



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE OF  
**TROPICAL ECOLOGY AND  
ENVIRONMENTAL SCIENCE**

May 26, 2025

**Dr. Prose Ivy G. Yepes**

President

Visayas State University

Visca, Baybay City, Leyte

Dear *Dr. Yepes*,

Greetings!

I am writing to formally request hiring **two (2) regular and two (2) part-time faculty members** to support in handling the BS Environmental Science (BSES) and MS Tropical Ecology (MSTREC) programs of the Institute of Tropical Ecology and Environmental Science (ITEES) effective 1<sup>st</sup> Semester/AY 2025-2026. ITEES has experienced a significant increase in student enrollment, reflecting the growing demand for quality education in environmental science and tropical ecology.

While we celebrate this growth, it has also placed additional strain on our existing faculty members, who already manage substantial academic, research, and extension responsibilities. By hiring 2 additional regular and 2 part-time instructors, we aim to ensure a more balanced distribution of responsibilities among the faculty, maintain high educational standards, and provide students with the attention and guidance necessary for their academic success.

Investing in faculty expansion will support our educators and uphold the standards of excellence our institution is committed. Thus, we kindly seek your consideration of this request.

Thank you for your continued support, and we are looking forward to your positive response.

Very truly yours,

**THE ITEES PERSONNEL COMMITTEE:**

**ANGELITA B. ORIAS**

Member

**KLEER JEANN G. LONGATANG**

Member

**ELIZA D. ESPINOSA**

Member

**TEOFANES A. PATINDOL**

Chairman, & Director, ITEES



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No.

***Recommending Approval:***

**RENEZITA S. COME**

Dean, Faculty of Forestry and Environmental Science (CFES)


**ROTACIO S. GRAVOSO**

Vice-President for Academic Affairs

***Approved:***

**PROSE IVY G. YEPES**

President, VSU



**Vision:** A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.

**Mission:** To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.