

Cc: Dr. Rosario Salas, Head, Dept. of Horticulture

HONEY SOFIA V. COLIS
 APB Secretary

Certified True and Correct:

The hiring of one (1) Part-time Instructor for DOH for 1st Sem SY 2020-21 was
 already approved per APB Res. No. 150 s. 2020 dated May 28, 2020. The
 Department, however, can request additional GTA from the Graduate School.
 DOH is also reminded that when a department recommends a faculty member
 for sabbatical leave, it is with the understanding that the remaining faculty
 members are willing to handle the teaching load of such faculty and that they will
 not hire somebody to take over the load of that faculty.

June 24, 2020

APB Resolution No. 201
 Series of 2020

Thereupon, below is the APB action which was approved by the University President.

Faculty Member	Projected Teaching Workload
Part-time Instructor	1 st Sem SY 2020-2021
	20.78

The request of the Department of Horticulture Personnel (DOH) Committee to hire one (1)
 Part-time Instructor for 1st Sem SY 2020-21 was presented and deliberated. The faculty will
 handle horticulture courses and to take some of Dr. Lina's teaching load due to his
 assignment as OIC Head of the VSU Security Services and that of Dr. Benitez who will be on
 Sabbatical Leave effective August 2020.

OVPAF Conference Room, VSU, Visca, Baybay City, Leyte
 June 24, 2020 (9:30AM)

EXCERPT FROM THE APPROVED MINUTES OF THE
Academic Personnel Board Meeting