



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**ARTS, LANGUAGES, &
LITERATURE**

June 20, 2025

Dr. Prose Ivy G. Yepes
University President
VSU, Visca, Baybay, Leyte

Thru: **Dr. Rotacio S. Gravoso**
Vice-President for Academic Affairs &
Chair, University Academic Personnel Board



Dear **Dr. Yepes**:

The Department Personnel Committee requests approval to hire seven (7) instructors on PART-TIME status for the first (1) semester, SY 2025-2026.

At present, we have eighteen (18) regular and one (1) affiliate faculty members who will handle the general education (GE), major, and graduate subjects. We need to hire additional teachers to handle the other general education courses.

Attached is the projected faculty workload for the first semester, SY 2025-2026.

We hope for your positive response to this request.

Very truly yours,

CHERRY N. ROLA
Head and Chair, Department Personnel Committee

MARIA VANESSA E. GABUNADA
Member

RHODORA A. BANDE
Member

PAULA NADREA M. PAQUIBULAN
Member

J-ANNIE GONZALES-EBIT
Member

Recommending Approval:

MARIA VANESSA E. GABUNADA
Dean, FHSS

ROTACIO S. GRAVOSO
Vice President for Academic Affairs

Approved:

PROSE IVY G. YEPES
President



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