



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
**FOOD SCIENCE &
TECHNOLOGY**

June 24, 2025

Dr. Prose Ivy G. Yepes
University President
VSU, Visca Baybay City, Leyte

Thru: Dr. Rotacio S. Gravoso
Chairman, Academic Personnel Board

Dear Dr. Yepes,

The department of Food Science and Technology is in need of additional part-time teachers for the following reasons:

1. In spite of posting the vacancy of the position previously occupied by Dr. Felix Amestoso, not a single candidate applied for the said position.
2. We also has to post another vacant position of Assistant Professor I but we are still waiting for the final action of our pending request for a higher position to entice applicants who possessed the minimum required qualification to comply with the licensure requirements of a licensed PFT to be able to teach food engineering as mentioned in the previous request. The department has been called out on this matter by PRC during their Feb 2025 monitoring and assessment. Our COPC has been put on hold by PRC due to the non-completion of the Sensory evaluation renovation during the time of the PRC monitoring and assessment and we are afraid, the issue of a non-PFT teacher handling Food Engineering course might be problem later on if not resolved at the earliest possible time. Hence, we requested a higher position from the university causing in the delay in the posting of the vacancy.
3. Courses like HN 21, Hort 110, Envi 111, Mgmt 120, HMgt 150, Micro 23n which were previously handled by DTHM, DOH, ITEEM, DBM, DTHM, DBS, respectively shall already be handled by a licensed PFT. Hence, these courses shall be added to the workload of DFST faculty.

In view of this, we are earnestly requesting the university through the Academic personnel board to allow us to hire 3 part time instructors who are licensed PFT to teach major courses this incoming semester.

Hoping for your positive response to this request.

Thank you very much and more power.



Department of Food Science & Technology
Visayas State University, Baybay City, Leyte
Email: dfst@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1025



Management
System
ISO 9001:2015
www.tuv.com
ID 9108658749



Page 1 of 2
FM-VSU-03
V4 01-23-2025
No. DFST 25-198

Very truly yours,

THE DFST PERSONNEL COMMITTEE

LORINA A. GALVEZ
Member

IVY C. EMNACE
Member

LYNETTE C. CIMAFRANCA
Chairman & Head, DFST

Endorsed:

SUZETTE B. LINA
Dean, FAFS

Recommending Approval:

ROTACIO S. GRAVOSO
Vice President for Academic Affairs

Approved:

PROSE IVY G. YEPES
President