

**EXCERPT FROM THE APPROVED MINUTES OF THE
42nd Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 927 0545 3225
December 03, 2024

The Presentation of Final Comparative for the Administrative Aide III (casual) for UDRRMSSO, was presented and deliberated.

Plantilla Item No.: LS
Position: ADMINISTRATIVE AIDE III (CASUAL)
Educ. Requirement: Completion of 2 years studies in college
Elig. Requirement: None Required
Experience Requirement: None Required
Training Requirement: None Required
Salary Grade: 3 (P14, 678.00)
Job Code: WQGZFT
Designation Office: UDRRMSSO

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
JOSON, Jude D.	47	None	BS in Agricultural Education Graduate	12	8.06	9.90	7.62	5.00	0.00	12.27	10.50	65.35	1 st

Thereupon, below is the NAPB action which was approved by the University President.


NAPB Resolution No. 424
Series of 2024

Submitting the result of the final comparative assessment of the six (6) shortlisted applicants for the position of Administrative Aide III (casual) for UDRRMSSO with Mr. Jude D. Joson as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position.


December 03, 2024

President's Notation: "Appointing top-rank Applicant."

Certified True and Correct:


HONEY SOFIA V. COLIS
Director, HRMO

Cc: **Dr. Julius V. Abela, Head, UDRRMSSO**
Mr. Jude D. Joson


12-26-24