



**EXCERPT FROM THE APPROVED MINUTES OF THE**  
May 20, 2024 4:00 PM  
**Academic Personnel Board Meeting**  
OVPAAC Conference Room

The letter request of DPhys Personnel Committee to hire two (2) Regular positions and two (2) Part-time Instructors for Midyear class AY 2023-2024 to teach advanced and general physics subjects. In addition, the department requested to change the employment status of the two (2) Substitute to Regular Instructor. Ms. Mira Luna T. Timosa requested to occupy the item vacated by Ms. Florence Adelyn A. Castil and Ms. Villocino requested to be given a regular position.

Thereupon, below is the APB action which was approved by the University President

**APB Action:**

**APB Resolution No. 195**  
Series of 2024

Attesting the validity of the request to hire four (4) Part-time Instructors for Midyear class AY 2023-2024. Ms. Timosa is occupying the vacated position of Ms. Castil while changing the employment status of Ms. Timosa and Ms. Villocino cannot be acted favorably since permanent position requires an MS degree holder.

May 20, 2024

Certified True and Correct:

  
**JENNIFER E. ANDO**  
APB Secretary

cc: **Dr. Rev Rhizza L. Aure**, Head, Department of Physics