



15 FEBRUARY 2023

**EDGARDO E. TULIN, PhD**

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **BEATRIZ S. BELONIAS, PhD**  
VP for Academic Affairs/  
Chairperson, Academic Personnel Board

Dear Dr. Tulin:

The Department of Animal Science – College of Agriculture and Food Science (DAS-CAFS) is requesting hiring 2 faculty positions and 1 Graduate Teaching Assistant (GTA) for the 2<sup>nd</sup> Semester AY 2022-2023.

Listed below are the justifications for such request:

- Being one of the largest department under CAFS in terms of undergraduate and graduate students, our faculty members are too loaded with thesis and field practice advising. Also, there are 2 faculty who are currently on study leave – Mr. Roger Roque E. Bustamante and Prof. Ma. Rosa De Lima G. Beato (both are expected to finish by August 2024).
- Based on our projection, 2 other DAS faculty (Mr. Michael Dominic M. Garrido and Mr. Ronel B. Geromo) will be scheduled for PhD Study leave by 1<sup>st</sup> Semester AY 2023-2024.
- Our GTA, Mr. Rene John Monterde will be graduating this 1<sup>st</sup> Semester AY 2022-2023.
- DAS would like to seek approval for hiring of Instructor I (regular position) subject to availability of plantilla position. It can be noted that DAS has not yet received a plantilla item as replacement of the item vacated by our retired faculty, Dr. Dinah M. Espina (Associate Professor V). The personnel committee recommends a lower rank (Instructor) so that DAS can groom the new faculty to a specialization in need of our department.

With all these reasons, I would like to seek for your approval to these teaching positions in DAS as aforementioned. Please find attached workload projection for the 2nd AY 2022-2023 and 1<sup>st</sup> Semester AY 2023-2024 for your perusal.

Hoping for your favorable action to this request. Thank you very much.

Sincerely yours

**MANUEL D. GACUTAN, JR**

Head/Chairman

DAS Personnel Committee

**DAS Personnel Committee Members:**

**JADE DHAPNEE Z. COMPENDIO**  
Member

**WARREN D. COME**  
Member

**JULIUS V. ABELA**  
Member

**CYRILL JOHN P. GODINEZ**  
Member

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

**BEATRIZ S. BELONIAS**  
VP for Academic Affairs/  
Chairperson, APB

APPROVED:

**EDGARDO E. TULIN**  
President