## LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A Philippines



# EXCERPTS OF APPROVED MINUTES OF THE 6<sup>th</sup> LSU Board of Regents Meeting

11 September 2002 \* LNU, Tacloban City

## GUIDELINES FOR THE IMPLEMENTATION OF LSU-FUNDED FINANCIAL PRIVILEGES/GRANTS (Non-Academic)

BOR Resolution No. 77, s. 2002

Approving the guidelines for the implementation of LSU-Funded financial privileges and grants (Non-Academic) as corrected and modified.

The following modifications to the proposed guidelines were suggested & approved by the Board:

- a) Dance Troupe Grant (1) Item I under Qualifications should read, "qualify in the screening test conducted by a screening committee headed by the Dance Troupe Director" and (2) Item III under Financial Privileges, cash incentive if funds are available;
- b) LSU Faculty/Staff Dependent Grant (1) separate the children's privilege from the privilege extended to the spouse and (2) Item 2 under Qualifications should be reconciled with Single Parents Law and New Family Code definition and be reworded accordingly.

BOARD ACTION: APPROVED (as corrected and modified)

Date

: 11 September 2002

ATTACHMENT: H

Certified True and Correct:

DANIEL W. TUDTUD JR.

Board Secretary

\_

OSA - In III ODAE CIMDO



## LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 Philippines

## Office of the President

11 September 2002

The Honorable Chairman and Members of the LSU Board of Regents

Ladies/Gentlemen:

I am hereby endorsing the "Guidelines for the Implementation of LSU-Funded Financial Privileges/Grants (Non-Academic)". This proposal has been deliberated and approved by the LSU Administrative Council.

I am, therefore, recommending the same FOR APPROVAL by the Board of Regents.

Very truly yours,

PACIENCIA P. MILAN President

> BOARD ACTION: \_\_\_\_\_ DATE : 11 September 2002

# GUIDELINES FOR THE IMPLEMENTATION OF LSU-FUNDED FINANCIAL PRIVILEGES/GRANTS (NON-ACADEMIC)

#### A. USSC Officers Grant

#### 1. Qualifications

A recipient of the University Supreme Student Council Officers Grant must:

- a. be a Filipino citizen;
- b. be an incumbent executive board officer namely: President, Vice-President, Secretary, Treasurer, Auditor and Senators (6);
- c. not have failing or incomplete grade/s during the previous semester for renewal; and
- d. have not been found guilty in any disciplinary case.

## 2. Requirements

- a. Certificate of position held at the USSC
- b. Report of grades for the previous semester
- c. Birth certificate or other documents to prove citizenship

## 3. Financial Privilege

a. Free tuition fees

#### **B. Dance Troupe Grant**

#### 1. Qualifications

An applicant for the Dance Troupe Grant must:

- a. qualify in the screening test conducted by the Dance Troupe Director;
- b. carry at least 15-unit load and have not obtained more than one failing or incomplete grade/s during the previous semester; and
- c. have not been found guilty in any disciplinary case.

#### 2. Requirements

- a. Endorsement/Recommendation from the Dance Troupe Director
- b. Report of grades for the previous semester

#### 3. Financial Privileges

- a. Free full tuition fees for grantees without failing or incomplete grade
- b. Free 50% tuition fees for grantees with one failing or incomplete grade
- c. Cash incentive

#### 4. Other Privilege

a. Exemption from attending all P.E. classes

#### 1. Qualifications

An applicant for the Varsity Grant must:

- a. be a Filipino citizen;
- b. qualify in the screening test/try-out conducted by the LSU Varsity Coaches;
- c. carry at least 15-unit load and have not obtained more than one failing or incomplete grade/s; and
- d. have not been found guilty in any disciplinary case.

### 2. Requirements

- a. Endorsement/Recommendation from the IHK Varsity Coordinator;
- b. Report of grades for the previous semester
- c. Birth certificate & other documents to prove citizenship

## 3. Financial Privileges

- a. Free full tuition fees for grantees without failing or incomplete grade
- b. Free 50% tuition fees for grantees with one failing or incomplete grade
- c. Free playing uniform
- d. Allowance during attendance to Athletic competitions (e.g. SCUAA, Regional Meet, Open Tournament e.g. Milo Marathon, Intercollegiate Competition, etc.)

## 4. Other Privilege

a. Exemption from attending all P.E. classes

#### D. NSTP-ROTC Grant

## 1.Qualifications

An applicant for NSTP-ROTC Grant must:

- a. be a Filipino citizen;
- b. be an advanced officer of ROTC and not a recipient of any other scholarship, fellowship, or financial grant;
- c. carry at least 15-unit load and have not obtained more than one incomplete or failing grade/s;
- d. have not been found guilty in any disciplinary case.

## 2. Requirements

- a. Endorsement/Recommendation from the Head of the NSTP.
- b. Report of grades for the previous semester
- Birth certificate & other documents to prove citizenship

## 3. Financial Privileges

- a. Free full tuition fees for grantees without failing or incomplete grade
- b. Free 50% tuition fees for grantees with one failing or incomplete grade

- a. be a Filipino citizen
- b. be a legitimate child/spouse of LSU staff;
- c. 21 years old or below;
- d. Single/unmarried;
- e. have complied with the Academic Requirements based on "Scholastic Delinquency" Chapter 56 Sec. 342-346 & BOT. Res. No. 24, s. 1980 or Sec. G No. 4 a-c of the Student Handbook 2002 Edition; and
- f. have not been found guilty in any disciplinary case.

#### 2. Requirements

- a. Birth Certificate for children/Marriage Certificate for spouse
- b. Certificate of Employment from HRMDO
- c. Certified photocopy of HS Card for incoming freshmen/Report of grades for the previous semester for continuing students.

## C. Financial Privileges

1. Free tuition fees

#### **Duration of Grant**

- 1. Any LSU-funded grant is good for one semester only and is renewable for the succeeding semester if the applicant meets the requirements.
- 2. Qualified applicants can avail of the privileges until the age of twenty one.

#### Enjoyment of Other Scholarship/Grant

If a student qualifies for two or more scholarships/grants, he/she shall be required to choose only one.

#### **Application Procedure**

- 1. Secure application form from the Scholarship In-charge at the Office of Student Affairs
- 2. All duly accomplished application forms with complete supporting documents must be submitted to the OSA within the first month of classes & within the registration period for those that require interview such as Income & Academic B Grants.

## **Effectivity**

These guidelines shall take effect beginning 2nd Semester of SY 2002-2003 upon approval by the Board of Regents.