



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting
January 11, 2023**

Via Google meet: <https://meet.google.com/zvn-jjwj-czq>

Final Comparative Assessment of Administrative Aide III (Clerk I) permanent for DTHM, was presented and deliberated.

Plantilla Item No. ADA3-213-2004 vice Leopoldo S. Escala, Jr. (for DTHM)
Position: Administrative Aide III (Clerk I)
Educ. Requirement: Completion of 2 years studies in college
Elig. Requirement: Civil Service (Sub-Professional) First Level Eligibility
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTEN. (10%)	TRNG. (5%)	AWDS (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	Remarks
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
CASTIL, Jhonavel R.	27	PD 907: Magna Cum Laude	BSBA- Financial Management	12.00	6.50	9.69	9.45	5	0	12.33	12.00	66.98	For DTHM

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 21
Series of 2023**

Recommending approval to hire the top rank applicant, Ms. Jhonavel R. Castil as Administrative Aide III (Clerk I) permanent position for DTHM.

January 11, 2023

Certified True and Correct:

MIRIAM M. DE LA TORRE
NAPB Secretary

cc: **Ms. Hannah Mae E. Quimbo, OIC- Head, DTHM**
Ms. Jhonavel R. Castil, Accounting
Mr. Nick Freddy R. Bello, OIC- Head, Accounting

1/19/23
7/18/23