



FOR HIRING

One (1) Nurse I (Casual)

CSC Minimum Qualifications:

1. Education: **Bachelor of Science in Nursing**
2. Experience: **None Required**
3. Training: **None Required**
4. Eligibility: **RA 1080 (Nurse)**

Should possess the following competencies:

Core competencies:

1. **Exemplifying Integrity and Professionalism** - Demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office. Level 1
2. **Delivering Service Excellence** - Complies with VSU's established standards of service delivery for customer satisfaction. Level 1
3. **Communication Savvy** - Effectively delivers messages that simply focus on facts or information. Level 1
4. **Interpersonal relationship management** - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results. Level 1
5. **Change Adaptation** - Works effectively with a variety of people and situations and adapts one's thinking, behavior and style appropriately in dealing with change. Level 1
6. **Gender-responsive management** - Promotes gender equality and women empowerment to address gender-related problems and issues. Level 1

Functional Competencies:

1. **Administrative Services Management**- Develops programs and projects, and mobilizes and manages resources, both material and human, in order to fully achieve the set objectives and targets of the university in general and of the different offices/colleges/departments/centers in particular. Level 1
2. **Documents and Records Management**- Applies and adapts records management standards related to the cycle of records in the university which are conducted to achieve adequate and proper documentation of government policies, transactions and effective management of the university operations. Level 1
3. **Use of Information and Communications Technology (ICT)** - Implements the effective identification, selection, acquisition, development, utilization, and protection of technologies. In accordance with the mandate of the unit, that will result to efficient and effective delivery of services by ensuring responsiveness to the needs of stakeholder. Level 1
4. **Critical Thinking and Problem Solving** - Analyzes, computes, and interprets results by applying appropriate strategies and methodology to arrive at sound decisions in a learning environment. Level 1
5. **Occupational Health and Safety Management**- Ensures implementation of effective health and safety of workers in the workplace through creating VSU Safety Committee and conducting seminar workshops such that all faculty and staff will be made aware of the importance of the health and safety in the workplace to avoid job-related sickness/accidents. Level 1
6. **Health and Wellness Management**- Implements sustainable preventive health and wellness programs through information dissemination, preventive health measures and provision of therapeutic services resulting to healthy and productive employees. Level 2

This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE). **Preferably with experience in hospital or clinical setting of at least 6 months; must have an updated Basic Life Support and Standard First Aid License/ID from a DOH accredited training provider; must have a certificate/diploma of any proof of training on relevant (to USHER mandate) DOH programs such as but not limited to mental health, adolescent sexual and reproductive health and other communicable and non-communicable disease for the past 2 years. Applicant with good excellent computer skills (especially on navigating electronic medical records) is an advantage.**

Interested and qualified applicants should signify their interest by applying on line at jobs.vsu.edu.ph not later than February 15, 2024. .

ELWIN JAY V. YU, MD, MPH
Chief of Hospital
Visayas State University
Visca, Baybay City, Leyte



Noted by:


Ms. HONEY SOFIA V. COLIS
Director, HRMO


Dr. EDGARDO E. TULIN *OK-VP 21/24*
Vice President for Administration and Finance