



## FOR HIRING

# THREE (3) INSTRUCTORS

(PART-TIME)

**Minimum Qualifications: (Based on VSU Qualification Standards as approved by CSC)**

1. Education: At least MS in Agronomy
2. Experience: Preferably with experience in Teaching/Instruction
3. Training: With Training experience
4. Eligibility: With RA 1080

**Should possess the following competencies:**

**Core competencies:**

1. **Exemplifying Integrity & Professionalism** - Demonstrates high standards of professional behaviour as public servants, adhering to ethical as well as moral principles, values, and standards of public office and promotes the highest standards for individual and university performance by upholding university mandate, core values, policies and guidelines taking into consideration impact of one's actions and decisions in ensuring that public interest is upheld at all times. (Level 2)
2. **Delivering Service Excellence** - Complies with VSU's established standards of delivery or service level agreements and delivers explicit requirements of customers; provides proactive, responsive, accessible, courteous and effective public service to provide the highest level of customer satisfaction which exceeds customer's expectation. (Level 2)
3. **Communication Savy** - Effectively delivers messages that simply focus on facts or information; receives and conveys ideas, instructions, information by using appropriate language, method and manner to ensure the audience understands the message and takes necessary action. Makes clear and convincing oral presentations to individual or groups; listens effectively and clarifies information as needed. (Level 2)
4. **Interpersonal Relationship Management** - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results. (Level 2)
5. **Change Adaptation** - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. Adapting to different ways of thinking and doing things in a quick and a positive manner. (Level 2)
6. **Gender Responsive Management** - Promotes enabling environment for gender equality and women empowerment by creating awareness of gender and development and formulates guidelines and strategies to address gender-related problems and issues. (Level 1)

**Functional Competencies: (May vary depending on the need of the department)**

1. **Facilitating Learner-Centered Environment** - Applies theories and psychologies to facilitate various teaching-learning delivery modes to enhance learning. (Level 2)
2. **Innovative Learning Strategies** - Adopts principles and develops teaching strategies by designing outcomes-based course syllabi to adapt to the changing educational landscape. (Level 2)
3. **Innovative Instructional Materials Development** - Designs and creates learning lessons, student instructional materials, teaching-learning experiences that utilize innovative technologies in various learning environment. (Level 2)
4. **Filipino Values Restoration** - Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature. (Level 4)
5. **Publication Writing** - Develops and produces scientific article for peer-reviewed journals by utilizing research outputs. (Level 2)

Due to operationalization of VSU HRIS, qualified applicants are encouraged to apply and send their application letter, resume and other pertinent document through [jobs.vsu.edu.ph](http://jobs.vsu.edu.ph) not later than January 18, 2021.

**ULYSSES A. CAGASAN**

Department Head  
Department of Agronomy  
Visayas State University  
Visca, Baybay City, Leyte

**VICTOR B. ASIO**  
Dean/Director

Noted:

**HONEY SOFIA V. COLIS**  
Director, ODHRM

**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs



**EXCERPT FROM THE APPROVED MINUTES OF THE**

*December 06, 2021 at 9:00 AM*

**Academic Personnel Board Meeting**

*ViaGoogleMeet(meet.google.com/ mah-ynuc-kki)*

The request of Dept. of Agronomy Personnel Committee to hire three (3) Part-Time Instructors, was presented and deliberated.

Name	Projected Teaching Workload 2 <sup>nd</sup> Sem SY 2020-2021
Instructor 1	24.38
Instructor 2	27.37
Instructor 3	22.57

Thereupon, below is the APB action which was approved by the University President.

**APB Resolution No. 507**

**Series of 2021**

**Recommending approval to hire three (3) Part-time Instructors for 2<sup>nd</sup> Semester SY 2021-2022.**

*December 06, 2021*

Certified True and Correct:

**JENNIFER E. ANDO**  
APB Secretary

cc: **Dr. Ulysses A. Cagasan, Head, DOA**

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment.