



115TH BOARD OF REGENTS MEETING

BOR RESOLUTION NO. 96D
Series of 2024

APPROVING THE STUDY LEAVE WITH PAY OF ENGR. LUIS G. GONZAGA, EFFECTIVE SEPTEMBER 2024 - 2028 AT THE UNIVERSITY OF ALBERTA, CANADA TO PURSUE MS IN EARTH AND ATMOSPHERIC SCIENCE UNDER DOST-SEI FOREIGN GRADUATE SCHOLARSHIP AND FURTHER AUTHORIZING THE UNIVERSITY PRESIDENT TO SIGN THE SCHOLARSHIP CONTRACT

Whereas, the VSU Scholarship Committee for the Academic Staff endorses for approval by the Governing Board, among others, the scholarship of Engr. Luis G. Gonzaga, faculty member of DMET;

Whereas, Engr. Gonzaga will be pursuing the degree MS in Earth and Atmospheric Science at University of Alberta, Canada under DOST-SEI Foreign Graduate Scholarship effective September 2024-2028;

Whereas, the scholarship contract that outlines the terms and conditions of the scholarship grant under which the involved parties have agreed are crafted to help protect the faculty-recipient and the University;


Whereas, the Scholarship Committee endorsement, scholarship contract and other relevant documents were presented to the University Administrative Council during its on May 23, 2024, and obtained favourable action;


Now, therefore, on motion, duly seconded, and unanimously approved, be it;

Resolved, as it is hereby resolved, that the Board of Regents of Visayas State University approves the study leave with pay of Engr. Luis G. Gonzaga, effective September 2024 - 2028 at the University of Alberta, Canada to pursue the degree MS in Earth and Atmospheric Science under DOST-SEI Foreign Graduate Scholarship and further authorizing the university president to sign the scholarship contract.

IN WITNESS of our approval thereof, we hereby affix our signatures this 7th day of June 2024 at VSU, Baybay City, Philippines.

VSU BOARD OF REGENTS


HON. ETHEL AGNES P. VALENZUELA
CHED Commissioner and Chairperson
VSU-Board of Regents

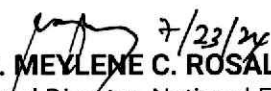

HON. PROSE IVY G. YEPES
VSU President, Vice Chairperson
VSU-Board of Regents

HON. ALLAN PETER S. CAYETANO
Chairperson, Senate Committee on Higher,
Technical and Vocational Education
Member, VSU BOR
Represented by:


HON. BERNADETTE REMALLA-MAYBITUIN


HON. MARK O. GO
Chair, Committee on Higher & Technical Education
House of Representatives
Member, VSU BOR
Represented by:


HON. MARK MICHAEL O. UNLU-CAY


HON. MEYLENE C. ROSALES
Regional Director, National Economic and
Development Authority Regional Office VIII
Member, VSU BOR

absent
HON. ANDREW RODOLFO T. ORAIS
Regional Executive Director, Department of
Agriculture-RO8
Member, VSU BOR



HON. ERNESTO F. BULAYOG
Faculty Regent - VSU System Faculty Union of
Baybay Leyte
Member, VSU BOR


HON. OSCAR B. POSAS
President, VSU Federated Alumni Association
Member, VSU BOR


HON. SHAINA MAE F. LACABA
Student Regent - VSU Student Council Federation
Member, VSU BOR

Private Sector Representatives:


HON. ALAIN CHARLES J. VELOSO
Member, VSU BOR
Villaba, Leyte


HON. RUPERTO O. APARRI, III
Member, VSU BOR
Tacloban City, Leyte



**ACADEMIC STAFF
RECOMMENDED FOR TRAVEL ABROAD FOR**
Per VSFC-AS Res. No. 243
dated April 17, 2024

| Dept. | Name | Position | Date of Travel | Date of VSFC-AS Meeting |
|-------|-----------------------|--------------|-----------------------|-------------------------|
| DMet | Engr. Luis G. Gonzaga | Instructor I | September 01, 2024 | April 17, 2024 |

