





September 30, 2025

MS. HONEY SOFIA V. COLIS Director HRMD

Subject: Request for Faculty for Departments of Histology and Preventive & Community Medicine I

Dear Ms. Colis,

In preparation for the opening of the first-year Doctor of Medicine program for Academic Year 2026–2027, I respectfully request the hiring or assignment of additional faculty members for the **Departments of Histology and Preventive & Community Medicine I (PCM I).** This will ensure the effective implementation of teaching–learning activities, the timely preparation of educational materials, and compliance with the standards of medical education set by CHED.

Thank you very much for your kind consideration and continued support. God bless you.

Respectfully,

DR. ROXANNE J. BONGON

Dean

College of Medicine





