



LEYTE STATE UNIVERSITY  
Visca, Baybay, Leyte 6521 A  
Philippines

*Office of the Board Secretary*

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EXCERPTS OF APPROVED MINUTES OF THE  
8<sup>th</sup> LSU Board of Regents Meeting  
18 December 2002 \* CHED National Office, Pasig City

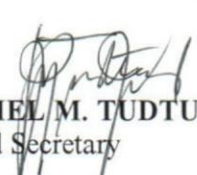
Recommendation to Send Prof. Ma. Luisa E. Diputado  
To South Korea Charged to Income

**BOR Resolution No. 128, s. 2002**

Approving the request to send Prof. Luisa E. Diputado to Daegu South Korea for the Yeungjin Junior College I.T. and Engineering Training Program on January-March 2003. Travel and tuition expenses in the amount of US\$1,400.00 will be shouldered by the University charged to income.

BOARD ACTION: **APPROVED**  
Date : 18 December 2002  
ATTACHMENT: M

Certified True and Correct:

  
**DANIEL M. TUDTUD JR.**  
Board Secretary

Received by:

  
RAFAEL B. VERGARA



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521  
Philippines

M  
*original*

*Office of the President*

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18 December 2002

**The Honorable Chairman and  
Members of the LSU Board of Regents**

*Ladies/Gentlemen:*

I am hereby endorsing the recommendation to send **Prof. Ma. Luisa E. Diputado to Daegu, South Korea for the Yeungjin Junior College I.T. and Engineering Training Program** on January-March 2003. Travel and tuition expenses in the amount of US\$1,400.00 will be shouldered by the University charged to income. The recommendation was favorably endorsed by the University's Academic Personnel Board.

I am, therefore, recommending the same **FOR APPROVAL** by the Board of Regents.

Very truly yours,

**PACIENCIA P. MILAN**  
President

BOARD ACTION: \_\_\_\_\_  
DATE : 18 December 2002





# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

*Office of the President*

27 November 2002

**Mr. Edsel P. Miguel**

Computer Operator III

Office of Commissioner Carlito S. Puno

Commission on Higher Education

DAP Building, San Miguel Avenue

Ortigas Center, Pasig City

*Dear Mr. Miguel:*

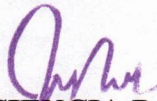
Greetings!

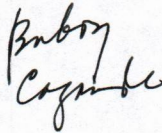
This is in reply to your letter of November 20, 2002 requesting us to submit our participant to the Yeungjin Junior College I.T. and Engineering Training Program on January – March 2003 at the Yeungjin Campus in Daegu, South Korea. Please be informed that we are recommending Prof. Ma. Luisa E. Diputado, Head of the Department of Computer Science and Technology, LSU to the said training.

Sorry for the delay because of the short notice.

Thank you and hoping for your favorable action on our recommendation.

Very truly yours,

  
PACIENCIA P. MILAN  
President 11/27/02







*Office of the Director for Curriculum  
and Instructional Materials Development*

## LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte  
6521 Philippines

**1st Indorsement**  
**November 22, 2002**

Respectfully forwarded to Dr. Paciencia P. Milan, University President thru Dr. Manuel K. Palomar, Vice President for Academic Affairs, favorably endorsing the herein attached recommendation of the CEAI Academic Personnel Committee for Prof. Ma. Luisa E. Diputado to attend to the I.T. and Engineering Training Program to be held on January-March 2003 at the Yeungjin Junior College in Daegu, South Korea. Her attendance to the said training course will upgrade her programming and I.T. skills and will enable her to competently handle the major Computer Science courses in the PSCS program, provided that only salary will be shouldered by the University.

Attached please find the necessary documents for your perusal.

A handwritten signature in black ink, appearing to read 'Oscar B. Posas'.

**OSCAR B. POSAS**

*Chairman, SFA Committee*

**Recommending for Approval:**

A handwritten signature in black ink, appearing to read 'Manuel K. Palomar'.

**MANUEL K. PALOMAR**

*Vice President for Academic Affairs*

**APPROVED:**

A handwritten signature in black ink, appearing to read 'Paciencia P. Milan'.