Submitted by:

ROTACIO S. GRAVOSO

Vice President for Academic affairs &
Chairperson of VSFC-AS

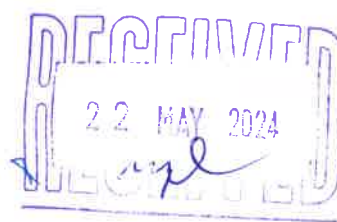
Recommending approval:

PROSE IVY G. YEPES, EdD.
University President

OK
5/21/24

NOTE:

The VSU Scholarship/Fellowship Committee for Academic Staff (VSFC-AS) through its meeting dated April 17, 2024, recommended to the recommendation of the Department of Meteorology Personnel Committee for **Engr. Luis G. Gonzaga** to pursue **MS in Earth and Atmospheric Science** program at the University of Alberta effective September 2024, subject to BOR approval through UADCO.





Republic of the Philippines
OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION

Reference No.: SUC 2024-04-05-753

17 May 2024

PROSE IVY G. YEPES, EdD

University President
Visayas State University
Baybay City, Leyte

Dear **Dr. Yepes:**

This is with reference to the foreign travel of **Engr. Luis G. Gonzaga** to pursue MS in Earth and Atmospheric Science at University of Alberta from September 2024-2028 in Canada, which was submitted to this office for assessment pursuant to the Memorandum from the Commission dated 24 July 2018 titled "Guidelines for Securing Authority to Travel Abroad for State Universities and Colleges."

Upon evaluation, we deem that the MS studies of Engr. Luis G. Gonzaga at University of Alberta is legitimate since said personnel was awarded with the DOST-SEI Foreign Graduate Scholarship, a full scholarship program funded by the Department of Science and Technology in the Philippines.

Pursuant to Executive Order No. 77, s. 2019, it is recommended that the appropriate travel authority be issued subject to compliance with pertinent rules and regulations of CHED, CSC and the SUC's Board of Trustees/Regents. Likewise, please advise the scholar to present themselves to the Philippine Embassy immediately upon arrival in the host country. Lastly, may we request VSU to accomplish the form for Filipino Students and Staff Deployed Abroad at <https://bit.ly/outboundmonitoringform> for monitoring purposes.

Kindly note that the assessment stated herein refers only to the legitimacy of the activity. We would like to clarify that the Board of Trustees/Regents of your school reserves the right to approve attendance in such activity upon submission of recommendation and certification from the OVPAA/SUC Director for international affairs that the activity is connected to the institution's Strategic Internationalization Plan and endorsement from the SUC President to the BOR.

Verification of release and approval may be checked at <https://bit.ly/SUCstogo>.

Under the authority of IAS Director:

INTERNATIONAL AFFAIRS SERVICE

Commission on Higher Education
55 HEDC BLDG. C.P. Garcia Ave.
Diliman, Quezon City
+63 2 8441-0750

22 April 2024

Dr. J. Prospero E. De Vera III, DPA

Chairman, Commission on Higher Education
Higher Education Development Center Building,
C.P. Garcia Ave, Diliman, Quezon City

Thru: **ATTY. LILY FREIDA M. MILLA, CESO IV**
Director III
International Affairs Staff

Dear **Dr. De Vera**:

Greetings!

Please find the attached documents for the international travel of **Engr. Luis G. Gonzaga** to pursue **MS in Earth and Atmospheric Science** program at the University of Alberta effective September 2024 for your appropriate action.

Attached herewith are the pertinent documents to support their request.

Thank you.

