



VISAYAS
STATE UNIVERSITY

INSTITUTE OF
**TROPICAL ECOLOGY AND
ENVIRONMENTAL SCIENCE**

November 12, 2025

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Dear *Dr. Yepes*,

Greetings!

I am writing to formally request hiring **two (2) regular and two (2) part-time faculty members** to support in handling the BS Environmental Science (BSES) and MS Tropical Ecology (MSTREC) programs of the Institute of Tropical Ecology and Environmental Science (ITEES) effective 2nd Semester/AY 2025-2026.

ITEES has seen a marked increase in student enrollment, affirming the growing interest in and relevance of environmental science and tropical ecology. While this development is encouraging, it has also placed considerable strain on our current faculty, who are already managing extensive academic, research, and extension responsibilities. Moreover, with one faculty member scheduled for sabbatical leave and another for study leave during the upcoming semester, our instructional capacity will be further impacted.

The proposed hiring of two regular and two part-time faculty members will help ensure a more equitable distribution of workload, sustain the quality of instruction, and provide our students with the academic guidance they deserve. This strategic investment in faculty expansion will not only support our educators but also reinforce the standards of excellence that our institution upholds.

We sincerely seek your favorable consideration of this request. Thank you for your continued support and commitment to advancing our shared mission.

Very truly yours,

THE ITEES PERSONNEL COMMITTEE:

ANGELITA B. ORIAS

Member

KLEER JEANN G. LONGATANG

Member

ELIZA D. ESPINOSA

Member

TEOFANES A. PATINDOL

Chairman, & Director, ITEES



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Recommending Approval:

RENEZITA S. COME

Dean, Faculty of Forestry and Environmental Science (CFES)

ROTACIO S. GRAVOSO

Vice-President for Academic Affairs

Approved:

PROSE IVY G. YEPES

President, VSU