



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
**AGRICULTURAL AND
BIOSYSTEMS ENGINEERING**

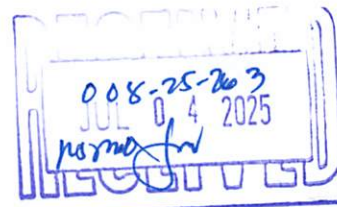
1 July 2025

JUL 03 2025
8

DR. PROSE IVY G. YEPES

University President
Visayas State University

Thru: **DR. ROTACIO S. GRAVOSO**
Vice President, Academic Affairs and
Chairman, VSFC-AS



Dear **Dr. Yepes**;

Greetings from the Department of Agricultural and Biosystems Engineering!

The undersigned would like to request your good office to request **two (2) part-time instructors**. During the 6th DABE Regular Meeting on 30 June 2025, the Department Personnel Committee reviewed our Projected Workload for AY 2025-2026, and collectively recommended the addition of these positions:

- Part-time Instructor A, ABEn 165 - Aquaculture Engineering (Lecture)
- Part-time Instructor B, ABEn 147 - Properties of AB Materials (Laboratory)

We believe that hiring these part-time instructors will not only help us manage the increased workload but also enhance the overall student experience by ensuring that we maintain high-quality instruction and support.

Additionally, for your reference, we have attached the projected workload for the upcoming semester, which outlines the necessity for hiring two (2) part-time instructors.

We hope for your continued support and affirmative response to this request.

Thank you very much.

Sincerely yours,

Department Personnel Committee:

ENGR. NILO L. LEORNA
Chairman

ENGR. MANUEL E. CASANGCAPAN
Member

ENGR. JUCEL MARIE T. GUATLO
Member

Noted by,

Recommending Approval,

Approved by,

DR. JANNET C. BENCURE
Dean, FE

DR. ROTACIO S. GRAVOSO
VP for Academic Affairs

DR. PROSE IVY G. YEPES
University President



**DEPARTMENT OF AGRICULTURAL AND
BIOSYSTEMS ENGINEERING**
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FM-VSU-03
V4 01-23-2025
No. FE.ABE C25-70

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
[X] Projected [] Actual Workload
1st SY 2025-2026

Faculty of Engineering
Department of Agicultural and Biosystems Engineering

NAME OF FACULTY	I. INSTRUCTION								II. RESEARCH & EXTENSION	WLU	III. OTHER RELATED ACTIVIT'S	WLU	IV. ADMIN. RESPONSIBILITIES	WLU	Total WLU
	Subject(s) Taught														
	No. of Section	Crs. No.	Descriptive Title	lab/lec	No. of Hrs.	Units	No. of Stud.	WLU							
1. Nilo L. Leorna		ABEn 167	Food Process Engineering	Lec	2	2	40	2.66 ✓					Director, RERC	10.00	
		ABEn 167	Food Process Engineering	Lec	2	2	40	2.00 ✓							
		ABEn 167	Food Process Engineering	Lab	3	1	20	2.73 ✓							
		ABEn 167	Food Process Engineering	Lab	3	1	20	2.40 ✓							
		ABEn 167	Food Process Engineering	Lab	3	1	20	2.73 ✓							
		ABEn 167	Food Process Engineering	Lab	3	1	20	2.40 ✓							
							14.92 ✓		0.0		0.00		10.00	24.92 ✓	
2. Manuel E. Casangcapan		ABEn 141	Agricultural and Biosystems Power Engineering	Lec	2	2	40	2.66 ✓							
		ABEn 141	Agricultural and Biosystems Power Engineering	Lec	2	2	40	2.00 ✓							
		ABEn 141	Agricultural and Biosystems Power Engineering	Lab	3	1	20	2.73 ✓							
		ABEn 141	Agricultural and Biosystems Power Engineering	Lab	3	1	20	2.40 ✓							
		ABEn 141	Agricultural and Biosystems Power Engineering	Lab	3	1	20	2.40 ✓							
		ABEn 141	Agricultural and Biosystems Power Engineering	Lab	3	1	20	2.40 ✓							
		Esci 131n	Engineering Economy	Lec	3	3	40	3.99 ✓							
		Esci 131n	Engineering Economy	Lec	3	3	40	3.00 ✓							
							21.58 ✓		0.0		0.00		0.00	21.58 ✓	
3. Feliciano L. Sinon, Jr.		ESci 132	Mechanics of Deformable Bodies/ Strength of Materials	Lec	4	4	40	5.32 ✓					Adviser, PSABE-VSUSC	0.28 ✓	

