



VISAYAS
STATE UNIVERSITY



**HUMAN RESOURCE
MANAGEMENT
OFFICE**

**EXCERPT FROM THE APPROVED MINUTES OF THE
29th Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 987 0928 2853
September 05, 2024

Oct. 16, 2024

The Presentation of Final Comparative for the Registrar IV for University Registrar, was presented and deliberated.

Plantilla Item No.:	R4-1-2001
Position:	REGISTRAR IV
Educ. Requirement:	Bachelor's degree
Elig. Requirement:	Career Service (Professional) Second Level Eligibility
Experience Requirement:	3 years of relevant experience (preferably with supervisory experience)
Training Requirement:	16 hours relevant training
Salary Grade	22 (P71, 511.00)
Job Code:	MCDTBU

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
IGCASAMA, Raymund M.	34	LET (1/5/2024)	Master in Education mj. In Math Grad. BSeD mj. In Math Grad.	12.00	13.68	9.59	9.33	5.00	0.00	14.16	14.10	77.86	1 st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 317
Series of 2024


Submitting the result of the final comparative assessment of the six (6) shortlisted applicants for the position of Registrar IV for University Registrar with Mr. Raymund M. Igcasama as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position and subject to UADCO endorsement and BOR approval

September 05, 2024

President's Notation: "Appointing the Top-rank Applicant subject to UADCO endorsement and BOR approval."

Certified True and Correct:


JENNIFER E. ANDO
NAPB, Secretary

 **Ms. Honey Sofia V. Colis**, Director, Human Resource Management Office

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Page 1 of 1
FM-VSU-10
V02 06-06-2024
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