



## DEVELOPMENT COMMUNICATION

30 June 2025

Prof. PROSE IVY G. YEPES. EdD.

President Visayas State University Visca, Baybay City, Leyte

Through:

Dr. ROTACIO S. GRAVOSO

Vice President for Academic Affairs





Dear President Yepes:

Greetings from the Department of Development Communication!

We respectfully seek your approval for the hiring of **one (1) Part-Time Instructor** in the Department of Development Communication for the First Semester of Academic Year 2025–2026.

This request is anchored on the following justifications:

- Continuous growth in undergraduate enrollment. Over the past years, our Bachelor of Science in Development Communication (BSDC) program has seen a steady increase in student numbers, resulting in the need to open multiple sections for both lecture and laboratory classes to maintain an optimal faculty-student ratio and ensure effective delivery of instruction.
- Provision of service courses to other academic units. The department continues to support VSU Integrated High School through the Media and Information Literacy (MIL) subject and the Department of Agricultural Education and Extension (DAEEx) through Communication for Extension courses. These service courses are essential components of other programs' curricula and have further contributed to the faculty workload.
- 3. Support for senior faculty members with administrative appointments. Several of our senior faculty members are concurrently holding significant administrative designations at the university level, reducing their available teaching loads. Hiring a Part-Time Instructor will enable the department to allocate these senior faculty to graduate program courses and departmental leadership responsibilities without compromising the quality of undergraduate instruction.
- 4. Temporary reduction in regular faculty complement. One of our core faculty members remains on study leave while completing a Doctor of Communication degree at the University of the Philippines Open University. The absence of this faculty member continues to create a gap in teaching assignments that needs to be addressed to meet program requirements and accreditation standards.



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The Part-Time Instructor will primarily be tasked to:

- 1. Prepare and deliver lectures, facilitate laboratory and practicum activities, and develop learning materials for undergraduate subjects assigned to him/her; and
- 2. Undertake other duties and responsibilities that may be delegated by the Department Head in support of instructional and departmental operations.

In view of these pressing needs and to sustain our commitment to providing quality instruction to our students, we hope for your favorable consideration of this request.

Thank you very much for your continued support to VSU-DevCom!

Respectfully yours,

**Department Personnel Committee (DPC):** 

ULDERICO B. ALVIOLA

Chairman, DPC

JUDE NONIE A. SALES

Member, DPC

CHRISTINA A. GABRILLO

Member, DPC

Recommending Approval:

SUZETTE B. LINA

College Dean

**ROTACIO S. GRAVOSO** 

Vice President for Academic Affairs

Approved:

PROSE IVY G. YEPES University President







VISAYAS STATE UNIVERSITY

	Actual Faculty Workload / First	Department of Development Communication	College of Agriculture and Food Science	
1	First Second Semester SY 2025-2026	nmunication	d Science	

