



FOR HIRING

One (1) Science Aide

(Contractual)

Minimum Qualifications:

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| 1. Education: | Completion of two years studies in college (a graduate of BSAE or Agricultural and Biosystems Engineering ABE is preferable) |
| 2. Experience: | None required (but preferably with skills related to AE or ABE like drafting & Autocad) |
| 3. Training: | None required |
| 4. Eligibility: | None required |

Should possess the following competencies:

Core competencies:

- 1. Exemplifying Integrity and Professionalism** - demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office. Level 1
- 2. Delivering Service Excellence** - Complies with VSU's established standards of service delivery for customer satisfaction. Level 1
- 3. Communication Savvy** - Effectively delivers messages that simply focus on facts or information. Level 1
- 4. Interpersonal relationship management** - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results. Level 1
- 5. Change Adaptation** - Works effectively with a variety of people and situations and adapts one's thinking, behavior and style appropriately in dealing with change. Level 1
- 6. Gender-responsive management** - Promotes gender equality and women empowerment to address gender-related problems and issues. Level 1

Functional Competencies:

- 1. Administrative Services Management**- Develops programs and projects, and mobilizes and manages resources, both material and human, in order to fully achieve the set objectives and targets of the university in general and of the different offices/colleges/departments/centers in particular. Level 1
- 2. Use of Information and Communications Technology (ICT)**- Implements the effective identification, selection, acquisition, development, utilization, and protection of technologies. In accordance with the mandate of the unit, that will result to efficient and effective delivery of services by ensuring responsiveness to the needs of stakeholder. Level 1
- 3. Critical Thinking and Problem Solving** - Analyzes, computes, and interprets results by applying appropriate strategies and methodology to arrive at sound decisions in a learning environment. Level 1
- 4. Research Management**- Identifies issues and potentials for further studies and generation of new knowledge and technologies for the betterment of mankind, mother earth and the universe and conceptualizes proposals for funding and conducts studies to answer questions sought to be answered or maximizes technologies needed to improve the lives of mankind. Level 1

Successful candidate will be assigned at the Processing and Utilization Section, NARC and will assists in the conduct of research, training and extension, and production/fabrication activities of the Center.

This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

Interested and qualified applicants should signify their interest by applying on line at jobs.vsu.edu.ph not later than June 25, 2022.


DR. ROBELYN T. PIAMONTE

Director, NARC
Visayas State University
Visca, Baybay City, Leyte

Noted by:


MS. HONEY SOFIA V. COLIS

OIC Director, ODHRM


DR. DANIEL LESLIE S. TAN
VP for Admin and Finance