**PACIENCIA P. MILAN**

*President* 11/26/02

*Subject to  
board  
approval.*

OFFICE OF THE PRESIDENT  
**RECEIVED**  
DATE: 11/25/02  
BY: [Signature]  
VISCA, BAYBAY, LEYTE

**OVPAA**  
RECEIVED BY  
DATE: 11/25/02  
1619





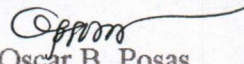
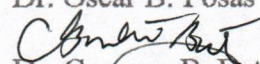

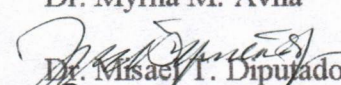
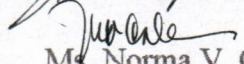
# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte  
6521 Philippines

Office of the Director for Curriculum  
and Instructional Materials Development

November 22, 2002

## REFERENDUM TO: LSU-SFAC - AS Members

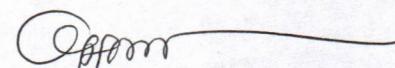
<u>#1</u>	 Dr. Oscar B. Posas	- Chairman
<u>      </u>	 Dr. Corazon B. Batoy	- Member
<u>#1</u>	 Dr. Andresito D. Acabal	- Member
<u>      </u>	Dr. Gregorio J. Galinato Jr.	- Member
<u>      </u>	Dr. Myrna M. Avila	- Member
<u>#1</u>	 Dr. Misael T. Diputado, Jr.	- Member
<u>#1</u>	 Ms. Norma V. Cala	- Member

*provided at no expense of the Govt except salary*

**SUBJECT:** Recommendation of the CEAI Academic Personnel Committee for Prof. Ma. Luisa E. Diputado to attend to the I.T. and Engineering Training Program to be held on January-March, 2003 at the Yeungjin Junior College in Daegu, South Korea. Her attendance to the said training course will upgrade her programming and I. T. skills and will enable her to competently handle the major Computer Science courses in the PSCS program. (Please see attached communication).

Kindly indicate your action by choosing from among the herein listed alternatives.

- 1. Because of time constraint, let us not meet anymore I am recommending its approval.
- 2. Let us meet to discuss this matter.
- 3. Others (Please specify) \_\_\_\_\_

  
**OSCAR B. POSAS**  
LSU SFC-AS Chairman





*Leyte State University*  
**College of Engineering and Agri-Industries**  
**Visca, Baybay, Leyte**

November 22, 2002

**The President**

LSU, Visca, Baybay Leyte

Thru: **Dr. Oscar B. Posas**

Chairman, Scholarship Committee  
LSU, Visca, Baybay, Leyte

**Madame:**

The CEAI Academic Personnel Committee favorably recommends the attendance of **Prof. Ma. Luisa E. Diputado** to the I.T. and Engineering Training Program to be held in January – March, 2003 at the Yeungjin Junior College in Daegu, South Korea.


The attendance of Ms. Diputado to this training course will upgrade her programming and I.T. skills and will enable her to competently handle the major Computer Science courses in the BSCS program. The knowledge and experience that she will acquire from this training will be useful in the implementation of their programs at the Department of Computer Science Technology and also in the systems development and other I.T. requirements of the university.


Her current teaching load and other responsibilities will be shared by Mr. P. Racho, and the part-time instructor Ms. L. Kanen. The laboratory aide, in the person of Ms. Maribeth S. Miraflor, whom the department is in the process of hiring, can also be utilized to handle the CS 21 classes. Ms. Miraflor, a BS Computer Science graduate, was one of the applicants for the part-time teaching position. She is very much qualified to handle the above mentioned course.


Anticipating your favorable response to this recommendation.


Very truly yours,

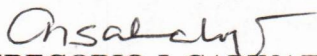
CEAI Academic Personnel Committee

  
**PEDRO T. ARMENIA**  
Member

  
**MA. LUISA E. DIPUTADO**  
Member

  
**LUCY B. PALOMA**  
Member

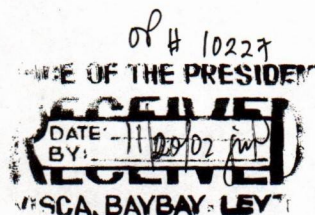
  
**LUTGARDA S. PALOMAR**  
Member

  
**GREGORIO J. GALINATO JR.**  
Chairman

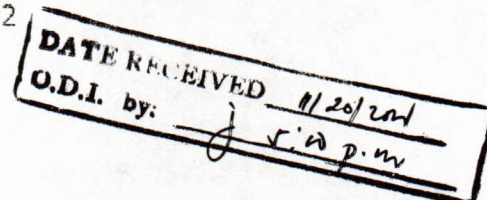




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION



November 20, 2002



Dr. Paciencia P. Milan  
President  
Leyte State University

Dear Dr. Milan:

Good day!