Very truly yours,



PROSE IVY G. YEPES, EdD.
President

Annex B

IAS Form No. 15

Evaluation Form for the Necessity of Foreign Travel for State Universities and Colleges

Title of Travel: To go on study leave with pay to pursue Master of Science In Earth and Atmospheric Science at the University of Alberta in Canada

Attendee/s & Age: Rud Luis G. Gonzaga, 25

Date of Last Travel: None

| INDICATORS | CONSIDERATIONS | REMARKS |
|--|--|--|
| <i>Memorandum Circular No. 35, s. 2017 (Office of the President of the Philippines)</i> | | |
| 1. The purpose of the trip is strictly within the mandate of the requesting official of employee. | [v] Yes [] No | [v] Complied [] Not Complied |
| 2. The trip is expected to bring substantial benefit to the country. | [v] Yes [] No | [v] Yes [] No |
| 3. The trip's projected expenses are not excessive and in accordance with EO 298 "Amending Further Executive Order No. 248 Dated May 29, 1995 as Amended by Executive Order No. 248-A Dated August 14, 1995, Which Prescribes Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel", Section 8 of EO 298 on UNDP Index and Chapter 5 "Travel Expenses" of the "Training Handbook on Government Expenditures" (2011). | [v] Yes [] No | [v] Complied [] Not Complied Total amount of expenses: |
| 4. Source of funding (in accordance with the ff. issuances: -EO No. 248 dated May 29, 1995, as amended by EO 248-A dated August 14, 1995, and EO 298 dated March 23, 2004, prescribing rules and regulations and new rates of allowances for official local and foreign travels of government personnel" -Memorandum Circular No. 35 s. 2017, Clarifying and Reinforcing Existing Rules and Regulations on Foreign Travel Authorities, Travel Entitlements, and Travel Tax Exemptions, which require the approval | Source [] Internal [] Project Grant Provisions [v] Airfare [v] Meals [v] Accommodation [v] Incidental Expenses [v] Pre-departure Expenses [v] Registration/ Participation Fee | Remarks: All expenses to be shouldered by the DOST-SEI. |

Evaluation Criteria or Benchmarks (Memorandum from the CHED OIC, March 5, 2018)

| | | |
|--|---|--|
| 5. Rationale as institutional strategy | <p>Internationalization Dimensions Fulfilled by the Activity:</p> <p>Internationalization Engagement: <input checked="" type="checkbox"/> Articulated Institutional Commitment <input checked="" type="checkbox"/> International Relations and Reputation <input checked="" type="checkbox"/> International Visibility <input checked="" type="checkbox"/> Cultural Intelligence and Internationalization Awareness/Diversity <input checked="" type="checkbox"/> International Quality Assurance <input type="checkbox"/> Organizational Strategies and Policy Development</p> | <p>Cite specific relation to institutional strategy: The The Visayas State University envisions to become a globally competitive institution not just in instruction but also in research and innovation. This requires manpower to be equipped with knowledge and expertise in their respective field by pursuing advanced studies local and abroad to materialize and sustain such objective.</p> |
| | <p>Learning and Discovery: <input checked="" type="checkbox"/> International Experience (Staff) <input type="checkbox"/> International Experience (Students) <input type="checkbox"/> Digital and Global Citizenship <input type="checkbox"/> Internationalized and Industry-based Curriculum <input type="checkbox"/> Non-conventional Instructional Delivery <input type="checkbox"/> Organizational Strategies and Policy Development</p> | <p>Advanced degrees in meteorology and atmospheric science is very crucial and integral in developing professionals in this field and better opportunities for facilities and instruction are available abroad. This opportunity will be a great help in bolstering the meteorology program in the Philippines.</p> |
| | <p>Innovation, Collaboration and Resource Generation: <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Special Program/ Project <input type="checkbox"/> External Resource Generation</p> | <p>Establish research collaborations and project linkages.</p> |
| 6. Value of the travel or mission | <p>International Commitment: <input type="checkbox"/> is a member-institution <input type="checkbox"/> is signatory <input type="checkbox"/> is part of the negotiation or agreements</p> <p>Nature of Sponsoring or Inviting Body: <input type="checkbox"/> International Organization <input type="checkbox"/> Academic Institution <input type="checkbox"/> Professional Institution <input type="checkbox"/> Research Institute <input checked="" type="checkbox"/> Government Entity Conference/ Training duly accredited by Accrediting Organization/Agency Recognized by Home Government <input type="checkbox"/> Yes <input type="checkbox"/> No Activities/topics to be discussed in the conference/meeting is in consonance with the thrust of SUC <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | <p>Details of the agreement/commitment:</p> <p>Date signed: Parties: DOST-SEI Programs covered: All study expenses Obligations: To study full time in University of Alberta - Canada and render service upon completion of the study.</p> |



