



**Visayas State University**  
Visca, Baybay, Leyte  
6521-A Philippines

**Office of the Secretary of the University  
And of the Board of Regents**

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Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay, Leyte

**BOR RESOLUTION NO. 53, s. 2010**

**A RESOLUTION APPROVING THE LEVY OF A  
VARIABLE GRADUATE EDUCATION DEVELOPMENT FEE FOR  
IN-CAMPUS AND OUT-OF-CAMPUS GRADUATE STUDENTS IN THE  
FOLLOWING GRADUATE PROGRAMS: *MEd, MM, DLAM, MLAM* AND *MS LAM***

**WHEREAS**, the Visayas State University is one of the acknowledged institutions of higher learning in the Philippines;

**WHEREAS**, in its desire to continue to be among the best academic institutions of higher learning in the country, the VSU needs to continuously offer its graduate programs in areas where these are most needed;

**WHEREAS**, the University needs to come up with innovative ways of offering its graduate programs either through "in-Campus" or "Out-of-Campus" Graduate classes, without financially burdening the University;

**WHEREAS**, the University has initially identified a few Graduate Programs to compose the initial group of Graduate Programs that can be offered "Out-of-Campus" *Provided That*, the modalities employed to operationalize such action not only is "self-liquidating" but should also positively contribute to the overall income position of the University;

**WHEREAS**, the Master of Education (*MEd*), Master of Management (*MM*), Diploma in Land Administration and Management (*DLAM*), Master in Land Administration and Management (*MLAM*) and Master of Science in Land Administration and Management (*MS LAM*) have been identified as composing the initial group of "Out-of-Campus" Graduate Programs;

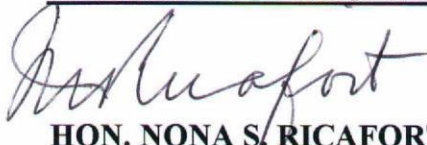
**WHEREAS**, Section 10 of R.A. 9158 provides that the Administrative Council "review and recommend to the Board of Regents/Trustees policies governing the administration, management and development planning of the University or College for appropriate action"; and

**WHEREAS**, the University Administrative Council, on the occasion of its 26<sup>th</sup> UADCO Meeting held at the FARMI Training Hall last 14 September 2010 approved the proposal and is recommending the approval of the proposal by the VSU Board of Regents.

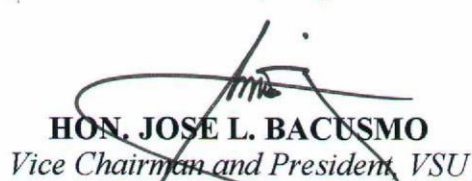
**THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED** to approve the proposal to Levy a Variable Graduate Education Development Fee for In-Campus and Out-of-Campus Graduate Students in the following Degree Programs: *MEd, MM, DLAM, MLAM*, and *MS LAM*, as corrected.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 17<sup>th</sup> day of September 2010 at LNU Conference Room, Leyte Normal University, Tacloban City, Leyte.

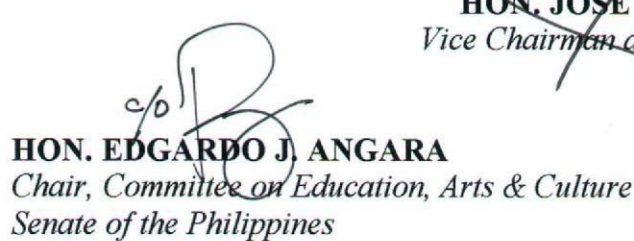
**VSU BOARD OF REGENTS**




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*CHED Commissioner and Chairman*  
*VSU-Board of Regents*



**HON. JOSE L. BACUSMO**  
*Vice Chairman and President, VSU*



**HON. EDGARDO J. ANGARA**  
*Chair, Committee on Education, Arts & Culture*  
*Senate of the Philippines*



**HON. JUAN EDGARDO "SONNY" ANGARA**  
*Chair, Committee on Higher & Tech. Educ.*  
*House of Representatives*


*Represented by:*

**HON.**




**HON. BUENAVENTURA C. GO-SOCO, JR.**  
*Regional Executive Director*  
*National Economic & Dev. Authority-RO8*  
*Gov't. Center, Palo, Leyte*


**HON.**



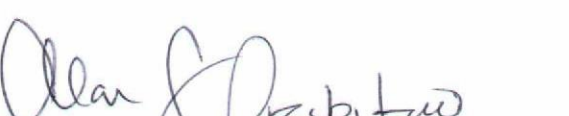
**HON. LEO P. CAÑEDA**  
*Regional Executive Director*  
*Department of Agriculture-RO8*  
*Tacloban City*




**HON. ATOZ A. VASQUEZ**  
*Student Regent - VSU System*  
*VSU, Visca, City of Baybay, Leyte*



**HON. EDGARDO E. TULIN**  
*President, VSU Federated Alumni Assn.*  
*VSU, Visca, City of Baybay, Leyte*



**HON. ALAN L. PRESBITERO**  
*Faculty Regent - VSU Faculty Association*  
*VSU, Visca, City of Baybay, Leyte*



**HON. EDGARDO M. ESPERANCILLA**  
*Regional Executive Director*  
*Department of Science and Technology*  
*Palo, Leyte*

*Private Sector Representatives:*



**HON. FELIX V. QUERO**  
*San Miguel, Leyte*



**HON. EDWIN C. CODILLA**  
*Ormoc City*

**A Proposal to Levy a Variable  
Graduate Education Development Fee  
For In-Campus and Out-of- Campus Graduate Students  
in the following Degree Programs: MEd, MM and DLAM, MLAM and MSLAM**

*Proponent: Prof. Efren B. Saz, ISRDS Director and LAMP Coordinator*

Today's jobs increasingly require "knowledge workers" who have more education and more diverse skills. Although many working professionals understand these trends, they could not pursue graduate education due to hectic work schedules and family responsibilities. To provide professional development and personal enrichment needs of some of working professionals, Visayas State University (VSU) instituted three (3) graduate degree programs with courses taught during weekends. These are the Master of Education (MEd); Master of Management (MM); and Master of Science in Land Administration and Management (MSLAM) and soon to be offered are Diploma in Land Administration and Management (DLAM) and Master in Land Administration and Management (MLAM).

