



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**COMPUTER SCIENCE  
& TECHNOLOGY**

**DR. PROSE IVY G. YEPES**

President, VSU  
Visca, Baybay, Leyte

Thru: **DR. ROTACIO S. GRAVOSO**  
Vice President for Academic Affairs  
APB Chairman

**Dear Dr. Yepes,**

This is to request that we be allowed to hire One (1) regular instructor . This First Semester, AY 2025–2026. The One regular instructor is for the positions vacated by Ms. Joy S. Espinosa. With our current strength, we already have difficulty coping with the workload for instruction so we have no more time to do research and extension. The faculty members of the department cannot fully absorb the assigned tasks as reflected in the attached projected workload for this 1st Semester, AY 2025-2026.

Hoping for your immediate and favorable response to this request. Thank you.

MAGDALENE C. UNA JAN  
Chairman, DPC

JUDE B. ROLA  
Member

JONAH FLOR O. MAAGHOP  
Member

MICHAEL ANTHONY JAY B. REGIS  
Member

Recommending Approval:

JUDE B. ROLA  
Dean, FoC



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ROTACIO S. GRAVOSO

APB Chairperson

Approved:

PROSE IVY G. YEPES

University President