Please submit to our office on or before Friday, November 22 the list of your participants to the Yeungjin Junior College I.T. and Engineering Training Program to be held in January - March 2003 at the Yeungjin Campus in Daegu, South Korea. Please include also in the list their age, course, and position in the university. Please be reminded that **only Mechanical, Electronics, and Electrical Engineers as well as Computer Science and Information Technology majors are qualified** for the said training program.

I am also sending the visa application form for Korea. May I request that the application form be **filled up (typewritten) and be brought back to us, together with the required documents on or before Thursday, December 5, 2002.**

Thank you very much and God bless!

Very truly yours,

*[Signature]*  
EDSEL P. MIGUEL — 6361695  
Computer Operator III  
Office of Commissioner Carlito S. Puno

*Corr. Puno*





Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

November 20, 2002

**TO ALL PARTICIPANTS**  
**Yeungjin Junior College Training Program**

Attach herewith is the visa application form for South Korea. Please have it photocopied and filled it up (**typewritten**) and kindly submit it to our office on or before Thursday, December 5, 2002 before 12:00 in the afternoon together with the following required documents:

1. 1 copy of passport size picture
2. Passport (*old and new, don't forget to sign your passport*)
3. Original and photocopy of your latest Income Tax Return
4. Bank certificate of deposit
5. Employment certificate

Thank you very much.

Sincerely yours,

**EDSEL P. MIGUEL**  
Computer Operator III  
Office of Comm. Carlito S. Puno



(호서식)

査証發給申請書

APPLICATION FOR VISA

公館(申請)番號:

高眞 PHOTO 35×45mm	1. 姓 SURNAME 漢字姓名				
	2. 名 GIVEN NAMES				
	3. 生年月日 DATE OF BIRTH 年 year 月 month 日 day	4. 性別 SEX	5. 國籍 NATIONALITY	6. 出生地 PLACE OF BIRTH	
7. 旅券 PASSPORT種類 CLASSIFICATION 番號 NUMBER 發給日 DATE OF ISSUE 滿了日 DATE OF EXPIRY 發給處 ISSUED BY 外交 官用 一般 其他 UP OF OR					
8. 配偶者 姓名 및 國籍 SPOUSE'S NAME & NATIONALITY					
9. 職業 및 職位 OCCUPATION & TITLE 電話番號 PHONE NO.					
10. 入國 目的 PURPOSE OF ENTRY(EXPLAIN FULLY)					
11. 住所 PRESENT ADDRESS 電話番號 PHONE NO.					
12. 國內 滯留地 ADDRESS IN KOREA 電話番號 PHONE NO.					
13. 國內 連絡處 REFERENCES IN KOREA 電話番號 PHONE NO.					
14. 滯留 希望期間 DESIRED LENGTH OF STAY 15. 訪韓事實 PREVIOUS VISIT IF ANY					
16. 最近 5年間 旅行國家 COUNTRIES WHERE YOU HAVE LIVED OR TRAVELLED DURING THE PAST 5 YEARS					
17. 同伴 家族 ACCOMPANIED FAMILY	國籍 NATIONALITY	姓名 NAME	性別 SEX	生年月日 DATE OF BIRTH	
18. 國內 滯留 家族 FAMILY STAYING IN KOREA	國籍 NATIONALITY	姓名 NAME	性別 SEX	生年月日 DATE OF BIRTH	
I declare that the statements made in this application are true and correct to the best of my knowledge and belief, and that I will observe the provisions of the Immigration Law of the Republic of Korea and that I will not engage in any activities irrelevant to the purpose of entry stated herein. Besides, I admit that any false or misleading statement may result in the refusal of a visa, and that possession of a visa does not entitle the bearer to enter the Republic of Korea upon arrival at the port of entry if he/she is found inadmissible.					
申請日 DATE OF APPLICATION			申請人署名 SIGNATURE OF APPLICANT		

## 공 용 란 FOR OFFICIAL USE ONLY

접수번호	
승인번호	
사증종류	복수 · 단수
체류지적	
체류기간	
고시사항	

접수일시		결재		
처리과				
담당자				