



9 June 2020

Dr. Bayron S. Barredo
Head, DTE
VSU, Visca, Baybay City, Leyte

Dear **Dr. Barredo**:

Quoted hereunder for your information is the excerpt of the minutes of the Academic Personnel Board (APB) meeting held on May 28, 2020 which was approved by the University President. The request of Department of Teacher Education (DTE) Personnel Committee and College to hire eight (8) Part time & 1 substitute faculty was presented and discussed. Also, DTE requested for a formal letter of notice for Dr. Avelina Oclinaria, who has been teaching major subjects for BSEd major in Filipino and some Filipino subjects for Senior High School, to transfer from DLABS to DTE since she has no subjects to be handled at their department.

Name of Faculty Member	Projected Teaching Workload 1 st Sem SY 2020-2021
Substitute Instructor 1	
Part-time Instructor 1	27.96
Part-time Instructor 2	22.95
Part-time Instructor 3	24.96
Part-time Instructor 4	24.64
Part-time Instructor 5	26.97
Part-time Instructor 6	27.96
Part-time Instructor 7	26.97
Part-time Instructor 8	28.641

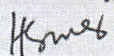
Thereupon, below is the **APB action**.

APB Resolution No. 139

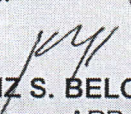
Series of 2020

Recommending approval for one (1) Substitute and eight (8) Part-time Instructors to DTE for 1stSem SY 2020-2021. The substitute item can already be filled up with a regular position if there is a qualified candidate. Likewise, DTE Personnel Committee is informed to have their request concurred in writing by DLABS on the transfer of office of Dr. Avelina Oclinaria from DLABS to DTE
May 28, 2020.

Certified true and correct:


HONEY SOFIA V. COLIS
Secretary, APB

Attested:


BEATRIZ S. BELONIAS
Chairperson, APB &
Vice-President, Instruction