



1 Science Research Assistant (Contractual)

Monthly Rate: P18,784.00 + PERA & ACA – P2,000.00

CSC Minimum Qualifications:

1. Education: **BS Development Communication**
2. Training: None Required
3. Proficient in oral and written communication
4. Works with minimum supervision and willing to work overtime

Should possess the following competencies:

Core competencies:

1. *Exemplifying Integrity and Professionalism* - demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office
2. *Delivering Service Excellence* - Complies with VSU's established standards of service delivery for customer satisfaction
3. *Communication Savy* - Effectively delivers messages that simply focus on facts or information;
4. *Interpersonal relationship management* - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results
5. *Change Adaptation* - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change.
6. *Gender-responsive management* - Promotes gender equality and women empowerment to address gender-related problems and issues

Functional Competencies:

1. *Use of Information and Communications Technology (ICT)* - Implements the effective identification, selection, acquisition, development, utilization, and protection of technologies. In accordance with the mandate of the unit, that will result to efficient and effective delivery of services by ensuring responsiveness to the needs of stakeholder. - Level 1
2. *Critical Thinking and Problem Solving* - Analyzes, computes, and interprets results by applying appropriate strategies and methodology to arrive at sound decisions in a learning environment - Level 1
3. *Administrative Services Management* - Develops programs and projects, and mobilizes and manages resources, both material and human, in order to fully achieve the set objectives and targets of the university in general and of the different offices/colleges/departments/centers in particular - Level 1
4. *Facilitation* - Guides the exchange of information and ideas in an interactive session designed to meet defined objectives - Level 1
5. *Monitoring and Evaluation* - Gathers and analyzes the detailed status of the program in order to determine if its ongoing activities are still aligned with the intended direction of achieving the set goals and objectives. - Level 1
6. *Research and Extension Management* - Prepares research and extension proposals and knowledgeable in the implementation and management of research and extension projects
7. *Publication Writing* - Develops and produces scientific article for peer-reviewed journals by utilizing research outputs

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

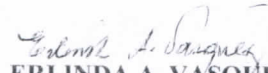


VISAYAS
STATE UNIVERSITY


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Due to operationalization of the VSU HRIS, qualified diverse applicants are encouraged to apply and submit their application letter, resume and credentials not later than **July 16, 2020** through jobs.vsu.edu.ph ONLY.


ERLINDA A. VASQUEZ- Director, PhilRootcrops
Visayas State University, Baybay City, Leyte

Noted:


LOURDES B. CANO
Director, ODAHRD