

**DEPARTMENT OF
MECHANICAL
ENGINEERING**

11 June 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**
Vice President, Academic Affairs
Chairman, Academic Personnel Board

Dear **Dr. Yepes**:

The department would like to request for hiring of two (2) regular Instructor I to occupy our need for one (1) mechanical engineer faculty and one (1) electrical engineer faculty this coming first semester A.Y. 2024-2025. These positions were previously occupied by two (2) faculty whom are still completing their graduate degrees in mechanical and electrical engineering, respectively. These faculty will be assigned to teach basic and fundamental mechanical engineering and allied courses.


Attached is a copy of the projected workload.

Thank you very much for continued support.

Very truly yours,
DME Personnel and Scholarship Committee


AYRTON JOHN V. BANTAY
Member


EDGARDO C. OCHAVILLO
Member


VIC ANGELO L. IMPAS
Chairperson

Recommending Approval:

JANNET C. BENCURE
Dean, CET

ROTACIO S. GRAVOSO
Vice President, Academic Affairs

Approved:

PROSE IVY G. YEPES
President