



**VISAYAS**  
STATE UNIVERSITY



DEPARTMENT OF  
**CIVIL ENGINEERING**

20 June 2025

**DR. ROTACIO S. GRAVOSO**

Vice President for Academic Affairs  
Chairman, Academic Personnel Board  
Visayas State University

Dear **Dr. Gravoso**:

Greetings of peace!

This is in connection with our request dated 13 June 2025 for a regular **Instructor I** position in the Department of Civil Engineering, intended to replace the **Associate Professor V** position vacated by Engr. Epifania G. Loreto.

The DCE Personnel Committee would like to express our sincere thanks for granting us an **Instructor III** position. However, after careful discussion with our department personnel committee, we would prefer to have an Instructor I item instead.

In this regard, we request the exchange of the current Instructor III item with the vacant Instructor I position of the Department of Meteorology (DMet). We believe this arrangement will be mutually beneficial, as the Instructor III item may then be opened to a returning scholar of DMet, Engr. Rotsen Labisores, who recently completed his Master of Science in Meteorology at the University of the Philippines Diliman.

We are truly grateful for your continued support to the department.

Respectfully yours,

**JOHN CHRISTIAN L. GAVIOLA**

Head, DCE

**CHARLINDO S. TORRION**

Head, DMet

Approved:

**ROTACIO S. GRAVOSO**

Vice President for Academic Affairs  
Chairman, Academic Personnel Board

**DEPARTMENT OF CIVIL ENGINEERING**

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Page 1 of 1  
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