



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
CIVIL ENGINEERING

13 June 2025

DR. PROSE IVY G. YEPES
University President

Through: **DR. ROTACIO S. GRAVOSO**
VP for Academic Affairs
Chairman, Academic Personnel Board

Dear **Dr. Yepes**:

Greetings of peace!

This is in connection to our request for regular instructor positions for the Department of Civil Engineering dated April 21, 2025.

We respectfully appeal to grant our request to open additional regular Instructor positions at the Department of Civil Engineering. At present, the department offers the Bachelor of Science in Civil Engineering (BSCE) program with two (2) specialization tracks: Construction Engineering and Management, and Structural Engineering. Beginning the First Semester of Academic Year 2025–2026, we plan to expand the program to include five specialization tracks, following the recent approval of our five Certificate of Program Compliance (COPC) applications. In line with this, we respectfully request the following:

1. **One (1) Instructor I** position in replacement of Engr. Jessie B. Corrales (Structural Engineering) who was not reappointed in January 2025 following the Civil Service Commission's memorandum circular mandating a relevant master's degree for academic positions.
2. **One (1) Instructor I** position to fill the vacancy left by Associate Professor Epifania G. Loreto (Geotechnical Engineering), who retired on January 6, 2025. Although the department posted the vacancy for an Associate Professor, no qualified applicant applied for the position.

We sincerely hope for your favorable consideration and support of this request. Thank you very much.

Respectfully yours,

JOHN CHRISTIAN L. GAVIOLA
Department Head