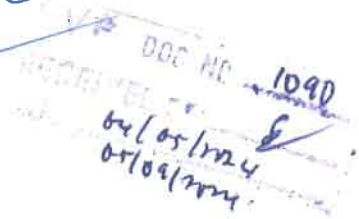
VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
METEOROLOGY

05 April 2024

DR. PROSE IVY G. YEPES
President
Visayas State University

for VSFC



Thru: **DR. BEATRIZ S. BELONIAS**
Vice President for Academic Affairs and
Chairperson, APB and VSFC-AS

Dear **Dr. Yepes**:

Pleasant greetings! The Department of Meteorology Personnel Committee strongly recommends the application of **Engr. Rud Luis G. Gonzaga**, an organic faculty member of our department, to pursue graduate studies. He has been admitted for the MSc in Earth and Atmospheric Science program at the University of Alberta, which will commence in September 2024 as indicated in the attached Faculty Development Plan.

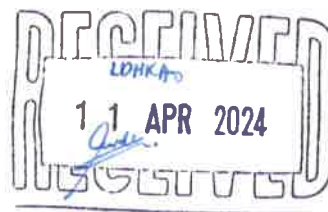
Engr. Gonzaga has been in the academic workforce for a year now and he specializes in environmental meteorology, which is an integral area of specialization in our field of practice. He teaches fundamental subjects in meteorology and environmental science, such as Meteorological Instruments and Methods of Observation, Meteorological Radars and Satellites, Introduction to Meteorology, Fundamentals of Remote Sensing, and Environmental Science and Engineering. We believe that his further studies will bolster our competence in delivering quality instruction and research.

This endorsement also signifies our dedication to establish linkages and collaboration with the world-renowned experts in the field of meteorology and atmospheric science and to have access and training in high-quality facilities and institutions such as the University of Alberta.

Anent to this, the Department Personnel Committee (DPC) would like to request a certification from your office to confirm the university's approval of Engr. Gonzaga's academic pursuit. This credential will help with his application for the DOST-Foreign Graduate Scholarship.

The department would highly appreciate a positive response from your end. We look forward to hearing from you soon.

Thank you very much.



DEPARTMENT OF METEOROLOGY
Visayas State University, PQWW+X3 Baybay City, Leyte
Email: meteorology@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1106



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ID 910865746



Page 1 of 2
FM-VSU-03
V2 05-09-2023
No.CET.Met C24-28

Sincerely,

Department of Meteorology Personnel Committee:


CHARLIE S. ANDAN

Head, Department of Meteorology

Chairman, Department Personnel Committee


CHARLINDO S. TORRIJON

Member


ROTSEN B. LABISOIRES

Member


LORNA B. ABAMO

Member

Noted:


JANNET C. BENCURE

Dean, College of Engineering and Technology

Recommending Approval:


RUTACIO S. GRAVOSO

VP for Academic Affairs

Approved:


PROVENY G. YEPES

University President



FM-HRM-13-2024-0411-190622

RE-ENTRY ACTION PLAN (REAP) FOR DEGREE PROGRAM

| | |
|---|---|
| Name | RUD LUIS G.GONZAGA |
| Degree Program and Specialization to Pursue | MSc in Earth and Atmospheric Science specializing in Environmental Meteorology |
| Name and Address of SHEI | Visayas State University – Main Campus |
| Type of Grant Applied For | <input checked="" type="checkbox"/> Master's <input type="checkbox"/> Doctorate <input type="checkbox"/> Thesis or Dissertation Grant |
| Name and Address of Prospective Delivery Higher Education Institution (DHEI) | University of Alberta Edmonton, AB, Canada |

