



**EXCERPT FROM THE APPROVED MINUTES OF THE**  
**November 14, 2023 9:00 AM**  
**Academic Personnel Board Meeting**  
**OVPA Conference Room**

The request of ITEEM Personnel Committee to hire five (5) Part-Time Instructors to assist in handling the GE course Envi 11 and one (1) Regular Instructor to assist in handling BSES major subjects for 2nd Sem. AY 2023-2024.

Thereupon, below is the APB action which was approved by the OIC, University President.

**APB Action:**

**APB Resolution No. 414**  
**Series of 2023**

Attesting the validity of the request to hire five (5) Part-time Instructors. However, The ITEEM is advised to give teaching load to Ms. Caparas of ISRDS as she is a graduate of Environmental Management.

*November 14, 2023*

Certified True and Correct:

  
**JENNIFER E. ANDO**  
APB Secretary

cc: **Dr. Teofanes A. Patindol**, *Director, ITEEM*