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sat alle Mae J. Amora		Fundamentals of Development Journalism	Lec	2	2.0	30		Development of Research-Based Knowledge	2.00	Chair, Department Alumni Coordinator	0.20		
		Fundamentals of Development Journalism	Lab	3	1.0	30	2.73	Products (under the project: Monitoring		Department Secretary	0.20		-
	DevC 126		Lec	2	2.0			Dissemination and Adoption of VSU-		Member, Dept. Enrolment Focal Person	0.1	12	
	DevC 126	Fundamentals of Development Journalism	Lab	3	1.0		2.40	Generated Technologies		Member, Socio-cultural Committee	0.1		
	EL120	Campus Journalism	Lec	3	3	20		Documenting Scientific Gatherings Organized	2.00	Chair, Tree Planting	0.2		
	EL120	Campus Journalism	Lec	3	3	20	3.00-	by the Office of the Director for Research		Chair, OJT	0.2		
	DevC 199	Undergraduate Seminar	Lec	1	1.0	40	1.33 •	Programs (under the project: Strengthening		Chair, Quality Assurance	0.2		
		Undergraduate Thesis	Lec		1.0			the RDE Capability of the VSU)		University Ethics Review Committee	0.5		
		Ondorgraduate Tricolo						Designing Learning Guides on Instructional	2.00				
								Materials Development (under the project:					
			-	_				Hamessing the Potentials of IMS and					
								ICT for Improved Learning)					
					_	T-4-1	18.11		6.00	Total	1.70	Total	
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lariane U. Dela Peña		Fundamentals of Community Broadcasting	Lec	2	2.0	30		Designing Learning Guides on Instructional	2.0	Academic Adviser	0.25	OIC Director, GAD	5.0
		Fundamentals of Community Broadcasting	Lab	3	1.0	30	2.73			Decso Adviser	0.50		
	DevC 122	Fundamentals of Community Broadcasting	Lec	2	2.0	20	2	Harnessing the Potentials of IMS and		Enrollment Facilitatior/Focal Person	0.2		
	DevC 122	Fundamentals of Community Broadcasting	Lab	3	1.0	20	2.4	ICT for Improved Learning)		DBGF	1.0		
		Radio Drama and Documentary	Lec	2	2.0	30	2.66						
		Radio Drama and Documentary	Lab	3	1.0		2.73			Name and the second sec			
		Radio Drama and Documentary	Lec	2	2.0	30	2-						
		Radio Drama and Documentary	Lab	3	1.0		2.4-						
		Undergraduate Thesis	Lab		1.0	30	2.4				1-95		
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nne Marie Jennifer E. Eligio	DevC 124r	Fundamentals of Educational	Lec	2	2.0	30	2.66				-		-
		Communication & Technology											_
	DevC 124r	Fundamentals of Educational	Lab	3	1.0	30	2.73						
		Communication & Technology											
	DevC 124r	Fundamentals of Educational	Lec	2	2.0	30	2.00.						
		Communication & Technology											
	DevC 124r	Fundamentals of Educational	Lab	3	1.0	30	2.40					N Company	
	-	Communication & Technology	Las				2.70						
	DEVC2076	Development Communication Research	Lec	3	3.0	1/	4.49	2.5					6
				3	3.0	44	4.49						1/
	DEVCZIO	Communication and Development	Lec	3	3.0			3-8				/	10
						Total	49.77						14
									-				
eddess Miladel N. Salomon		Writing and Reporting for Development	Lec	2	2.0	30	2.66						
Affiliate Faculty)		Writing and Reporting for Development	Lab	3	1.0	30	2.73						
	DevC 135	Writing and Reporting for Development	Lec	2	2.0	20	2 -						
	DevC 135	Writing and Reporting for Development	Lab	3	1.0	20	2.4						
		Undergraduate Thesis	Lec		1.0								
						Total	9.79	Total		Total		Total	
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ART TIME INSTRUCTOR	DevC 131	Communication Programs & Campaigns	Lec	3	3.0	30	3.99						
O BE HIRED	DevC 131		Lec	3	3.0		3.00						
O DE FINCED		Communication Theory	Lec	3	3.0		3.99	/					
				3	3.0		3.00		-				
		Communication Theory	Lec										-
	DevC 149		Lec	3	3.0	30	3.99	r	-				
	DevC 149	Cross-cultural Communication	Lec	3	3.0	30	3.00					The state of the s	
						Total	20.97	Total		Total		Total	
												Overall Total*	2
LIZA ANN C. JAGO Clerk, DDC	ONOS	ULDERICO B. ALVIO Department Head SUZETTE B. LINA	LA	M.		Nevic	ewed By	SANTIAGOT PEÑA JR. 3/1 Research, Extension and Innovation	VF	GLEN G. PAJARES P. Planning, Resource Generation and Auxiliary Services	Approv	ROTACIO S. GRAVOSO  VP, Academic Affairs	

<sup>\*</sup> Only Subjects Taught/actual teaching

\*\*Overall Total = Instruction+Research & Extension+ Other Related Activities + Admin Responsibilities