

## Personnel Records and Performance Chaluation Office

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9 June 2020

Dr. Nilda T. Amestoso Head, DBM VSU, Visca, Baybay City, Leyte

## Dear Dr. Amestoso:

Quoted hereunder for your information is the excerpt of the minutes of the Academic Personnel Board (APB) meeting held on May 28, 2020 which was approved by the University President. The request of the Department of Business and Management Personnel Committee for four (4) Part- time Instructors (for 1st Sem SY 2020-2021) and four (4) Substitute Instructors for SY 2020-2021 was presented and discussed.

Name of Faculty Member	Projected Teaching Workload 1st Sem SY 2020-2021	Projected Teaching Workload 2 <sup>2nd</sup> Sem SY 2020-2021
Part time Instructors:		
Instructor 1	29.63	33.99
Instructor 2	36.96	15.31
Instructor 3	26.97	19.98
Instructor 4	23.97	29.97
Instructor -Substitute:		The State State State of the St
Alacio, Wella Marie D.	29.47	
Lao, Vince G.	30,47	
Peñalosa, Bert C.	29.47	
Pugosa, Loregin	34.99	

Thereupon, below is the APB action.

APB Resolution No. 135

Series of 2020

Recommending approval for six (6) regular Instructor I positions (2 positions as DBM's share of the 50 newly created Instructor 1 positions plus the existing 4 substitutes) positions and two (2) Part-time Instructors to DBM for 1<sup>st</sup> Sem SY 2020-2021.

May 28, 2020

Certified true and correct:

HONEY SOFIA V. COLIS Secretary, APB

Attested:

BEATRIZ'S. BÉLONIAS Chairperson, APB & Vice-President, Instruction

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive humon resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.