



VISAYAS
STATE UNIVERSITY



NATIONAL COCONUT RESEARCH CENTER- VISAYAS

3 July 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University

Through: **Dr. Rotacio S. Gravoso**
Chairperson, Academic Personnel Board

Dear Dr. Yepes:

Good day!

This is to follow-up on our request for the replacement of Dr. Eutiquio E. Sudaria, Professor VI and Prof. Mario E. Baliad, Associate Professor III at the National Coconut Research Center-Visayas (NCRC-V). Prior to their retirement, Dr. Sudaria oversaw the center's engineering & non-food processing section, and Prof. Baliad was the head of the farming systems for they were both Core Faculty Researchers of VSU based at NCRC-V.

The Center Personnel Committee highly requests the hiring of replacement for both positions as the center is in need of Core Faculty Researchers to manage and implement our RDEI initiatives on coconut in the Visayas region. These positions will focus the work in the farming systems and the engineering & non-food processing on coconut. Further, filling up these positions can capitalize and take advantage of the availability of support from the Coconut Farmers and Industry Development Plan (CFIDP) of the country. Thus, enhance the initiatives and services on coconut and hopefully help improve the coconut industry in the Visayas region and even the whole country.

We are hoping for your positive response on this concern.

Thank you very much.

Respectfully yours,

NCRC-V Personnel Committee:

MARISEL LEORNA
Chairperson

DARIO P. LINA
Member

Recommending Approval:

ROTACIO S. GRAVOSO
Chairman, APB

APB Action:
Series of 2024

APB Resolution No. 292

Attesting the validity of the request to hire one (1) Associate Professor III preferably with engineering & non-food processing expertise.
July 29, 2024

CRISLIN B. CRUZ
Member

JOVANNEMAR P. ANIRE
Member

Approved:

PROSE IVY G. YEPES
President

**NATIONAL COCONUT RESEARCH CENTER-
VISAYAS**

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VISAYAS
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**HUMAN RESOURCE
MANAGEMENT
OFFICE**

**EXCERPT FROM THE APPROVED MINUTES OF THE
16th Academic Personnel Board Meeting**

*OVPAAC Conference Room
July 29, 2024*

The letter request of National Coconut Research Center-Visayas Personnel Committee for the hiring of the replacement of Dr. Eutiquio E. Sudaria (Prof VI) and Prof. Mario E. Baliad (Assoc Prof III).

Thereupon, below is the APB action which was approved by the University President.


APB Action:

APB Resolution No. 292
Series of 2024

Attesting the validity of the request to hire one (1)
Associate Professor III preferably with engineering &
non-food processing expertise.

July 29, 2024

Certified True and Correct:


JENNIFER E. ANDO
APB, Secretary *8/1/24*

Cc: **Dr. Marisel A. Leorna**, Director, National Coconut Research Center- Visayas

**RECRUITMENT, SELECTION,
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FOR HIRING
ONE (1) ASSOCIATE PROFESSOR III
(PERMANENT)

Minimum Qualifications:

1. Education: Master of Science with major in Agricultural / or Mechanical Engineering
2. Experience: With experience in teaching, and in the conduct of research & extension activities
3. Training: With training experience in the field of expertise
4. Eligibility: With RA 1080 eligibility

Should possess the following competencies:

Core competencies:

1. **Exemplifying Integrity & Professionalism** - Demonstrates high standards of professional behaviour as public servants, adhering to ethical as well as moral principles, values, and standards of public office and promotes the highest standards for individual and university performance by upholding university mandate, core values, policies and guidelines taking into consideration impact of one's actions and decisions in ensuring that public interest is upheld at all times. (Level 3)
2. **Delivering Service Excellence** - Complies with VSU's established standards of delivery or service level agreements and delivers explicit requirements of customers; provides proactive, responsive, accessible, courteous, and effective public service to provide the highest level of customer satisfaction which exceeds customer's expectation. (Level 3)
3. **Communication Savvy** - Effectively delivers messages that simply focus on facts or information; receives and conveys ideas, instructions, information by using appropriate language, method and manner to ensure the audience understands the message and takes necessary action. Makes clear and convincing oral presentations to individual or groups; listens effectively and clarifies information as needed. (Level 3)
4. **Interpersonal Relationship Management** - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results. (Level 3)
5. **Change Adaptation** - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. Adapting to different ways of thinking and doing things in a quick and a positive manner. (Level 3)
6. **Gender Responsive Management** - Promotes enabling environment for gender equality and women empowerment by creating awareness of gender and development and formulates guidelines and strategies to address gender-related problems and issues. (Level 3)

Functional Competencies: (May vary depending on the need of the department)

1. **Facilitating Learner-Centered Environment** - Applies theories and psychologies to facilitate various teaching-learning delivery modes to enhance learning. (Level 3)
2. **Innovative Learning Strategies** - Adopts principles and develops teaching strategies by designing outcomes-based course syllabi to adapt to the changing educational landscape. (Level 3)
3. **Innovative Instructional Materials Development** - Designs and creates learning lessons, student instructional materials, teaching-learning experiences that utilize innovative technologies in various learning environment. (Level 3)
4. **Filipino Values Restoration** - Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature. (Level 4)
5. **Publication Writing** - Develops and produces scientific article for peer-reviewed journals by utilizing research outputs. (Level 3)

Due to operationalization of VSU HRIS, qualified applicants are encouraged to apply and send their application letter, resume and other pertinent document through jobs.vsu.edu.ph not later than March 15, 2025.


MARISEL A. LEORNA

Director, NCRC-V

Visayas State University, Visca, Baybay City, Leyte

Noted:


HONEY SOFIA V. COLIS

Director, ODHRM


SANTIAGO T. PEÑA, JR.

Vice President for REI


ROTACIO S. GRAVOSO

Vice President for Academic Affairs