



OFFICE OF THE DIRECTOR FOR ADMINISTRATION AND HUMAN RESOURCE DEVELOPMENT

G/F Administration Building Visca Baybay City, Leyte 6521-A, Philippines Telefax: +63 53 563 7643; Local 1060 Email: odahrd@vsu.edu.ph Website: www.vsu.edu.ph

FOR HIRING

TWO (2) INSTRUCTOR POSITION

(Part-Time)

CSC Minimum Qualifications:

1. Education: Relevant Masteral degree

2. Experience: None required 3. Training: None required

4. Eligibility: PRC License, if applicable

Should possess the following competencies:

Core Competencies

- 1. Exemplifying Integrity and Professionalism Demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office - Level 2
- 2. Delivering Service Excellence Complies with VSU's established standards of service delivery for customer satisfaction -
- 3. Communication Savy Effectively delivers messages that simply focus on facts or information Level 2
- 4. Interpersonal relationship management Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results - Level 2
- 5. Change Adaptation Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change - Level 2
- 6. Gender-responsive management Promotes gender equality and women empowerment to address gender-related problems and issues - Level 1

Functional Competencies

- 1. Consultation and Advising Addresses issues and concerns affecting students' academic performance by strictly following the consultation time schedule, responds to queries and implements interventions which result to highly satisfied clients - Level 1
- 2. Critical Thinking and Problem Solving Analyzes, computes, and interprets results by applying appropriate strategies and methodology to arrive at sound decisions in a learning environment - Level 1
- 3. Facilitating Learner Centered Environment Applies educational theories and psychologies to facilitate various teaching-learning delivery modes to enhance learning - Level 2
- 4. Filipino Values Restoration Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature Level 4
- 5. Innovative Instructional Materials Development Designs and creates learning lessons, teaching-learning experiences that utilize appropriate traditional and innovative technologies in various learning environment. - Level 2
- 6. Innovative Teaching Strategies Adopts principles and develops teaching strategies by retooling faculty through learning interventions and designing outcomes-based course syllabi to adapt to the changing educational landscape. - Level 2

Due to operationalization of VSU HRIS, qualified applicants are encouraged to apply and send their application letter, resume and other pertinent document through jobs.vsu.edu.ph not later than July 30, 2020.

VIRGELIO M. ALAO Department Head Department of Statistics Visayas State University ViSCA, Baybay City, Leyte

Noted:

Vision:

Mission:

LOURDES B. CANO Director, ODAHRD

BEATRIZ S. BELONIAS Vice President for Instruction