



17 December 2019

**Dr. Ulysses A. Cagasan**  
OIC, Dept. of Agronomy  
VSU, Visca, Baybay City, Leyte

Dear **Dr. Cagasan**:

Quoted hereunder for your information is the excerpt of minutes of the Academic Personnel Board (APB) meeting held on December 9, 2019 which was approved by the University President. The recommendation of Dept. of Agronomy Personnel Committee for the rehiring Ms. Arlene T. Cañon as Part-time Instructor for 2<sup>nd</sup> Sem SY 2019-20 was presented and discussed.

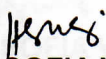
Name of Faculty Member	Projected Teaching Workload 2 <sup>nd</sup> Sem SY 2019-20
One Part-time Instructor (vice Mr. W. Peña)	22.56

Thereupon, below is the **APB action**.


**APB Resolution No. 869**  
Series of 2019

Recommending approval for Dept. of Agronomy to re-open for hiring one (1)  
Part-time Instructor position for 2<sup>nd</sup> Sem SY 2019-20  
December 9, 2019

Certified true and correct:

  
**HONEY SOFIA V. COLIS**  
Secretary, APB

Attested:

  
**BEATRIZ S. BELONIAS**  
Chairperson, APB &  
Vice-President, Instruction

cc: ODAHRD  
OVPI  
Records Office  
File