



10 November 2021

**DR. EDGARDO E. TULIN**  
President  
Visayas State University

Through: **DR. BEATRIZ S. BELONIAS** *[Signature]*  
Vice President for Academic Affairs  
Chairperson, Academic Personnel Board

Dear Dr. Tulin,

**Re: Request for Replacement of Dr. Joan Marie Y. Cormanes**

Good day, Sir! We are sad to inform you that Dr. Joan Marie Y. Cormanes, a regular Instructor I of the College of Veterinary Medicine has formally tendered her resignation effective 30 December 2021 (please see attached letter).

In view of this, we respectfully request for her due replacement in order for the college to make appropriate preparations for the 2nd Semester 2021-2022.

We are hoping for your kind consideration and approval.

Thank you and Godspeed!

*[Signature]*  
**SANTIAGO T. PEÑA, JR.**  
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Noted:

*[Signature]*  
**DR. LOTIS M. BALALA**  
Member, CVM Personnel Committee

*[Signature]*  
**DR. ANA MARQUIZA M. QUILICOT**  
Member, CVM Personnel Committee

*[Signature]*  
**DR. EUGENE B. LAÑADA**  
Member, CVM Personnel Committee

*[Signature]*  
**DR. AGNES M. TAVEROS**  
Member, CVM Personnel Committee