		ESci 132	Mechanics of Deformable Bodies/ Strength of Materials	Lec	4	4	40	4.00								
		ABEn 145	Hydrometeorology	Lec	2	2	40	2.66								
		ABEn 145	Hydrometeorology	Lec	2	2	40	2.00								
		ABEn 163	Plant & Livestock Systems & Environmental Control Engineering	Lec	2	2	40	1.33								
		ABEn 163	Plant & Livestock Systems & Environmental Control Engineering	Lec	2	2	40	1.00								
								16.31		0.0		0.00		0.25	16.56	
4. Feliciano G. Sinon		ABEn 161	Machine Desing for AB Production	Lec	2	2	40	2.66					Director, Innovation Office	10.00		
		ABEn 161	Machine Desing for AB Production	Lec	2	2	40	2.00								
		ABEn 161	Machine Desing for AB Production	Lab	3	1	20	2.73								
		ABEn 161	Machine Desing for AB Production	Lab	3	1	20	2.40								
								9.79		0.0		0.00		10.00	19.79	
4. Jucel Marie T. Guatlo		ESci 135	Thermodynamics & Heat Transfer	Lec	4	4	40	5.32	Bioenergy Generation from Agricultural Wastes and Utilization of its By-products as Organic Fertilizer and Organic Pesticides: Solid biofuels and biomass	3.00			Adviser, FE-SSC	0.25		
		ESci 135	Thermodynamics & Heat Transfer	Lec	4	4	40	4.00					Adviser, Amaranth	2.00		
		ABEn 147	Properties of Agricultural and Biosystems Materials	Lec	2	2	40	2.66					Farming Systems TWG	2.00		
		ABEn 147	Properties of Agricultural and Biosystems Materials	Lec	2	2	40	2.00					OBE Committee Member, FE	1.3		
								13.98		3.0		0.0		5.2	22.18	
5. Gerald D. Ompod		ABEn 161	Machine Desing for AB Production	Lab	3	1	20	2.40					Extension Coordinator, RERC	2.00		
		ABEn 161	Machine Desing for AB Production	Lab	3	1	20	2.40								
		ESci 123	Statics of Rigid Bodies/ Engineering Mechanics	Lec	3	3	40	3.99								
		ESci 123	Statics of Rigid Bodies/ Engineering Mechanics	Lec	3	3	40	3.00								
		ESci 123	Statics of Rigid Bodies/ Engineering Mechanics	Lec	3	3	40	3.00								
								15.12							17.12	
								14.79		0.0		0.00		2.00	16.79	

6. Argie R. Bucal	ESci 113	Calculus for Engineers II	Lec	3	3	40	3.99							
	ESci 113	Calculus for Engineers II	Lec	3	3	40	3.00							
	ESci 113	Calculus for Engineers II	Lec	3	3	40	3.00							
	ABEn 165	Aquaculture Engineering	Lab	3	1	20	2.73							
	ABEn 165	Aquaculture Engineering	Lab	3	1	20	2.40							
	ABEn 165	Aquaculture Engineering	Lab	3	1	20	2.40							
	ABEn 165	Aquaculture Engineering	Lab	3	1	20	2.40							
							19.92	0.00	0.00	0.00	0.00	19.92		
7. Marjorie E. Timbal	ABEn 163	Plant & Livestock Systems & Environmental Control Engineering	Lec	2	2	40	1.33					Alternate dDRC	0.5 2.00	
	ABEn 163	Plant & Livestock Systems & Environmental Control Engineering	Lec	2	2	40	1.00					OJT Coordinator	1.00	
	ABEn 163	Plant & Livestock Systems & Environmental Control Engineering	Lab	3	1	20	2.73							
	ABEn 163	Plant & Livestock Systems & Environmental Control Engineering	Lab	3	1	20	2.40							
	ABEn 200b	Technical Writing and Presentation	Lec	1	1	40	1.33							
	ABEn 200b	Technical Writing and Presentation	Lec	1	1	40	1.00							
	ESci 135	Thermodynamics & Heat Transfer	Lab	3	1	20	2.73							
	ESci 135	Thermodynamics & Heat Transfer	Lab	3	1	20	2.40							
	ESci 135	Thermodynamics & Heat Transfer	Lab	3	1	20	2.40						1.5	18.5
							17.32	0.00	0.00	0.00	0.00	1.5	20.32	
8. Ma. Nelia N. Lague	ESci 110	Pre-Calculus for Engineers	Lec	3	3	40	3.99					Adviser, PSABE-VSUSC	0.25	
	ESci 110	Pre-Calculus for Engineers	Lec	3	3	40	3.00							
	ABEn 199	Undergraduate Seminar	Lec	1	1	40	1.33							
	ABEn 199	Undergraduate Seminar	Lec	1	1	40	1.00							
	ABEn 145	Hydrometeorology	Lab	3	1	20	2.73							
	ABEn 145	Hydrometeorology	Lab	3	1	20	2.40							
	ABEn 146	Hydrometeorology	Lab	3	1	20	2.40							

		ABEn 147	Hydrometeorology	Lab	3	1	40	2.40							0.25	
								19.25		0.00		0.00			3.00	22.25
9. Jules Uel Evan C. Boldo (Affiliate Faculty, PhilRootcrops)		ABEn 131	Introduction to ABE	Lab	3	1	40	2.73								
		ABEn 131	Introduction to ABE	Lab	3	1	20	2.40								5.13
								4.80	5.13	0.00		0.00			3.00	7.80
10. Part-time Instructor A		ABEn 165	Aquaculture Engineering	Lec	2	2	40	2.66								
		ABEn 165	Aquaculture Engineering	Lec	2	2	40	2.00								4.66
								4.66		0.00		0.00			3.00	7.66
10. Part-time Instructor B		ABEn 147	Properties of Agricultural and Biosystems Materials	Lab	3	1	20	2.73								
		ABEn 147	Properties of Agricultural and Biosystems Materials	Lab	3	1	20	2.40								
		ABEn 147	Properties of Agricultural and Biosystems Materials	Lab	3	1	20	2.40								
		ABEn 147	Properties of Agricultural and Biosystems Materials	Lab	3	1	20	2.40								
								9.93		0.00		0.00			0.00	9.93
Total								167.25	Total	3.00	Total	0.00	Total	33.40		
Overall Total														209.65		

Faculty on study leave

1. Eldon P. De Padua
2. Ma. Grace C. Sumaria

Prepared By:

RUTHELLE MAZO

Dept. Clerk

Recommending Approval:

NILO L. LEORNA

Dept. Head

Reviewed By:

SANTIAGO T. PEÑA JR.

VP, Research, Extension and

Approved By:

ROTACIO S. GRAVOSO

VP, Academic Affairs

GLENN G. PAJARES

VP, Planning, Resource & Development

19.5