



**EXCERPT FROM THE APPROVED MINUTES OF THE
Academic Personnel Board Meeting**

November 20, 2020 at 1:30 PM
via Google Meet (meet.google.com/ifo-adqp-uow)

The request of Dept. of Animal Science Personnel Committee for two (2) additional part-time Instructor positions. The emergency request resulted to the overloading of teaching duties to some faculty and wherein four (4) regular faculty members are on study leave, was presented and deliberated. Therefore, DAS are understaffed of faculty to cater to the following:

- The persistent increase in number of enrollees every semester taking animal science subjects.
- AnSci 200a (Field Practice, Summer Course) supposed to be offered this coming June-July 2020 is offered this 1st Sem. SY 2020-21
- The approval of the sabbatical leave of Dr. Lolito C. Bestil starting August 2020.

Name	Projected Teaching Workload 1 st Sem SY 2020-2021
Mr./Ms. X (Part-time Instructor)	27.51
Mr./Ms. Y (Part-time Instructor)	27.98

Thereupon, below is the NAPB action which was approved by the University President.

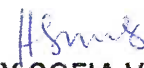
APB Resolution No. 449

Series of 2020

Recommending approval to hire two (2) additional part-time Instructors for 1st Sem SY 2020-21. However, the department head of DAS is sternly reminded to proactively project workload of its faculty members so that request for additional teachers can be done before the semester starts. The offering of field practice and summer courses as well as the sabbatical application of Dr. Bestil were already known to them months before the start of the 1st semester so they should have planned ahead and made the request, not in the middle of the semester when classes are already on-going.

November 20, 2020

Certified True and Correct:


HONEY SOFIA V. COLIS
APB Secretary

cc: **Dr. Julius V. Abela, Head, DAS**