However, majority of prospective students of the Land Administration and Management programs have expressed preference that the subjects/courses will be taught during weekends and near their work site or residence.

Four (4) possible off-campus sites suggested by prospective students were: **Tacloban** (where there is a present offering); **Cebu** (an interested group had already made inquiries of the possibility); **Bohol**, and **Davao**.

To cover the travel costs incurred in reaching the teaching site, a graduate education development fee is proposed to be added to the matriculation fees for subjects taught outside the Main Campus, is proposed. The amount of such fee will vary depending by the distance and ease of travel from the main campus to the sites where the courses are taught

The varying rates are suggested for comparison and is presented below.

**Table 1.** Comparative rates (P/Unit) between on campus and off campus locations.

	Proposed Fee/Course/Student				
	In-Campus	Tacloban	Cebu	Bohol	Davao
Grad Educ Dev Fee	1,000.00	4,000.00	5,000.00	5,000.00	7,000.00
Tuition*	350.00	350.00	350.00	350.00	350.00
Total tuition per 3 unit subject (lec)	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00
Lab Fee** ✓	500.00	500.00	500.00	500.00	500.00
Total tuition for 9 units lecture	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00
Total tuition 10 students (9 units lecture)	31,500.00	31,500.00	31,500.00	31,500.00	31,500.00
Total tuition 15 students (9 units lecture)	47,250.00	47,250.00	47,250.00	47,250.00	47,250.00

\*for a minimum of 8 students

\*\*Same rate for in and off campus

**Table 2.** Cost and Return Analysis for Offering Three (3) Subjects/Courses In/Off Campus (10 students)

If one (1) teacher will handle the 3 subjects					
Expenses	In Campus	In Tacloban	In Cebu	In Bohol	In Davao
Travel (per week)	None	1,740.00	2,740.00	3,740.00	10,000.00
Travel (per sem)	0.00	31,320.00	49,320.00	67,320.00	180,000.00
Honorarium					
10 studes (9)	15,750.00	15,750.00	15,750.00	15,750.00	15,750.00
Revenues					
10 studes (9) Tui	31,500.00	31,500.00	31,500.00	31,500.00	31,500.00
GRD	30,000.00	120,000.00	150,000.00	150,000.00	210,000.00
Total	61,500.00	151,500.00	181,500.00	181,500.00	241,500.00
Income					
<b>10 studes (9)</b>	<b>45,750.00</b>	<b>104,000.00</b>	<b>116,430.00</b>	<b>98,430.00</b>	<b>45,750.00</b>

**Table 3.** Cost and Return Analysis for Offering Three (3) Subjects/Courses In/Off Campus (15 students)

If one (1) teacher will handle the 3 subjects					
Expenses	In Campus	In Tacloban	In Cebu	In Bohol	In Davao
Travel (per week)	None	1,740.00	2,740.00	3,740.00	10,000.00
Travel (per sem)	0.00	31,320.00	49,320.00	67,320.00	180,000.00
Honorarium					
15 studes (9)	23,625.00	23,625.00	23,625.00	23,625.00	23,625.00
Revenues					
15 studes (9) Tui	47,250.00	47,250.00	47,250.00	47,250.00	47,250.00
GRD	45,000.00	180,000.00	225,000.00	225,000.00	315,000.00
Total	92,250.00	227,250.00	272,250.00	272,250.00	362,250.00
Income					
<b>15 studes (9)</b>	<b>68,625.00</b>	<b>172,305.00</b>	<b>199,305.00</b>	<b>181,305.00</b>	<b>158,625.00</b>

**Assumptions:**

1. The minimum number of enrollees should not be below 15 taking at least 6 units per student or 10 students taking at least 9 units.
2. In-campus students are charged low because there is no other administrative cost for offering the courses in campus.
3. Proposed fee will look expensive because it is a one-time charge per subject and may be a factor to attracting students but when all other costs are factored in such as travel of students from their place of residence to VSU, the fee really is much cheaper.

4. Fee covers transportation and per diem of Professor/Lecturer, rental of space and other administrative expenses. If the fees still allow for additional compensation to the professor or lecturer then we can also attract more professors to handle weekend courses off campus. However, with the number of students involved (10 or 15), the fifty percent of the tuition for honorarium of professor will be surely attractive already (23,625.00 or fifty percent of 47,250; or 15,750, etc per sem for the three professors or 7,875 or 5,250 per professor per semester depending on the enrollment).
5. Tacloban is closer to the VSU main campus, therefore, transportation and travel is easier and quicker, while Cebu and Bohol require more for transportation and Davao being farthest requires the highest fees.
6. While space may no longer be rented in Cebu, additional cost in terms of electricity and water will still be incurred.
7. To avoid confusion of varying rates, we may decide to charge a uniform fee using any of the above rates such as PhP5,000.00. However, this may also discourage students in campus because this means they have to pay more even if they take their courses here.