



**EXCERPT FROM THE APPROVED MINUTES OF THE**  
December 15, 2023 8:00 AM  
**Academic Personnel Board Meeting**  
OVPA Conference Room

The letter request of DBM Personnel Committee to hire one (1) Part-time Instructor effective 2nd Semester AY 2023-2024.

Thereupon, below is the APB action which was approved by the OIC, University President.

**APB Action:**

**APB Resolution No. 466**  
Series of 2023


Attesting the validity of the request to hire one (1) Part-time Instructor of DBM effective 2nd Semester AY 2023-2024. Further, the department is advised to give additional teaching load to Dr. Pauline Caintic and Ms. Maria Louella Tambis since they are still under loaded based on the workload requirement.

December 15, 2023

Certified True and Correct:

  
**JENNIFER E. ANDO**  
APB Secretary

cc: **Dr. Mark C. Ratilla**, Head, Department of Business and Management

 1/2/24