



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**MECHANICAL
ENGINEERING**

25 November 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**
Vice President, Academic Affairs
Chairman, Academic Personnel Board

Dear **Dr. Yepes**:

We kindly request the hiring of one (1) faculty member for the Instructor I position to replace Engr. Iñigo Ezekiel Q. Cabase, who submitted his resignation on October 9, 2024. Filling this position is essential to address the teaching load for the upcoming semesters. We also propose that the vacancy be open to applicants with a mechanical engineering degree, with a master's degree, to teach fundamental and mathematics courses. However, if no applicants with a master's degree apply, the department will proceed with hiring a candidate without a master's degree.

Attached herewith is the projected workload to support this request.

Thank you for your continued support.

Yours truly,
DME Personnel and Scholarship Committee

AYRTON JOHN V. BANTAY
Member

EDGARDO C. OCHAVILLO
Member

VIC ANGELO L. IMPAS
Chairperson

Recommending Approval:

JANNET C. BENCURE
Dean, CET

ROTACIO S. GRAVOSO
Vice President, Academic Affairs

Approved:

PROSE IVY G. YEPES
President