



VISAYAS
STATE UNIVERSITY

HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

**EXCERPT FROM THE APPROVED MINUTES OF THE
15th Academic Personnel Board Meeting**

*OVPAA Conference Room
August 12, 2025*

The letter request from the Department of Horticulture Personnel Committee to hire two (2) part-time instructors for the 1st Semester of AY 2025–2026 if the 18-unit teaching load would still be implemented. However, if the 12-unit teaching load is implemented, the department will request three (3) part-time instructors instead.

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 341
Series of 2025

Attesting to the validity of the request of DOH to hire two (2) Part-time Instructors only for the 1st Semester AY 2025-2026.

August 12, 2025

Certified True and Correct:


LUVILLA G. ALCOBER
APB, Secretary

Cc: **Dr. Aljay D. Valida**, Head, Department of Horticulture



**RECRUITMENT, SELECTION, PLACEMENT AND
PERSONNEL RECORDS OFFICE**
Visayas State University, Baybay City, Leyte
Email: personnel@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1060



Management
System
ISO 9001:2015
www.tuv.com
ID 9108658749



Page 1 of 1
FM-VSU-10
V03 01-23-2025
No. 005-25- **341**