| | |
|---------------------------|--|
| Time frame | September 2024 – August 2026 |
| Designation/Status | Instructor I (Regular-Temporary) |
| Context | To pursue graduate study (Masters degree program) as mandated in the DMet Faculty Development Plan |
| Objectives | <ol style="list-style-type: none">1. To enhance knowledge and expertise in environmental meteorology by pursuing advanced coursework and research opportunities available at leading international institutions such as the University of Alberta.2. To foster global collaboration and networks with esteemed researchers, scholars, and professionals in the field of environmental meteorology from diverse cultural and academic backgrounds.3. To acquire new teaching methodologies and best practices in meteorological education through exposure to diverse teaching styles and educational systems abroad to strengthen your ability to deliver high-quality instruction and research. |
| Outcomes | Graduate studies will prepare the applicant for career advancement and bolster the academic workforce in the university, particularly in the Department of Meteorology. His immersion in an academic environment such as in the University of Alberta will deepen his expertise in environmental meteorology and foster research collaboration and partnerships with renowned researchers in his field. Upon completion of his master's degree, he will be extending his |



| | |
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| | academic repertoire through teaching and conducting scholarly researches and extension works to improve the quality of instruction and research. |
|--|--|

Signature of Applicant

April 11, 2024

Date

I hereby certify that the above information is true and correct, and that the VISAYAS STATE UNIVERSITY has committed to the above re-entry plan for RUD LUIS G. GONZAGA

CHARLIE S. ANDAN
Department Head

JANNET C. BENCURE
College Dean

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 2 of 2
FM-HRM-13
 V01 02-08-2024
 No. No. CET.Met
 AC 24-01



FM-HRM-13-2024-0411-190622

RE-ENTRY ACTION PLAN (REAP) FOR DEGREE PROGRAM

| | |
|---|---|
| Name | RUD LUIS G.GONZAGA |
| Degree Program and Specialization to Pursue | MSc in Earth and Atmospheric Science specializing in Environmental Meteorology |
| Name and Address of SHEI | Visayas State University – Main Campus |
| Type of Grant Applied For | <input checked="" type="checkbox"/> Master's <input type="checkbox"/> Doctorate <input type="checkbox"/> Thesis or Dissertation Grant |
| Name and Address of Prospective Delivery Higher Education Institution (DHEI) | University of Alberta Edmonton, AB, Canada |

| | |
|---------------------------|--|
| Time frame | September 2024 – August 2026 |
| Designation/Status | Instructor I (Regular-Temporary) |
| Context | To pursue graduate study (Masters degree program) as mandated in the DMet Faculty Development Plan |
| Objectives | <ol style="list-style-type: none">1. To enhance knowledge and expertise in environmental meteorology by pursuing advanced coursework and research opportunities available at leading international institutions such as the University of Alberta.2. To foster global collaboration and networks with esteemed researchers, scholars, and professionals in the field of environmental meteorology from diverse cultural and academic backgrounds.3. To acquire new teaching methodologies and best practices in meteorological education through exposure to diverse teaching styles and educational systems abroad to strengthen your ability to deliver high-quality instruction and research. |
| Outcomes | Graduate studies will prepare the applicant for career advancement and bolster the academic workforce in the university, particularly in the Department of Meteorology. His immersion in an academic environment such as in the University of Alberta will deepen his expertise in environmental meteorology and foster research collaboration and partnerships with renowned researchers in his field. Upon completion of his master's degree, he will be extending his |



| | |
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| | academic repertoire through teaching and conducting scholarly researches and extension works to improve the quality of instruction and research. |
|--|--|

Signature of Applicant

April 11, 2024

Date

I hereby certify that the above information is true and correct, and that the VISAYAS STATE UNIVERSITY has committed to the above re-entry plan for RUD LUIS G. GONZAGA

CHARLIE S. ANDAN
Department Head

JANNET C. BENCURE
College Dean

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Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 2 of 2
FM-HRM-13
V01 02-08-2024
No. No. CET.Met
AC 24-01

Student Name: Rud Luis Gonzaga
Student ID #: 1789844
Program: Master of Science (Thes) in Earth and Atmospheric Sciences - Full Time

