials, pay- ment for electricity and gasoline for the administration and travelling allowance for LSU-Villaba Campus faculty and staff for CY 2003.
		831 Travelling Allow.	15,000.00	
		835 Electricity	15,000.00	
		849 Supplies & Mat.	15,000.00	
		852 Gasoline	<u>15,000.00</u>	
TOTAL -			<u>P60,000.00</u>	

Prepared by:

  
**TERESITA P. JUANERO**  
Senior Bookkeeper

Recommending Approval:

  
**CONCHITA ASTROLOGO-ITO, Ph.D.**  
College Dean-LSU Villaba Campus

Approved:

**PACIENCIA P. MILAN**  
President

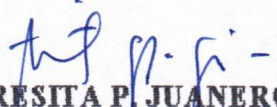
**LEYTE STATE UNIVERSITY**  
**Villaba-Campus**  
**Villaba, Leyte**

**September 16, 2003**


**CERTIFICATION**

**THIS IS TO CERTIFY that we have available funds under our Fund 164 in the total amount of SIXTY THOUSAND PESOS ONLY (P60,000.00) as of September 30, 2003 to be utilized for the purchase of supplies and materials, payment for electricity and gasoline for the administration and traveling allowance for LSU-Villaba Campus for CY 2003.**

**Very truly yours,**

  
**TERESITA P. JUANERO**  
**Senior Bookkeeper**

**NOTED:**

  
**CONCHITA N. ASTROLOGO-ITO, Ph.D.**  
**Dean, LSU-Villaba Campus**

**LEYTE STATE UNIVERSITY**

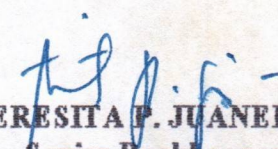
**Villaba-Campus**

**Villaba, Leyte**


**November 17, 2003**

**CERTIFICATION**

**THIS IS TO CERTIFY that we have available funds under our Fund 164 in the total amount of THREE HUNDRED FORTY SIX THOUSAND FIVE HUNDRED PESOS (P 346,500.00) under our Fund 164 to be utilized for the purchase of 2 units computer for the students instruction, travel allowance for SSC president , cultural allowance for the faculty and staff of LSU-Villaba Campus, MOOE augmentation for the administration, materials for the peremeter fence of the guest house and for the repair of 3 classrooms for the college.**

  
**TERESITA P. JUANERO**  
**Senior Bookkeeper**

**NOTED:**

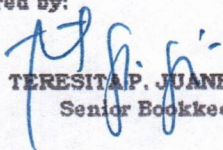
  
**CONCHITA N. ASTROLOGO-ITO, Ph.D.**  
**Dean, LSU-Villaba Campus**

**LEYTE STATE UNIVERSITY-VILLABA CAMPUS**  
**Villaba, Leyte**


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Prepared by:

  
**TERESITA P. JUANERO**  
Senior Bookkeeper

Recommending Approval:

  
**CONCHITA ASTROLOGO-ITO, Ph.D.**  
College Dean

Approved:

**PACIENCIA P. MILAN**  
President