



**EXCERPT FROM THE APPROVED MINUTES OF THE
February 2, 2023 (1:00pm)
Academic Personnel Board Meeting**

The letter request of Dr. Beatriz C. Jadina to go on leave using the accumulated Leave credits. Further request for another part time Instructor to take over the courses handled by Dr. Jadina, was presented and deliberated.

Thereupon, below is the APB action which was approved by the University President.

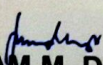
APB Resolution No. 52

Series of 2023

Recommending approval for Dr. Beatriz C. Jadina to go on leave using her accumulated leave credits effective 2nd semester of SY 2022-2023 until end of 1st semester, SY 2023-2024. Further recommends for an additional part- time Instructor to handle the courses of Dr. Jadina.

February 02, 2023

Certified True and Correct:


MIRIAM M. DE LA TORRE
APB Secretary

cc: **Dr. Beatriz C. Jadina, Professor VI, DSS**
Dr. Suzette B. Lina, Head, DSS



0402

FOR HIRING

1 (One) Faculty Position

(Part-time)

Minimum Qualifications: (Based on VSU Qualification Standards as approved by CSC)

1. Education : Preferably with Master's Degree in Soil Science
2. Experience : Preferably with teaching experience and developing learning guides/courseware
3. Training : Not required
4. Eligibility : PRC license if applicable

Should possess the following competencies:

Core competencies:

1. **Exemplifying Integrity & Professionalism** - Demonstrates high standards of professional behaviour as public servants, adhering to ethical as well as moral principles, values, and standards of public office and promotes the highest standards for individual and university performance by upholding university mandate, core values, policies and guidelines taking into consideration impact of one's actions and decisions in ensuring that public interest is upheld at all times. (Level 2)
2. **Delivering Service Excellence** - Complies with VSU's established standards of delivery or service level agreements and delivers explicit requirements of customers; provides proactive, responsive, accessible, courteous and effective public service to provide the highest level of customer satisfaction which exceeds customer's expectation. (Level 2)
3. **Communication Savvy** - Effectively delivers messages that simply focus on facts or information; receives and conveys ideas, instructions, information by using appropriate language, method and manner to ensure the audience understands the message and takes necessary action. Makes clear and convincing oral presentations to individual or groups; listens effectively and clarifies information as needed. (Level 2)
4. **Interpersonal Relationship Management** - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results. (Level 2)
5. **Change Adaptation** - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. Adapting to different ways of thinking and doing things in a quick and a positive manner. (Level 2)
6. **Gender Responsive Management** - Promotes enabling environment for gender equality and women empowerment by creating awareness of gender and development and formulates guidelines and strategies to address gender-related problems and issues. (Level 1)

Functional Competencies: (May vary depending on the need of the department)

1. **Facilitating Learner-Centered Environment** - Applies theories and psychologies to facilitate various teaching learning delivery modes to enhance learning. (Level 2)
2. **Innovative Learning Strategies** - Adopts principles and develops teaching strategies by designing outcomes-based course syllabi to adapt to the changing educational landscape. (Level 2)
3. **Innovative Instructional Materials Development** - Designs and creates learning lessons, student instructional materials, teaching-learning experiences that utilize innovative technologies in various learning environment. (Level 2)
4. **Filipino Values Restoration** - Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature. (Level 4)
5. **Publication Writing** - Develops and produces scientific article for peer-reviewed journals by utilizing research outputs. (Level 2)

Due to operationalization of VSU HRIS, qualified applicants are encouraged to apply and send their application letter, resume and other pertinent document through jobs.vsu.edu.ph not later than February 22, 2023.

SUZETTE B. LINA

Department Head
Department of Soil Science
Visayas State University
Visca, Baybay City, Leyte

Noted:

HONEY SOFIA V. COLIS

Director, ODHRM

BEATRIZ S. BELONIAS

Vice President for Academic Affairs