Tuition Guarantee

In order to provide you with the ability to plan for the financial requirements of attending the University of Alberta beginning in September 2024, we are pleased to provide you with a tuition guarantee for your program. The maximum guaranteed tuition amount for your Master of Science (thesis-based) degree is \$40,071.44 CAD (Canadian Dollars).

| 2024 Cohort Master of Science (thesis-based) Tuition Summary Chart | | |
|---|---|---|
| Guaranteed annual rate | Minimum required payment 1 years at \$10,017.86/year | Maximum total under this guarantee 4 years at \$10,017.86/year |
| \$10,017.86 + fees* | \$10,017.86 + fees * | \$40,071.44 + fees* |
| *Fees in addition to tuition are estimated at \$2,300.00 CAD per year, but are subject to approval and change in accordance with University of Alberta policies and procedures. | | |

Please note the following important points related to the above tuition guarantee:

- This guaranteed rate is only applicable to tuition, and does not include other fees associated with the cost of your program, such as Mandatory Non-Instructional Fees, textbooks, residence costs, food, etc.
- For students in standard programs who register in courses with specialized fees, these extra fees (the difference between a course standard fee and a course specialized fee) are not covered by the guarantee and will represent an additional cost to you.
- You are required to maintain full-time registration in every term (Fall, Winter, Spring and Summer) until your program is complete.
- You are required to pay the annual tuition rate for a minimum of one year. If you complete your program in less than one year, you must still pay the full annual tuition rate for one year.
- Despite the above, this annual tuition rate is guaranteed for four years. If you take longer than four years to complete your program, you will be assessed a new annual tuition rate after four years.
- This tuition guarantee applies to all requirements necessary to complete your program with the exception of any courses taken in Spring and Summer terms. In these terms during the four years included in this guarantee, any courses taken beyond the mandatory registration in THES 906, you will be charged the per course rate established for your admission cohort, in addition to the annual tuition rate.
- If you change programs at the University of Alberta, the tuition guarantee provided within this letter may no longer apply, in which case you would be provided with a new guarantee at the time the program change.

For more information about tuition and fees please see [Tuition and Fees](#) on the GPS website. Each year you will receive a Fee Assessment through [Bear Tracks](#), which will include your individual invoice for your tuition fees and other costs associated with your specific choice of courses (eg. costs for field trips, specialized supplies, etc.).

April 10, 2024

Rud Luis Gonzaga
Valle St., Brgy Dona Feliza Mejia
Ormoc City
Philippines
6541

OFFICIAL ADMISSION APPROVAL

Dear Rud Luis Gonzaga,

I am pleased to be writing as the Dean of the Faculty of Graduate & Postdoctoral Studies to advise that you have been admitted to the Master of Science (Thes) in Earth and Atmospheric Sciences - Full Time at the University of Alberta for Fall Term, beginning September 3, 2024. You will be joining a diverse and vibrant community of more than 7800 graduate students who are actively engaged in scholarship spanning nearly 500 different programs and specializations.

Our graduate programs are highly competitive so I extend my congratulations to you on your admission as it is a reflection of your positive academic achievements to date. In accepting this offer, you will become part of an institution that is focused on academic excellence, research innovation, and delivery of an outstanding graduate student experience.

Your final admission to the program is contingent on meeting the deadlines and any noted conditions on the following page(s) of this letter. Please read these details and other remarks carefully. Additional information that will be useful to you as you prepare for your graduate studies at the University of Alberta is also included.

This offer is valid until the 'Expiry Date' indicated on the GSMS portal. **To accept this offer, return to the [GSMS Portal](#) and indicate your response.** If you are unable to respond prior to this date you may notify the department. The University of Alberta considers acceptance of this offer as also your agreement to meet all conditions by the stated deadlines. Please contact your Department should you be unable to fulfill these requirements.

We look forward to welcoming you in the Fall Term, beginning September 3, 2024 at the University of Alberta. I wish you every success in your future graduate studies.

Kind regards,



Tracy Raivio, PhD
Vice-Provost and Dean, GPS

C: Earth and Atmospheric Sciences