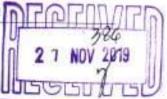


Department of Courism and Hospitality Management

Visca, Baybay City, Leyle, PHILIPPINES

Telefax:

Email: dchm@vsu.edu.ph Website: www.vsu.edu.ph



November 19 2019

Dr. Edgardo E. Tulin President Visayas State University Visca, Baybay City, Levte

Through: Dr. Beatriz S. Bilonias

Vice President for Instruction/APB Chairperson

Dear Sir:

The Department of Tourism and Hospitality Management (DTHM) would like to request the hiring of two (2) instructors (1 regular instructor for Tourism and 1 part time instructor for Hotel and Restaurant) effective 2nd Semester 2019-2020. The need is based on following reasons:

- The offering of two new programs (BSTM and BSHM) implicates new subjects/courses to be offered by the department and
- The department still has to offer subjects/courses under the BSHRTM program.

Please find the attached projected workload for your perusal.

We hope this request merits your approval. Thank you.

Very truly yours,

DEPARTMENT PERSONNEL COMMITTEE

HANNAH MAE E. QUIMBO Member Con-wavel)
AIREEEN Y. CLORES

Member

RANDY G. OMEGA Member

VENICE B. IBANEZ
Chairperson

Vision: A globally competitive university for science, technology, and environmental conservation

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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Department of Courism and Hospitality Management

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RECOMMENDING APPROVAL:

ANALIFA A. SALABAO

APPROVED:

BEATRIZS. BELONIAS
Vice Pres. For Instruction/APB Chairperson
MPB No. 2019
Recommendia approved
11/21/19

EDGARDO E. TULIN